



Pierce County Workforce Development Council
Transition from WIA to WIOA
Overview of Pierce County's New Council and Committee Structure

Approved: 1/26/15

Overview of WIOA

President Barack Obama signed the Workforce Innovation and Opportunity Act (WIOA) into law on July 22, 2014. Congress passed the Act by a wide bipartisan majority. It is the first legislative reform of the public workforce system in more than 15 years. WIOA replaces the Workforce Investment Act of 1998 and retains and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973. In general, WIOA takes effect on July 1, 2015.

The purpose of WIOA is to better align the workforce system with education and economic development in an effort to create a collective response to economic and labor market challenges on the national, state, and local levels. WIOA preserves the nation's current program infrastructure allowing continuity in the delivery of federally-funded employment services, workforce development, as well as basic education for adults, and vocational rehabilitation activities. The goal of WIOA is to improve the quality of the workforce, reduce welfare dependency, increase economic self-sufficiency, meet skills requirements of employers, and enhance productivity and competitiveness of the nation. Transition from WIA to WIOA is now beginning nationally, in each state and in local communities.

Executive Board - Chief Local Elected Officials (CLEOS)

The Executive Board, or the Chief Local Elected Officials (CLEOS) as they are called WIOA, has a critical role in the creation and oversight the workforce system in Pierce County. The Executive Board has the following responsibilities:

- Serve as the local WIOA grant recipient and bear such liability.
- Determine the local administrative entity that will be the local grant recipient and fiscal agent for the disbursement of the funds. In Pierce County this has been determined to be WorkForce Central.
- Determine the size and membership of the WDC, based upon the criteria established by WIOA, and appoint the members.
- In coordination with the WDC, produce and submit a comprehensive local plan that meets all the requirements of WIOA.
- Work with the WDC and the Governor to negotiate local performance accountability measures as part of the local plan.
- In coordinate with the WDC, develop workforce investment activities and providers.
- Approve and monitor as required the WIOA budget/expenditures, activities and performance outcomes, including the one stop delivery system.

Pierce County Workforce Development Council (WDC)

The work of the local WDC is performed in partnership and agreement with the Executive Board (Local Chief Elected Officials). Below is a summary of the WDC responsibilities:

- Select volunteers to serve on WDC Committees.
- Develop a 4-year regional plan.
- Conduct and disseminate workforce research and regional labor market analysis.
- Convene, broker and leverage public/private/philanthropic partnerships, resources, and assets.
- Lead employer engagement.
- Lead career pathways development and implementation with secondary and post secondary partners.
- Lead efforts to identify and promote proven and promising practices.
- Follow progress of State Workforce Training and Education Coordinating Board (WTECB) planning for relevant information and guidance for the development of the state combined plan.
- Develop technology based strategies for service access, engagement and delivery.
- Oversee the local service delivery system, programs and performance.
- Negotiate local performance accountability with the state board.
- Select one stop system operator(s) and provider(s).
- Select youth provider(s).
- Identify eligible training providers.
- Ensure consumer choice.
- Coordinate with education providers.
- Develop and oversee the WIOA budget and ensure full compliance with the administration of the act.

WorkForce Central CEO and Staff Support

The Chief Executive Officer (CEO) of Workforce Central reports to the Executive Board and provides staff support to the WDC. Assigned staff members are considered “ex-officio” members of the board and its committees.

Coordinating Committee

(WDC Chair & Vice Chair, Committee Chairs and Committee Vice-Chairs only)

Purpose of the WDC Coordinating Committee:

The purpose of the Coordinating Committee is to coordinate the work of the WDC and provide leadership to its committees in carrying out its workforce development activities.

Committee Chair, Vice Chair & Membership:

The chair of the Coordinating Committee shall be the WDC chair and the vice chair of the Coordinating Committee shall be either the vice chair or second-vice chair of the WDC.

In addition to the chair and vice chair, the members of this Coordinating Committee will be the chair and vice chair of the other four WDC committees: Employer Engagement and Economic Development Committee, Adult Services Committee, Youth and Young Adult Services Committee, One-Stop System Operator(s) & Partners Committee making the total number of members in this committee ten.

