

April Gibson, Chair
 Steve Gear, 1st Vice-chair
 TBD, 2nd Vice-chair
 Joyce Conner
 April Gibson
 Darci Gibson
 Bruce Kendall
 Dale King
 Mandy Kipfer
 Nathe Lawver
 Mark Martinez
 Tim McGann
 Dona Ponepinto
 Patty Rose
 David Shaw
 Dereck Spivey
 Ron Thalheimer
 Blaine Wolfe
 Lin Zhou

WorkForce Central Staff
 Linda Nguyen, CEO
lnguyen@workforce-central.org

Deborah, Howell, Vice President of
 Innovation & Strategy
dhowell@workforce-central.org

Jan Adams, Executive Assistant
jadams@workforce-central.org

WorkForce Central
 3640 S. Cedar St. Suite E
 Tacoma, WA 98409
www.workforce-central.org

**WDC Meeting
 Agenda
 October 18, 2018
 3:00-4:00 p.m.**

Tacoma Rail 2601 SR 509 North Frontage Rd., Tacoma WA 98421

1. Welcome/Call to order/Safety Briefing (Not Dale)
2. Introductions
3. Public Comment
4. WorkForce Central Executive Board update – April Gibson
5. Consent Agenda
 - Approve September 20, 2018 minutes
6. WDC Regional Workforce Development Strategic Plan – Community Forums Update
7. Bold Goals – More Refined Data
8. WDC Committee Report Out
 - Young Adult Committee – Dale King
 - Business Services – Dereck Spivey
 - Quality Assurance and Certification Committee – Dave Shaw
9. CEO Report
 - Suzie LeVine, ESD Commissioner Invitation to Visit
 - Pierce County Career Day
 - Update on the WorkSource Pierce Job Center Move
 - Update on Adult and DW RFPS
 - WIOA Title 1 Dashboard Results – Quarter 1
 - Enrolled Membership Assistance Program (EMAP) Update
 - Live. Work. Pierce. Job Board Roll Out
10. Other business
11. Adjourn

Future meetings:

WDC Meeting – April Gibson, Chair	November 15	3:00-4:00
Business Services Committee – Dereck Spivey, Chair	October 22	8:00-9:00
Young Adult Services Committee – Dale King, Chair	November 27	10:30-11:30
WDC Pierce Leadership Team	November 14	1:00 – 3:00

April Gibson, Chair
Steve Gear, 1st Vice-chair
TBD, 2nd Vice-chair
Joyce Conner
April Gibson
Darci Gibson
Bruce Kendall
Dale King
Mandy Kipfer
Nathe Lawver
Mark Martinez
Tim McGann
Dona Ponepinto
Patty Rose
David Shaw
Dereck Spivey
Ron Thalheimer
Blaine Wolfe
Lin Zhou

WorkForce Central Staff
Linda Nguyen, CEO
lnguyen@workforce-central.org

Deborah, Howell, Vice President of
Innovation & Strategy
dhowell@workforce-central.org

Jan Adams, Executive Assistant
jadams@workforce-central.org

WorkForce Central
3640 S. Cedar St. Suite E
Tacoma, WA 98409
www.workforce-central.org

Attendees: Patty Rose, Nathe Lawver, Joyce Conner, Mark Martinez, Tim McGann, Dona Ponepinto, April Gibson, Dave Shaw, Steve Gear, Dale King, Lin Zhou, Dereck Spivey
Phone: Blaine Wolfe, Mandy Kipfer
Staff: Linda Nguyen, Jan Adams, Deborah Howell, David Roberts, Josh Stovall, Jan Adams, Jesse Becerra
Guests: Nelvina Heck, Cassie Emerson

