



GREATER ECONOMIC VITALITY FOR ALL.
Partnering to prepare and grow the Pierce County workforce to align it with employer needs.

WFC Executive Board Meeting

AGENDA

October 19, 2017 • 8:30-10:00 a.m.

WorkForce Central • 3640 S. Cedar St., Suite E Conference Room

Pierce County Executive Bruce Dammeier presiding

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. WDC UPDATE – Tim Owens**
- IV. CONSENT AGENDA**
 - A. Approve the September 21, 2017 Minutes
 - B. Approve September 2017 Voucher Payments
- V. REGULAR AGENDA**
 - A. iDashboard Data tracking discussion continued
- VI. CEO Report**
 - A. WIOA Title I Dashboard 1st Quarter
 - B. PERC Unit Clarification Petition
 - C. City of Tacoma Line of Credit Update
 - D. Pierce County Line of Credit Update
 - E. Career Connect RFP
 - F. CQI Process Update
- VII. OTHER BUSINESS**
- VIII. ADJOURN**



WFC Executive Board Meeting

MINUTES

September 21, 2017 • 8:30-10:00 a.m.
WorkForce Central • 3640 S. Cedar St., Suite E Conference Room
County Executive Bruce Dammeier presiding

Attendees: Bruce Dammeier, Joe Lonergan, Doug Richardson, Tim Owens, Conor McCarthy, Linda Nguyen, Deborah Howell, Christian Caple, Caleb Kraai, Debbie Lean

I. CALL TO ORDER

Bruce called the meeting to order at 8:31 a.m.

II. PUBLIC COMMENT

None.

III. WDC UPDATE – Tim Owens

Tim gave the highlights from the August meeting noting the appointment of two new committee members and approval of the revised budget. He also noted spoke about the presentation by America Works.

IV. CONSENT AGENDA

A. Approve the August 17, 2017 Minutes

B. Approve August 2017 Voucher Payments

Motion to approve made by Joe; seconded by Doug. Approved

V. REGULAR AGENDA

A. Approve and appropriate \$1,881,565 of WIOA Title 1 Youth program funds from WA State Employment Security Department for the period of April 1, 2017 through June 30, 2019 (Resolution No. 831)

Motion to approve made by Joe; seconded by Tim. Linda gave a brief explanation of the appropriations, noting this is a standard process each year. Approved

B. Approve and appropriate \$209,063 of WIOA Title 1 Youth administrative funds from WA State Employment Security Department for the period of April 1, 2017 through June 30, 2019 (Resolution No. 832)

Motion to approve made by Joe; seconded by Tim. Doug asked if this was the money to administer the youth appropriation just approved. Linda explained we get 10% for admin, which pays for Fiscal HR and Legal expenses. Discussion continued around the use of the administrative funds. Approved

C. Approve and appropriate \$228,612 of WIOA Title 1 Adult program funds from WA State Employment Security Department for the period of July 1, 2017 through June 30, 2019 (Resolution No. 833)

Motion to approve made by Joe; seconded by Tim. Doug asked for clarification, with Linda noting this is just the allocation for the first quarter. Approved



- D. Approve and appropriate \$25,401 of WIOA Title 1 Adult administrative funds from WA State Employment Security Department for the period of July 1, 2017 through June 30, 2019 (Resolution No. 834)**
Motion to approve made by Joe; seconded by Tim. Approved
- E. Approve and appropriate \$353,499 of WIOA Title 1 Dislocated Worker program funds from WA State Employment Security Department for the period of July 1, 2017 through June 30, 2019 (Resolution No. 835)**
Motion to approve made by Joe; seconded by Tim. Bruce asked for clarification of what a dislocation worker was. Linda noted it is someone who has been laid off or received a layoff notice. It could also be a spouse who has never worked before, recently divorced or a transitioning military spouse. Approved
- F. Approve and appropriate \$39,278 of WIOA Title 1 Dislocated Worker administrative funds from WA State Employment Security Department for the period of July 1, 2017 through June 30, 2019 (Resolution No. 836)**
Motion to approve made by Joe; seconded by Tim. Approved
- G. Approve Resolution to Participate in and be assessed by Association of Washington Cities Employee Benefit Trust (Resolution No. 837)**
Motion to approve made by Joe; seconded by Tim. Linda gave a background and noted we have been researching a new benefit program. She noted all employees will transition to the AWC benefits program on October 1. Joe asked why we are not able to continue with the Teamsters. Linda explained we only have one remaining represented position and the Teamsters asked PERC to terminate their representation. Approved
- H. Approve Adoption of an Interlocal Agreement between AWC and Tacoma Pierce County Employment and Training Consortium (dba WorkForce Central)**
Motion to approve made by Joe; seconded by Tim. Linda noted this is a required document from AWC. Bruce asked if this was their language. Linda confirmed it is. Approved
- I. Board Discussion: Determine system priorities that will be tracked on iDashboard tool**
Linda gave a brief background and asked what the board wants tracked and reported on iDashboards. Items suggested were hourly wage, where the jobs are and where the people live, demographics, and how many are served. Bruce suggested how are we leveraging the work we are doing to meet other important broad community goals, which are among other things increasing family wage jobs. He continued with where are the geographies that have been disproportionately impacted or have really low income and therefore low education and low health outcomes. Discussion continued on what data needs to be reported. Linda summarized what needs to be captured, number served in the system, wage, underemployed, where do they live, demographics, increasing family wage jobs, what industry they are going into and titles, location of the jobs and how many are in programs to increase skills for increased wages.
- J. Board Discussion: Transportation solutions**
Tabled until Mayor Strickland is able to attend.



