

WFC Executive Board Meeting

AGENDA

March 21, 2019 • 8:30-10:00 a.m.

WorkForce Central • 3640 S. Cedar St., Suite E Conference Room

Mayor Victoria Woodards presiding

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. WDC UPDATE – April Gibson**
- IV. CONSENT AGENDA**
 - A. Approve - February 21, 2019 Minutes
 - B. Approve February 2019 Voucher Payments
- V. REGULAR AGENDA**
 - A. Approve and appropriate \$316,111 in Rapid Response program funds from WA State Employment Security Department to provide workforce services to dislocated workers for the period of February 26, 2019 to June 30, 2020 (Resolution 853)
- VI. CEO Report**
 - A. Prepping for PY19/FY20 Budget Deliberations
 - B. 2019 Board Meeting Schedule Update
 - C. CEO notice of Early Retirement Effective January 1, 2020
 - D. National Association of Workforce Boards Annual Conference Attendance
 - E. Funding pursuits
 - F. Success Stories
- VII. OTHER BUSINESS**
- VIII. EXECUTIVE SESSION - Personnel**
- IX. ADJOURN**



WFC Executive Board Meeting

MINUTES

February 21, 2019 • 8:30-10:00 a.m.

WorkForce Central • 3640 S. Cedar St., Suite E Conference Room

Mayor Victoria Woodards presiding

Attendees: Steve Gear, Linda Nguyen, Bruce Dammeier, Conor McCarthy

Staff: Linda Nguyen, Deborah Howell, Jan Adams

I. CALL TO ORDER

Bruce called the meeting to order at 8:33 a.m.

II. PUBLIC COMMENT

None.

III. WDC UPDATE – April Gibson

In April's absence Steve Gear, WDC Vice Chair gave an update noting the approval of the strategic plan and committee updates and new structure as well as Q2 performance update.

IV. CONSENT AGENDA

A. Approve the January 17, 2019 Minutes

B. Approve January 2019 Voucher Payments

Motion to approve made by Conor; seconded by Steve. Approved

V. REGULAR AGENDA

A. WDC Regional Workforce Development Business Plan Review and Approval

Linda discussed highlights of the plan including products and services, collecting data, common referral system and new products and services. Bruce asked if we were doing this in a way that was of value to the partners. Linda confirmed we made it easy for them and were not asking for confidential information. Discussion continued around how various services are provided and administered. Motion to approve made by Conor; seconded by Steve. Approved

B. Renewal of Lines of Credit with City and County Councils

Linda gave a background noting these both expire at the end of the year. She is working with both entities on a two-year extension on the lines of credit.

C. Budget Deliberations – Prepping for Program Year (PY) 19 and Fiscal Year (FY) 20

Linda discussed her process for preparing the budget noting she will start with a 5% cut. Bruce suggested a +5% / -5% scenario to view. Linda clarified the budget is just formula dollars. It was decided to build in non-formula target dollars on the budget.

VI. CEO REPORT

A. Q 2 Obligation Report

Linda gave a background and noted we will be fully obligated by June as mandated by DOL



B. Power Up Pierce Presentation – Bold Goal Launch

Candice presented the website and premiered the TNT article as well as the radio interview of Linda. She discussed the cell phone being handled by the center. There is a Facebook page as well

C. Work Source Pierce Grand Opening – April 10, 2019, 3:00 – 5:00

Linda mentioned the grand opening as invited all to attend.

D. 2019 Board Meeting Schedule Update

Tables until next meeting

E. Success Stories

Tables until next meeting

VII. OTHER BUSINESS

None.

VIII. EXECUTIVE SESSION – Personnel...

Motion to go into executive session at 9:36 a.m. Returned at 9:46 a.m.

IX. ADJOURN

Motion to adjourn made by Bruce; seconded by Steve. Adjourned at 9:47 a.m.

Executive Board Chair WorkForce Central

CEO





GREATER ECONOMIC VITALITY FOR ALL.
Partnering to prepare and grow the Pierce County workforce to align it with employer needs.

RESOLUTION NO. 853

WA STATE EMPLOYMENT SECURITY DEPARTMENT

BE IT ORDAINED BY TACOMA-PIERCE COUNTY EMPLOYMENT & TRAINING CONSORTIUM dba WORKFORCE CENTRAL:

That the proper officers of the Tacoma-Pierce County Employment and Training Consortium dba WorkForce Central (WorkForce Central) be and they are hereby authorized and directed to execute for and on behalf of WorkForce Central a grant award agreement of \$316,111 in Rapid Response program funds from WA State Employment Security Department for the period of July 12018 to June 30, 2020; and further that the Chief Financial Officer of WorkForce Central be and is hereby authorized and directed to deposit the funds received pursuant to such grant award in the Tacoma-Pierce County Employment and Training Consortium Fund.

That there be and is hereby appropriated from the Tacoma-Pierce County Employment and Training Consortium Fund the sum of \$316,111 in Rapid Response program funds from WA State Employment Security Department for the period of July 12018 to June 30, 2020 in accordance with the provisions and terms of the aforementioned grant agreements.

Passed _____
Date

Chairman of Board