1. **Welcome/Call to order/Safety Briefing**
April called the meeting to order at 3:01 p.m.
2. **Introductions**
3. **Public Comment**
None
4. **WorkForce Central Executive Board update – April Gibson**
April provided an update from this morning's meeting.
5. **Consent Agenda**
 - **Approve August 16, 2018 minutes**
Motion to approve made by Tim; seconded by Dave. Correction to the minutes to add Nathe Lawver as attending and correct the motion to adjourn at the end of the minutes. Approved as corrected.
6. **Customer Testimonial – Korean Women's Association – Nelvina Heck**
Nelvina provided an overview of her organization and how they have benefited from the business services provided by ResCare on behalf of the WDC. Cassie from ResCare gave an overview of all the services provided by her organization and how they customize/personalize their services to each business.
7. **WDC Regional Workforce Development Strategic Plan Next Steps**
April noted we will be convening two community forums on October 17 to gather input on the strategic plan. Linda gave a brief background on the strategic plan and how we will gather input from the community as well as target populations.
8. **WDC Committee Report Out**
 - **Young Adult Committee – Dale King**
Dale noted the next meeting is next week where they are looking forward to a presentation from Jesse Becerra
 - **Business Services – Dereck Spivey**
Dereck noted the discussion on continuing as a standing committee versus project focused.
 - **Quality Assurance and Certification Committee – Dave Shaw**
Dave noted the presentations to JBLM, Goodwill, Pierce College and WS Pierce Job Center. They have received three applications for the next round of certifications. He also noted they will be doing another visit to Pierce College as they had more work to do to get full certification.
9. **CEO Report**
 - **WIOA Title 1 Performance Targets Negotiations Update**
Linda discussed the issues around the performance negotiations and potential impacts.

- **Preliminary Data on Residents with No High School Diploma or Equivalent –Josh Stovall**

Linda introduced Josh Stovall who presented an update to some requested data as well as an overview of more current data.

- **Preliminary strategy on engaging disconnected (underexposed) Young Adults – Jesse Becerra**

Linda introduced Jesse who presented his proposed program for outreach to disconnected/underexposed young adults. Dave asked what the target ages are. Jesse noted the age range of 16 – 24. Discussion continued around how the program will work as well as where it will be located. Dereck noted the Business Services Committee would be interested in tying into this to

- **Engaging Unemployed Residents – David Roberts**

David gave an abbreviated presentation due to the time. He noted outreach events that will be held at the libraries throughout Pierce County in the target area.

- **Update on Adult and DW RFPS**

Tabled until next meeting

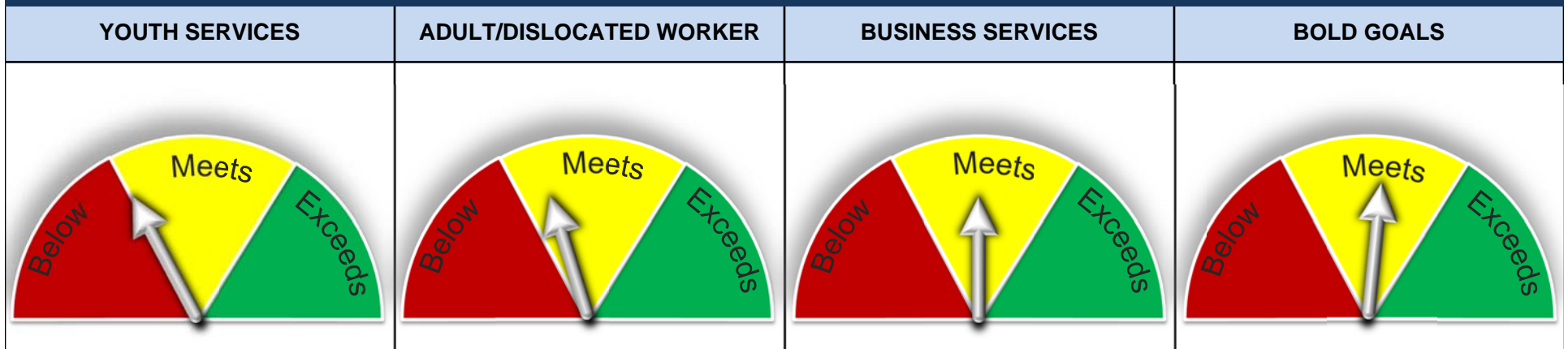
10. Other business

None.

11. Adjourn

Motion to adjourn made by Dereck; seconded by Mark. Meeting adjourned at 4:10 p.m.

