

Tacoma Rail 2601 SR 509 North Frontage Rd., Tacoma WA 98421

April Gibson, Chair
 Steve Gear, 1st Vice-chair
 TBD, 2nd Vice-chair
 Joyce Conner
 April Gibson
 Darci Gibson
 Bruce Kendall
 Dale King
 Mandy Kipfer
 Nathe Lawver
 Mark Martinez
 Tim McGann
 Dona Ponepinto
 Patty Rose
 David Shaw
 Dereck Spivey
 Ron Thalheimer
 Blaine Wolfe
 Lin Zhou

WorkForce Central Staff
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Jan Adams, Executive Assistant
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WorkForce Central
 3640 S. Cedar St. Suite E
 Tacoma, WA 98409
www.workforce-central.org

- 1. Welcome/Call to order/Safety Briefing**
- 2. Introductions**
- 3. Public Comment**
- 4. WorkForce Central Executive Board update – April Gibson**
- 5. Consent Agenda**
 - Approve July 19, 2018 minutes
- 6. WDC Committees Updates & Recommendations to shift from committee to project teams/taskforces**
 - Business Services – Dereck Spivey
 - Young Adult – Dale King
- 7. Adult Basic Education Customer Testimony**
- 8. WDC Regional Strategic Plan Overview and Next Steps – Lori Strumpf**
- 9. CEO Report**
 - Q4 Obligation Report
 - WorkSource Site Certification Overview – Lori Strumpf
- 10. Other business**
- 11. Adjourn**

Future meetings:

WDC Meeting – April Gibson, Chair	September 20	3:00-4:00
Business Services Committee – Dereck Spivey, Chair	August 27	8:00-9:00
Young Adult Services Committee – Dale King, Chair	September 25	10:30-11:30
WDC Pierce Leadership Committee	September 28	1:00 – 3:00

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Attendees: Steve Gear, Dale King, April Gibson, Dave Shaw, Darci Gibson,
Phone: Tim McGann, Dereck Spivey, Blaine Wolfe

Staff: Hilliary Bryan, Deborah Howell, Jan Adams, Linda Nguyen, Candice Ruud

Guests: Zach Kaletka, Kat Wiager, Libberty Newton, Tim Owens

1. **Welcome/Call to order/Safety Briefing**
April called the meeting to order at 301 p.m. Dale gave the safety briefing.
2. **Introductions**
3. **Public Comment**
None
4. **WorkForce Central Executive Board update**
Linda gave the update noting the renewal of her employment contract for three years, regular business, the budget approval and personnel changes
5. **Consent Agenda**
 - Approve May 17, 2018 minutes
Motion to approve made by Dale; seconded by Dave. Approved
6. **Election of new WDC Chair, April Gibson**
Linda noted with Tim's retirement, April was the acting chair. She called for a motion to elect April as the WDC Chair. Motion made by Dave; seconded by Dale. Approved. April thanked Tim for his service and leadership. She noted he will continue on the Young Adult Committee.
7. **Seek Vice Chair Nominees**
April asked for volunteers to serve as 1st Vice Chair and 2nd Vice Chare. She gave an overview of the expectations for the roles. Steve Gear offered to serve as 1st Vice Chair. Motion to appoint Steve as 1st Vice Chair made by Dale; seconded by Dave. Approved.
8. **Approve PY18/FY19 Budget**
Motion to approve made by Dale; seconded by Steve. Linda gave an overview of the changes and allocations proposed for the allocated funds. Dave asked if Linda used historical reference for the allocations, which she confirmed. Approved
9. **WDC Committee Reports**
 - **WDC Business Services Committee - Dereck Spivey**
Dereck noted they are working on their plan for future work, with a focus on a pipeline strategy.
 - **WDC Young Adult Services Committee - Dale King**
Dale noted they haven't met for a few months, but will be focusing on disconnected young adults.

- **Quality Assurance and Certification Committee - David Shaw**

Dave noted the committee has put in many hours reviewing and scoring applications as well as site visits to certify affiliate sites. He explained the process for certification. Dave noted the certifications included WorkSource Pierce Job Center and Goodwill received one-year certification; JBLM received two-year certification and Pierce College received a six-month certification. Discussion continued around the process and benefits as well as impacts getting and maintaining certification.

10. Review the WDC's and Executive Board's two Bold goals and Discuss How Best to Restructure WDC Committees to Ensure Alignment

April opened the discussion asking if we want to have ad hoc committees rather than standing committees. Steve noted he thought project focused would be better. He asked if the WDC would determine what the projects would be for the committees/task forces. Dereck wants to make sure we are not too pigeon holed. Discussion continued noting each committee should finish their current projects and then come back with recommendation for their committees at the August WDC meeting. Linda quickly reviewed the goals.

11. CEO Report

- **Young Adult Customer Testimonial**

Lliberty told her story from being homeless, enrolling in school, how she found the WorkSource Pierce Job Center and where she is now.

12. Other business

None

13. Adjourn

Motion to adjourn made by Dave; seconded by Blaine. Meeting adjourned at 4:10