VI. CEO REPORT

A. Update on iron workers and CWA designation

Linda has contacted the iron workers concerning the CWA designation from the county. Doug mentioned they made a presentation. The iron workers have declined to do any cohorts in Pierce County without getting their CWA designation. Discussion continued on ways to resolve the issue.

B. All WorkForce Central staff will participate in the Association of WA Cities healthcare/benefits plan as of October 1st

Linda note previous discussion when resolution and interlocal agreement were approved.

C. FY18 Budget update

Linda noted the continued resolution until December, which may require an adjustment to our budget approved earlier this year.

D. Commuter Data Presentation – Caleb Kraai

Linda gave a brief background on the commuter issue. Caleb discussed his process and presented the collective data. Discussion included how to attract employers and bring the commuters back to Pierce County.

VII. OTHER BUSINESS

None.

VIII. ADJOURN

Motion to adjourn made by Doug, seconded by Tim. Meeting adjourned at 9:38 a.m.



VOUCHER APPROVAL

September 2017

The following listing of vouchers written in the above month is hereby submitted to the Board for approval. I have audited and certified all vouchers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

FUND NAME	CLAIMS	PAYROLL	TOTAL
ETC General Fund	\$ -	\$ -	\$ -
Unencumbered Fund	\$ 608.29	\$ -	\$ 608.29
Indirect Cost Pool	\$ 8,486.75	\$ -	\$ 8,486.75
Contra Indirect Cost Pool	\$ (8,486.75)	\$ -	\$ (8,486.75)
WIOA Adult	\$ 48,551.88	\$ 21,985.04	\$ 70,536.92
WIOA Admin	\$ 17,463.80	\$ 29,175.34	\$ 46,639.14
WIOA Dislocated Worker	\$ 76,001.84	\$ 26,745.02	\$ 102,746.86
WIOA Youth	\$ 51,745.43	\$ 28,170.31	\$ 79,915.74
WIOA Program Pool	\$ 20,688.38	\$ 47,319.31	\$ 68,007.69
Contra Program Pool	\$ (20,688.38)	\$ (47,319.31)	\$ (68,007.69)
All Grants Admin Pool	\$ 22,058.58	\$ 27,646.00	\$ 49,704.58
Contra All Grants Admin Pool	\$ (22,058.58)	\$ (27,646.00)	\$ (49,704.58)
Strategic Planning/Partnership Pool	\$ 4,620.29	\$ 19,875.31	\$ 24,495.60
Contra Strategic Planning/ Partnership Pool	\$ (4,620.29)	\$ (19,875.31)	\$ (24,495.60)
YouthWorks 2	\$ 8,406.86	\$ 1,128.99	\$ 9,535.85
C2C Program Services and Training	\$ 2,521.80	\$ 10,041.61	\$ 12,563.41
Rapid Response Initiatives	\$ 18,015.05	\$ 9,297.79	\$ 27,312.84
Rapid Response Initiatives-Admin	\$ 2,110.12	\$ 2,998.06	\$ 5,108.18
DSHS Pre-Employment Transition Services	\$ 990.73	\$ 3,954.35	\$ 4,945.08
TAP UBI Highway Construction	\$ 1,318.25	\$ 5,002.77	\$ 6,321.02
South Seattle College - AAI Grant	\$ 6,157.74	\$ 29.08	\$ 6,186.82
TOTAL	\$ 233,891.79	\$ 138,528.36	\$ 372,420.15