Q1 Summary of Dashboard: Adult/DW/Youth PY18/FY19



The summary sheet is designed to give a snapshot of progress overall. Not all items are reflected on the summary sheet but can be found in the detail dashboard. Items in red lettering indicate that we are implementing action plans to increase outcome.

YOUTH SERVICES			ADULT/DISLOCATED WORKER			BUSINESS SERVICES			BOLD GOALS		
JOB SEEKER (RESCARE) • Degree/Certificate • 2 nd Qtr Placements • 4 th Qtr Placements • Enrollments • Exits to Emp./Education • Tacoma/Pierce Split Work Base Training • Subsidized Emp/Intern (WEX) • On the Job Training CAREER CONNECT WA High Impact Comprehensive Experiences • Entered Training • WIOA Co-enrolled YA • Career Awareness/Prep Apprenticeships • Pre-apprenticeship • Young Adult Apprenticeship • Adult Apprenticeships	Target 51.7% 53.4% 50.4% 500 240 50%/50% 150 5 125 55 57 11 11 24	YTD Actual <i>No Data from state to report</i> 65 11 30%/70% 16 0 11 11 0 0 0 0	JOB SEEKER (CAREER PATH) Adult Employment 2 nd Qtr after Exit Adult Employment 4 th Qtr after Exit Adult Median Earn 2 nd Qtr after Exit Adult Credential Attainment Rate DW Employment 2 nd Qtr after Exit DW Employment 4 th tr after Exit DW Median Earn 2 nd Qtr after Exit DW Credential Attainment Rate Enrollments Adult Dislocated Worker Prepare & Connect to Emp. Opp. Livable Wage Emp. Obtained ITAs Adult Dislocated Worker Cohort Training Adult Dislocated Worker Military Placements Work Based Training OJT WEX Customer Satisfaction Comment Cards Received Customer Satisfaction Rate UI Initiative Outreach Connected to WS Services Connected to other System Services Obtained Employment	Target 77.5% 77% \$6,500 61.4% 82.1% 78.6% \$9,000 64.8% 360 450 355 178 60 140 40 40 70 15 80 500 90% 5698 600 300 400	YTD Actual <i>No Data from state to report</i> 22 113 61 61 18 35 4 0 17 0 10 141 90% 206 145 148 17	BUSINESS SOLUTIONS (ResCare) Sector Partnerships Job Openings Job Placements w/recruitment svcs. Job Posting Only Repeat Customers from key sectors Customer Satisfaction Cards Rec'd Customer Satisfaction Rate Employer Services Businesses Served Referrals Received JobFest Career Fair Attendees Apprenticeship OJT Sites New WEX Sites Leverage Partner Contributions Career Day Young Adults Served	Target 6 1100 700 400 300 600 90% 1000 400 60 500 10 20 100 \$40,000 2,000	YTD Actual 1 762 186 128 41 147 98% 749 111 46 0 0 6 25 0 0	ID Adults without HS Diploma/GED ID Adult/DW w/out GED/HS Diploma Connect to GED/HS Completion GED/HS Completion Obtained Connect to Post-secondary Ed Post-secondary Ed Completion ITAs Connect to Family Wage Employment Training Provider/Ed Fairs Attendees Connected to System Services ID Engage and Enroll Disconnection Young Adults ID & Engage Disconnected Connected to Post-Secondary Ed WFC Bold Goal Activities Convening Strategy Sessions Report to LEO, WDC, MOU Partners COMPLIANCE/MONITORING/CONTRACTING Comply with all WIOA Regulations SAO Audit ESD Performance Measures Direct Service Provider Monitoring	500 450 360 300 150 160 60 2 600 200 500 420 3 4 No findings No findings No findings	3 3 0 0 0 0 0 0 0 0 147 98% 749 111 46 0 0 6 25 0 0 No findings No findings No findings

Q1 2018–2019 Dashboard Report (PY18 = July 2017 – June 2019)