Committee Duties & Responsibilities:

- Assist the WDC in providing leadership in the over-all planning, implementation, and performance of the WIOA system activities and programs.
- Follow progress of the State WTECB and its Steering Committee for relevant planning, information and guidance.
- Collect and review workforce data and best practices for data-driven and evidence-based recommendation and decision making.
- Assist with the Identification of key pathways and sectors.
- Assist with vetting the process for obtaining a workforce system operator.
- Create an Eligible Training Provider List (ETPL).
- Review and combined gathered outcomes for the Local plan from other local WDC WIOA planning committees.
- Bring a draft WIOA local plan to the WDC in a timely manner that the WIOA requirements and provide a dynamic, innovative and effective workforce system of activities and programs to our local community for the WDC's input and final approval.
- Assist with the monitoring of the workforce system's performance measures and its continuous improvement processes once the new WIOA system is in place.
- Review and recommend certification of the American Job Center one-stop system and any affiliations.
- Review and approve any proposed changes to the WDC bylaws.
- Create task forces or sub-committees as needed.

Committee Chair, Vice Chair & Membership:

The chair of the Coordinating Committee shall be the WDC chair and the vice chair of the Coordinating Committee shall be either the vice chair or second-vice chair of the WDC.

In addition to the chair and vice chair, the members of this Coordinating Committee will be the chair and vice chair of the other four WDC committees: Employer Engagement and Economic Development Committee, Adult Services Committee, Youth and Young Adult Services Committee, One-Stop System Operator(s) & Partners Committee making the total number of members in this committee ten.

WDC Business Services Development Committee

Purpose of the WDC Business Services Committee:

The purpose of the Business Services Committee is to provide the WDC of Pierce County with assistance in the planning, implementation, and performance of employer engagement and economic development in the WIOA workforce system.

Committee Chair, Vice Chair & Membership:

The chair of the Business Services Committee will be a member of the WDC appointed by the WDC chair. The committee chair of the committee will determine the date, time and frequency of meetings as needed to accomplish the duties and responsibilities of the committee. The vice chair will be selected by the committee membership and may or may not be a member of the WDC.

The membership committee will be a combination of WDC members and individuals that the WDC determines have the appropriate experience and expertise. The WDC will appoint the members and determine the size of the committee. The committee will have a diverse representation of the business and economic development community including industry sectors and labor representatives. The size of the committee will be determined by the WDC.

Committee Duties & Responsibilities:

- Assist the WDC Coordinating Committee in activities related to employer engagement and economic development activities.
- Select a vice chair from within the committee.
- Follow progress of the State WTECB Board for relevant planning, information and guidance.
- Provide leadership and business/labor representation in developing the local workforce development plan related to employer engagement and economic development.
- Share, collect and review workforce data and best practices for data-driven and evidence-based recommendations and decision making.
- Provide input on career pathways, sector strategies, incumbent worker training and work-based learning.
- Represent the various industries sectors within our community.
- Provide ongoing input into the implementation and performance of the local plan activities.
- Provide updates to the Coordinating Committee.
- Assist with other activities as requested by the Coordinating Committee.
- Create task forces or sub-committees as needed.

WDC Adult Services Committee

Purpose of WDC Adult Services Committee:

The purpose of the Adult Services Committee is to provide the WDC of Pierce County with assistance in the planning, implementation, and performance of Adult Services in the WIOA workforce system.

Committee Chair, Vice Chair & Membership:

The chair of the Adult Services Committee will be a member of the WDC appointed by the WDC chair. WIOA requires that all WDC committees are chaired by a member of the WDC. The committee chair of the committee will determine the date, time and frequency of meetings as needed to accomplish the duties and responsibilities of the committee. The vice chair will be selected by the committee membership and may or may not be a member of the WDC.

The membership committee will be a combination of WDC members and individuals that the WDC determines have the appropriate experience and expertise. The WDC will appoint the members and determine the size of the committee. The committee will have a diverse representation of the business and economic development community including industry sectors and labor representatives. The size of the committee will be determined by the WDC.

