

SKIES CHANGES AND DATA CAPTURE REQUIREMENTS

Policy Memorandum: 06-25-2014-WIN0061

EFFECTIVE DATE: June 30, 2014

A. PURPOSE

This policy memorandum communicates SKIES functional changes and new data capture requirements as stipulated in ESD WIN 0061- *SKIES Changes and Data Capture Requirements*, released June 25, 2014. These changes are in response to Training and Employment Guidance Letters (TEGLs) 17-05 and 4-13, WorkSource Policy 1002 (Common Measures) and recent data integrity reports.

B. CURRENT SKIES CHANGES AND NEW DATA CAPTURE REQUIREMENTS EFFECTIVE JUNE 30, 2014:

The following changes are made in an effort to better align SKIES with data integrity efforts and federal requirements. These changes are required to pass the program validation screens prior to updating the program status to ~~%participant+~~

1. New SKIES data capture requirements for the WIA Adult Program:

- Disability Status
- In-school
- School Type (If ~~%in-school+~~is ~~%es~~)
- High School Dropout (If ~~%in-school~~ is ~~%No+~~)

2. New SKIES data capture requirements for the WIA DW Program:

- Disability Status
- Low-Income
- In-school
- School Type (If ~~%in-school+~~is ~~%es~~)
- High School Dropout (If ~~%in-school~~ is ~~%No+~~)

3. New SKIES data capture requirements for the WIA Youth Program:

- Military Veteran
- Disability Status
- Campaign Served
- High School Dropout (If ~~%in-school+~~is ~~%No~~)

C. Service Plan Service Dates

For all point-in-time services, SKIES will automatically enter the Actual End Date to align with the entered Actual Start Date. After the change, users will not be able to modify Actual End Dates to create durations for point-in-time services.

Please see attached ESD WIN 0061- *SKIES Changes and Data Capture Requirements* for further details regarding the recent SKIES functional changes.

D. REFERENCES

- ESD WIN #0061 . SKIES Changes and Data Capture Requirements

E. ATTACHMENT

- ESD WIN #0061 . SKIES Changes and Data Capture Requirements

F. INQUIRIES

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