Measures	Annual Goal	Quarterly Outcomes					YTD/%	Comments/ Action Plans	Status
		1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.				
BOLD GOALS		Goal 1: By 2025 the workforce system will reduce the number of disconnected young adults, 16 to 24 not in school and not working, by half – from 15,300 to 7,650 Goal 2: By 2025 the workforce system will reduce the number of residents between the ages of 25 to 64 without a High School Diploma or Equivalent, by half – from 38,475 to 19,237							
<ul style="list-style-type: none"> Identify Adult & DW worker without GED/HS Diploma 	500	P125/A3	P125/A	P125/A	P125/A			Bold Goal recruitment efforts focused on planning. Action plan: <ul style="list-style-type: none"> Create dedicated Outreach Specialist position - launched in Sept. Monthly calendar created to structure outreach in targeted areas Weekly check-in to ensure action plan reviewed and revised Outreach efforts at community college ABE, Goodwill, faith based organizations, and CBOs Outreach at JBLM in partnership with family resource groups to ensure military spouses and dependents are aware of the initiative.	↔
Connect to GED/High School completion program	450	P112/A3	P113/A	P112/A	P113/A				↔
GED/HS Completion Obtained	360	P90/A0	P90/A	P90/A	P90/A				↔
Connect to post-secondary education	300	P75/A0	P75/A	P75/A	P75/A				↔
Post-secondary education completion	150	P20/A0	P40/A	P45/A	P45/A				
Individual Training Account (ITA) to serve Bold Goal 2	160	P40/A0	P40/A	P40/A	P40/A				↔
Connect to family wage Employment	60	P15/A0	P15/A	P15/A	P15/A				↔
<ul style="list-style-type: none"> Host training provider/education & community resource fair (50% must be WIOA enrolled) 	2	P0/A0	P1/A	P0/A	P1/A		Outcomes not tracked Q1; training provider/resource fair to be held in Q2 Current method of tracking customer referrals to other system resources will be used in conjunction with the 211 Common Referral System being launched in Q2	↑	
Events	600	P0/A0	P300/A	P0/A	P300/A				↑
Adult /DW Job Seekers (Resource Fair Attendees)	200	P0/A0	P100/A	P0/A	P100/A				↑
<ul style="list-style-type: none"> Identify, engage and enroll disconnected young adults 	500	P125/A65	P125/A	P125/A	P125/A	39%	Working within the Recruitment, Communication and Outreach Strategies Bold Goal Work Groups to address needs of Disconnected Young Adults. Co-locating where disconnected young adults frequent. <ul style="list-style-type: none"> Training team on best practices to actively engage disconnected young adults. 	↓	
Connected to Post-Secondary Education and/or Family Wage Employment	420	P105/A11	P105/A	P105/A	P105/A	3%		Build relationships with existing training sites to ensure individuals go to established employers working with training providers. Keep in program longer to sustain employment and link to post-secondary education.	↓