Committee Duties & Responsibilities of the WDC Adult Services Committee:

- Assist the WDC Coordinating Committee in activities related to workforce development activities and services for adults.
- Select a vice chair from within the committee.
- Follow progress of the State WTECB Board for relevant planning, information and guidance.
- Provide leadership and partner representation in developing the adult services elements and the one stop system elements of the WIOA Local Plan.
- Share, collect and review workforce data and best practices for data-driven and evidence-based recommendations and decision making.
- Recommend strategies that lead to economic self-sufficiency.
- Provide input on adult basic education and training activities.
- Provide representation for adult populations in need of workforce development services.
- Provide input related to the Eligible Training Provider List (ETPL).
- Provide ongoing input into the implementation and performance of the local plan activities.
- Provide updates to the Coordinating Committee.
- Assist with other activities as requested by the Coordinating Committee.
- Create task forces or sub-committees as needed.

WDC Youth and Young Adult Services Committee

Purpose:

The purpose of the Youth and Young Adult Services Committee is to provide the WDC of Pierce County with assistance in the planning, implementation, and performance of Youth and Young Adult Services in the WIOA workforce system. The chair of this committee will be a member of the WDC appointed by the WDC chair.

Duties & Responsibilities of the WDC Youth and Young Adult Services Committee:

- Assist the WDC Coordinating Committee in activities related youth and young adult workforce investment activities.
- Select a vice-chair from within the committee.
- Follow progress of the State WTECB for relevant planning, information and guidance.
- Share, collect and review data and best practices for data-driven and evidence-based recommendations and decision making.
- Represent and youth adults, including those that are disadvantaged and/or disengaged.
- Provide ongoing input into the implementation and performance of the local plan activities for youth and young adults.
- Recommend strategies that lead to economic self-sufficiency.
- Provide input related to the Eligible Training Provider List (ETPL).
- Provide updates to the Coordinating Committee.
- Assist with other activities as requested by the Coordinating Committee.
- Create task forces or sub-committees as needed.

Committee Chair, Vice Chair & Membership:

The chair of the Youth and Young Committee will be a member of the WDC appointed by the WDC chair. WIOA requires that all WDC committees are chaired by a member of the WDC. The committee chair of the committee will determine the date, time and frequency of meetings as needed to accomplish the duties and responsibilities of the committee. The vice chair will selected by the committee membership and may or may not be a member of the WDC.

The membership committee will be a combination of WDC members and individuals that the WDC determines have the appropriate experience and expertise. The WDC will appoint the members and determine the size of the committee. The committee will have a diverse representation of the business and economic development community including industry sectors and labor representatives. The size of the committee will be determined by the WDC.

WDC One-Stop System Operator(s) & Partners Committee

Purpose:

The purpose of the One-Stop System Operator(s) & Partners Committee is to provide the WDC of Pierce County with assistance in the planning, implementation, and performance of the one-stop system in Pierce County.

Chair, Vice Chair & Committee Membership:

The chair of the One-Stop Operator(s) & Partners Committee will be a member of the WDC appointed by the WDC chair. WIOA requires that all WDC committees are chaired by a member of the WDC. The committee chair of the committee will determine the date, time and frequency of meetings as needed to accomplish the duties and responsibilities of the committee. The vice chair will be selected by the committee membership and may or may not be a member of the WDC.

This committee, for the most part, is made up of WDC members, operator(s) of the One-Stop System and current partners in the One-Stop system. Therefore, a significant number of the members will be partner representatives identified in a specific Memorandum of Understanding (MOU). The MOU, as required by WIOA, will guide the work of this committee. These representatives will be selected by each of the organizations that they represent in the partnership.

The membership in this committee, however, will not be limited to WDC members or One-Stop system operators and partner since the goal is to have a broad based group of demonstrated expertise and effectiveness in the field of workforce development on each of the committees. Therefore, in addition to the WDC members and the One-Stop Partner representatives, the WDC may appoint members to this committee.

Duties & Responsibilities:

- Provide leadership and ongoing input into the planning, implementation, and performance of an integrated service delivery through an ideal one stop system.
- Select Vice-Chair from within the Committee.
- Follow progress of the State WTECB for relevant planning, information and guidance.
- Collect and review workforce data and best practices for data-driven and evidence-based recommendation and decision making.
- Represent core partners, one stop partners and the community in providing and maintaining an effective system.
- Assist in the alignment of workforce systems.
- Provide input related to career pathways that are integrated into an ideal one stop system.
- Provide input on one-stop certification and technology.
- Provide input related to the Eligible Training Provider List (ETPL).
- Provide updates to the Coordinating Committee.
- Assist with other activities as requested by the Coordinating Committee.
- Create task forces or sub-committees as needed.