WFC Bold Goal Activities	Convene Strategy Sessions Monitor Sub-recipient Bold Goal Activities Provide report out for our Chief Local Elected Officials, WDC, MOU partners Work system partners related to Bold Goals to build capacity to meet annual targets Track and report iDashboards Data	3 Narrative 4 Narrative Narrative	P0/A2 P1/A P1/A P1/A	P1/A P1/A P1/A P1/A	P1/A P1/A P1/A P1/A		To be scheduled Presented data and provided update to work related to bold goals Bold Goal implementation team created with two meetings held to date. In progress	↑ ↑ ↑ ↑	
ADULT/DISLOCATED WORKER DIRECT SERVICES		Objective: Enable job seekers to identify pathways to success via education, training and/or preparation for successful job search and employment opportunities.							
<ul style="list-style-type: none"> Adult Employment 2nd Qtr after Exit Adult Employment 4th Quarter after Exit Adult Median Earnings 2nd Quarter after Exit Adult Credential Attainment Rate DW Employment 2nd Qtr after Exit DW Employment 4th Quarter after Exit DW Median Earnings 2nd Quarter after Exit DW Credential Attainment Rate 	77.5% 77% \$6,500 61.4% 82.1% 78.6% \$9,000 64.8%						No data received from the state to report No data received from the state to report No data received from the state to report No data received from the state to report No data received from the state to report No data received from the state to report No data received from the state to report No data received from the state to report	↔ ↔ ↔ ↔ ↔ ↔ ↔ ↔	
<ul style="list-style-type: none"> Adult/DW Enrollments (PY 17 Carryover–Adult-120; DW-200) 	Adult 360 DW 450	P90/A22 P112/A113	P90/A P113/A	P90/A P112/A	P90/A P113/A		CPS target for new enrollments is 21. New Adult provider responsible for remaining performance target.	↑ ↑	
<ul style="list-style-type: none"> Prepare and connect Adult and DW participants to employment opportunities identified through the Business Solutions Integrated team's work with local Pierce County Businesses with 50% obtaining employment. 	355	P89/A61	P89/A	P89/A	P88/A		<ul style="list-style-type: none"> Meet weekly with case managers to review active caseload Identify occupation goals of active caseload and refer customers to hiring events and job fairs Track employment and resource referrals, and connections; track customer attendance at job fairs and referral outcomes. Create additional workshops to improve job hunting skills Current median wage is \$20.95/hr. Utilize self-sufficiency calculator to track income at entry and exit	↓ ↑	
<ul style="list-style-type: none"> Livable Wage Employment Obtained 	178	P45/A61	P44/A	P45/A	P44/A			↑	
<ul style="list-style-type: none"> Individual Training Accounts (ITAs) to serve students 	Adult 60 DW 140	P15/A18 P35/A35	P15/A P35/A	P15/A P35/A	P15/A P35/A		Training supports paralegal, CNA, culinary, construction, etc. Training supports medical billing, nursing, EMT, construction, IT, etc.	↑ ↑	
<ul style="list-style-type: none"> Recruit WIOA eligible participants for approved cohort training 	Adult 40 DW 40	P10/4 P10/A0	P10/A P10/A	P10/A P10/A	P10/A P10/A		No cohorts created to target Title 1 participants. BankWorks enrolled 4 WIOA Adults	↔ ↔	
<ul style="list-style-type: none"> Place military transition members in employment in partnership with other resources 	70	P17/A17	P18/A	P17/A	P18/A			↑	

Measures	Annual Goal	Quarterly Outcomes					Comments/ Action Plans	Status	
		1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	YTD/%			
<ul style="list-style-type: none"> Place adult and DW participants into work base training sites developed by the Integrated Business Solutions Team 	On-the-Job Training	15	P1/A0	P1/A	P6/A	P7/A	Action plan for increased OJT includes: weekly meetings with Business Solutions to refer candidates to identified host sites, meet with case managers weekly to identify eligible OJT candidates Adult PY18 performance WEX enrollments is 40 for CPS. New Adult provider is responsible for remaining performance targets. Action plan for increased WEX: Dedicated WEX outreach specialist to work with Business Solutions team. Weekly report from case managers of customers ready for WEX, weekly meetings with Business Solutions team to ensure consistent referral process.	↓	
	Work Experience	80	P20/A10	P20/A	P20/A	P20/A		↔	
Customer Satisfaction Comment Cards Received	500	P125/A141	P125/A	P125/A	P125/A		Ensure all staff have link to comment cards in email signature, desk side conversations and signage to increase customer awareness/participating	↑	
Customer Satisfaction Rate	90%	90%					Weekly reports identify staff by name. Supports 90% or higher	↑	
Unemployment Insurance Initiative	Outreach Communication Responses	5698	P1424/206	P1424/A	P1425/A	P14245/A	Utilizes email, phone and direct outreach to connect with customers in UI claimant list. Over 24k communication moments have occurred. Focus on building outreach strategy with team, including hiring events, the creation of pre-hiring event workshops, outreach into rural communities to provide broader access to WorkSource services. Team meets weekly to provide updates on progress/challenges Those who respond are referred to resources that can provide assistance with barriers Employment is being tracked through direct reporting by customer and data extracted from UI claimant list.	↓	
	Connected to WS Services	600	P150/A145	P150/A	P150/A	P150/A		↔	
	Connected to Other System Services	300	P75/A148	P75/A	P75/A	P75/A		↑	
	Obtained employment	400	P100/A17	P100/A	P100/A	P100/A		↓	
YOUNG ADULT DIRECT SERVICES		Objective: Identify and link Pierce County disconnected young adults to comprehensive and intensive services resulting in attainment of family wage employment and/or education degree or certification that leads to family wage employment. Support participants with career identification/exploration, career pathways to provide a strong link to the workforce.							
Job Seeker Services Contract (ResCare) Meet all Local Measures and Performance Targets									
• Attainment of Degree or Certificate*	Federal Target	51.7					No data received from the state to report	↔	
2 nd Quarter Placement in Employment or Education*	Federal Target	53.4					No data received from the state to report	↔	
• 4 th Quarter Placement in Employment or Education	Federal Target	50.4%					No data received from the state to report	↔	
• Number of Enrollments* (PY 17 Carryover ISY-46; OSY-89)	WIOA Youth (OSY)	500	P125/A65	P125/A	P125/A	P125/A	39%	Activities to increase enrollment. <ul style="list-style-type: none"> Case managers physically present on a regular basis at locations experiencing a high number of disconnected young adults. Train case managers on how to work more effectively with disconnected young adults who frequently experience executive functioning limitations caused by trauma/crisis situations. Address best practices and develop data informed process through Recruitment Strategies, Communication, and Outreach Workgroup. 	↓
• Number of Exits*	Youth Exited to employment and/or education	240	P60/A11	P60/A	P60/A	P60/A	5%	Due to barriers to employment, need to engage in program longer, results in lower exits. <ul style="list-style-type: none"> Ensuring access and encouraging participation in services offered Working with partners to maximize education goals, employment and training opportunities. Providing info regarding job fairs and employment opportunities. 	↓
• Tacoma/Pierce County residential split	Enrolled young adults in Pierce County(PC)	50%	30%				30%	Plan to embed our case managers in the community. Working to have static days in CBO's outside of Tacoma. Heavier presence at various locations is needed. Each case manager will have territory to cover	↓
	Enrolled young adults in the City of Tacoma(COT)	50%	70%				70%		↑
Customer satisfaction Comment Cards Received (100 carry-in)		400	P100/A288	P100/A	P100/A	P100/A	72%	To increase the satisfaction rate case managers encourage candid feedback through the comment cards to build on areas of improvement.	↑
Customer satisfaction rate		90%	85%				85%		↔
Work Base Training – Required by Law									
• Subsidized Employment/Internship (WEX)*		150	P37/A16	P38/A	P37/A	P38/A	10%	To promote WEX readiness/success we provide: <ul style="list-style-type: none"> Essential skills development and training Addressing any additional barriers. Increasing WEX sites in greater Pierce County for added accessibility. 	↓
• On the Job Training (OJT)		5	P1/A0	P2/A	P1/A	P1/A	0%	Employing strategies to produce a higher number of OJT: <ul style="list-style-type: none"> Implemented Work Place Excellence course to skill up individuals. Strategies in place to grow and currently increasing number of OJT sites ideal and accessible to entry level candidates (added two sites) 	↓

Measures	Annual Goal	Quarterly Outcomes					YTD/%	Comments/ Action Plans	Status
		1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.				
Career Connect WA									
High Impact Comprehensive Experiences	Entered Training	125	P20/A11	P35A	P35/A	P35/A	8%	Navigator establishing pipeline with 4 entities. Insert Career Connect flyer in WIOA enrollment packet to introduce and obtain eligibility into program	↓
	WIOA Co-Enrolled Young Adults	55	P10/A11	P15/A	P15/A	P15/A	20%	We are currently at 6 ISY and 5 OSY	↑
	Career Awareness, Exploration & Prep Experiences	57	P0/A0	P19/A	P19/A	P19/A	0%		↑
Apprenticeships	Pre-apprenticeship	11	P0/A0	P4/A	P3/A	P4/A	0%		↑
	Young Adult Apprenticeships	11	P0/A0	P4/A	P3/A	P4/A	0%		↑
	Adult Apprenticeships (Partner with CPS)	24	P0/A0	P8/A	P8/A	P8/A	0%		↑
BUSINESS SOLUTIONS		Objective: Coordinate Business Solutions efforts to support employer needs and increase awareness of local workforce development services.							
• Convene sector partnerships in the following sectors: Health Care, Construction, Transportation Warehouse & Logistics, IT/Cyber Security, Advanced Manufacturing, Military & Defense		6	P1/A1	P2/A	P1/A	P2/A	16%	Construction/PCCD (Pierce County Construction Career Day Committee)	↔
• Business solutions to support employer's needs-	Job Openings	1100	P225/A762	P225/A	P325/A	P325/A	69%	Targeted collaboration with ESD's business services team, multiple hiring events this quarter and a strong partnership with Amazon has increased the number of job openings identified significantly.	↑
	Job Placements from job openings with recruitment services	700	P150/A186	P150/A	P200/A	P200/A	26%	Columbia Bank and Metro Parks have been key factors that led our team in exceeding this metric.	↑
	Posting only(No feedback on hired applicants)	400	P100/A128	P100/A	P100/A	P100/A	32%	Strong attention to business needs for recruitment only without a response from employers that confirm which applicants were hired.	↑
	Repeat Customers from Key Sectors	300	P75/A41	P75/A	P75/A	P75/A	14%	Staff are being continuously trained to understand and meet this metric..	↓
Customer satisfaction Comment Cards Received		600	P150/A147	P150/A	P150/A	P150/A	24%	Weekly check-ins were utilized to get more comment cards from employers. Will continue to develop plan to ensure we meet target	↔
Customer Satisfaction Rate		90%	98%						
• Provide employer services to businesses	Employer Services	1000	P250/A749	P250/A	P250/A	P250/A	75%	Educating our customers on entire suite of services while researching multiple ways we can assist each company. Outreach to new areas to educate businesses on services and to create lasting partnerships.	↑
	Total Number of Businesses Served	400	P100/A111	P100/A	P100/A	P100/A	28%		↑
• Receive business referrals from Economic Development Board (EDB) and other partners and businesses.		60	P15/A46	P15/A	P15/A	P15/A	77%	Strong local job market has produced higher referrals from the EDB.	↔
• Conduct JobFest Career Fair for WA State youth		500	P0/A0	P0/A	P0/A	P500/A	0%	Not completed until Q4	↔
• Identify and assist employers with recruitment needs for open apprenticeship positions targeting pierce county job seekers		10	P0/A0	P3/A	P3/A	P4/A	0%	Working with team to prepare for Q2 to meet this metric.	↔
• New On-The-Job-Training (OJT) & Work Experience (WEX)*	OJT Sites	20	P5/A6	P5/A	P5/A	P5/A	30%	-Networking with businesses across Pierce County and local programs to establish meaningful OJT sites that fit the population our other programs serve led the work that exceeded this goal.	↑
	New Work Experience Sites	100	P25/A25	P25/A	P25/A	P25/A	25%		↔
• Pierce County Career Day	Young adults Served	2,000	P0/A0	P2000/A	P0/A0	P0/A0	0%	Held in Q2	↔
	Leverage partner Contributions	\$40,000		P\$40k/A			0%		
ONE STOP SYSTEM INTEGRATORS		Objective: Support a seamless interactive customer service delivery system							
• Common data collection system, including customer satisfaction	Narrative Only							In progress	
• Information Sharing								In progress	
• Cross Agency Training/Professional Development								In progress	
• Common Referral System								Not started	
• Workforce Skill Standards (common set of 'work readiness' competencies)								Not started	
• Common Technology including Integrated Platform (data entry portal, eligibility applications, etc.)								Not started	
• Single point of contact, one system approach, for businesses to access services.								Not Started	
STATUTORY MANDATES		Objective: Respond and support WIOA mandated responsibilities for Chief Local Elected Officers (CLEOS) and Workforce Development Council (WDC). Comply with all WIOA regulations and stay updated on new guidance.							
Activities include but are not limited to the following:	Narrative Only							Ongoing	
1. Implementation and oversight of 4-year Local Plan								Ongoing – data reports housed on WFC website. Performing data presentations. New job board completed and live.	
2. Conduct Workforce Research and Region Labor Market Analysis								In Progress – Goal: Create a formal process and time line	
3. Convene, Broker and leverage stakeholders and assets								Ongoing – via round tables, employer hosted events, representation on committees and participation at job fairs.	
4. Lead employer engagement								In development - partnering with educators and industry experts to review and create career pathways.	
5. Lead career pathways development and implement with secondary and post-secondary partners								In progress – formalizing vetting process for best practices	
6. Lead effort to identify and promote proven and promising practices									

Measures	Annual Goal	Quarterly Outcomes					Comments/ Action Plans	Status
		1 st Qtr.	2 nd Qtr.	3 rd Qtr.	4 th Qtr.	YTD/%		
7. Develop technology based strategies for service access, engagement and delivery							To be developed – planning discussions engaged.	
8. Oversee local service delivery system and programs							Ongoing	
9. Negotiate local performance accountability							Ongoing–WFC has negotiated final performance metrics with the state	
10. Select one-stop operator(s), job seeker and business services providers							One Stop System Operator and Adult services providers have been selected. Dislocated Worker RFP responses are currently under review	
11. Identify eligible training providers							Ongoing	
12. Ensure consumer choice							In process – evaluating customer survey	
13. Coordinate with education providers							Ongoing -	
14. Approve and oversee budget and comply with federal/state/local laws and regulations in the administration of WIOA							Ongoing and budget approval completed.	
15. Bold Goal 1 -Coordinate and Support System Efforts to reduce the 15,300 disconnected young adults by 50% by 2025							Ongoing- engaged and developing community feedback forums- reviewing data related to or target population	
16. Bold Goal 2 -Coordinate and Support System Efforts to reduce the 38,475 adult ages 25 to 64 with no GED/ High School Diploma by 50% by 2025							Ongoing- engaged with ABE local partnership – developing community feedback forums- reviewing data related to or target population	
Comply with all WIOA regulations								
<ul style="list-style-type: none"> Continue designation as low risk by the State Auditor's Office (SAO) No findings from annual monitoring by Employment Security Department Meet or exceed all federal and local performance measures 	Low Risk No Findings	Low Risk No Findings						
<ul style="list-style-type: none"> Complete annual local monitoring of Youth, Adult and DW Programs, including EO <ul style="list-style-type: none"> Provide technical assistance to RWS and CPS as it relates to Federal, State and local performance and contractual obligations Common Measure Report Performance Roll-Up Reports Desktop Monitoring Communicate and post policy revisions within 10 days of publication; provide training as needed 	Quarterly Bi-Weekly Monthly						Monitoring of Youth & Young Adult, Adult and DW programs complete.	
<ul style="list-style-type: none"> Manage contracts to include modifications, invoicing, corrective actions, performance monitoring and RFP process when applicable 							Utilizing Continuous Quality Improvement (CQI) to improve contracting process.	
<ul style="list-style-type: none"> Budget Compliance 							Ongoing and in compliance	
5% MITIGATION PY17/FY18								
Objective: Address future cuts and/or support new opportunities.								
	Narrative Only							

GLOSSARY							
B2S	Boots 2 Shoes	ESD	Employment Security Department	OJT	On the Job Training	WFC	WorkForce Central
B2W	Boots 2 Work	FTE	Full Time Employee	P/A	Planned / Actual	WEX	Work Experience
C2C	Camouflage 2 Commerce	FY	Fiscal Year	PY	Program Year	WIA	Workforce Investment Act
BST	Business Solutions Team	ITA	Individual Training Account	RFP	Request for Proposal	WIOA	Workforce Innovation and Opportunity Act
CLEOs	Chief Local Elected Officers	LTU	Long Term Unemployed	RFQ	Request for Quote	WS	WorkSource
DOL	Department of Labor	MA	Manufacturing Academy	RRLTU	Rapid Response Long Term Unemployed	WSSFL	Washington State Service Member For Life Summit
DW	Dislocated Worker	NAC	Nursing Assistant Certified	SAO	State Auditor's Office	WTECB	Workforce Training, Education and Coordinating Board
EDB	Economic Development Board	NAWB	National Association of Workforce Boards	WDC	Workforce Development Council		
EO	Equal Opportunity	NEG	National Emergency Grant				