Respectfully submitted by _____

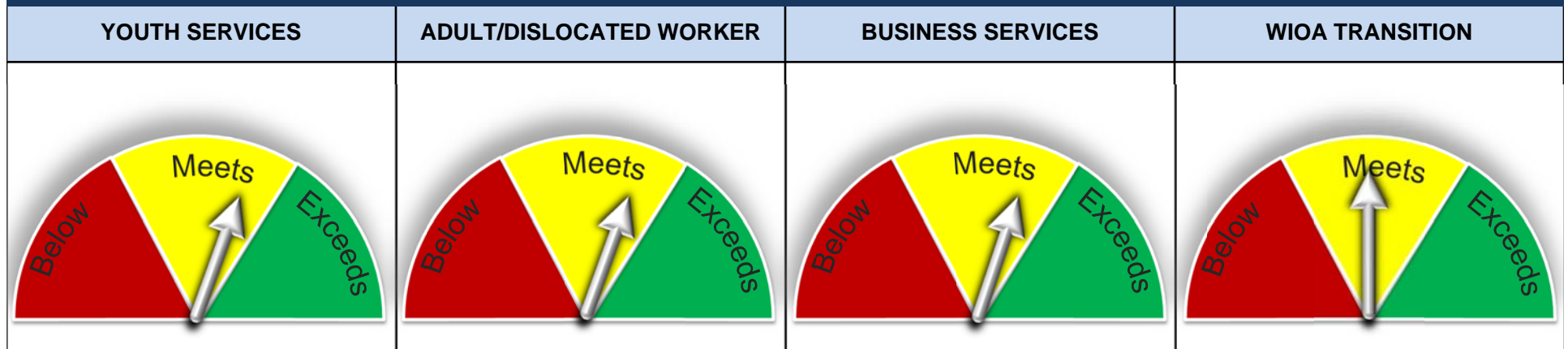
Chairman of Board

Date

IDashboard METRICS (FOR DISCUSSION)

- # Served in System
- Wages-Entry/Exit
- Where do They Live – Zip Code
- Demographics
- Job Placement – Industry, Title & Location of Job
- # Who Went Through Skills Training – School, Certified Training
- Who Completed Training
- Who Got Employment Before Training Completed - Industries
- Customer Satisfaction For Job Seekers, Workers And Businesses
- # of Open Jobs Filled
- # Qualified Applicants Referred To Job Openings
- # of Businesses Served
- # of Repeat Business Customers Served

Q1 Summary of Dashboard: Adult/DW/Youth PY17/FY18



The summary sheet is designed to give a snapshot of progress overall. Not all items are reflected on the summary sheet but can be found the detail dashboard. Items in red lettering indicate that we are implementing action plans to increase outcome.

JOB SEEKER (RESCARE)	Target	YTD Actual
• Placements	68.8%	
• Degree/Certificate	53.3%	
• Median Earnings	\$2,282	
• 4 th Qtr Placements	65.9%	
• Enrollments	340	130
• Exits to Emp./Education	107	29
• Tacoma/Pierce Split	50%/50%	50%/50%
• In School/Out	20%/80%	21%/79%
Work Base Training		
• Other Summer Emp./Intern (WEX)	45	1
• On the Job Training	7	1
YouthWorks Program		
• Graduation Coaches	250	171
• Career Goals	1,500	512
• Career Cruising	1,400	446
• Enrollments	64	27
• Student Internships	125	175
• Increase Grad Rate	83%	
• Career Day	\$40k/2k	
• Health Career Day	\$25k/800	

JOB SEEKER (CAREER PATH)	Target	YTD Actual
Enrollments		
Adult	340	215
Dislocated Worker	380	293
Career Fair		
Events	2	0
Adult Job Seekers	300	152
Follow-up Services	190	30
ITAs		
Adult	100	25
Dislocated Worker	80	45
Cohort Training		
Adult	20	6
Dislocated Worker	20	0
Military Placements	68	13
Work Based Training		
OTJ	5	1
Work Experience	10	2

BUSINESS SERVICES (TBD)	Target	YTD Actual
Sector Partnerships	4	1
Employer Roundtables	7	1
Coordinated Bus. Services		
Job Openings	900	606
Job Placements	400	170
Engagement Activities	2	0
Attendees	500	0
Employer Services		
Employer Services	700	626
Businesses	220	58
Business Referrals	60	0
CareerLink Employers	75	18
JobFest	300	0
Apprenticeship/Adv. Training	7	1
On-the-Job Training	10	2
Work Experience	10	2
Training Programs identified	3	0

STATUTORY MANDATES	
1. Implementation/oversight 4-year plan	Ongoing
2. Workforce Research/Market Analysis	Ongoing
3. Convene, broker and leverage stakeholders and assets	Ongoing
4. Lead employer engagement	Ongoing
5. Lead career pathways development	Ongoing
6. Identify/promote proven/promising practices	Ongoing
7. Develop technology based strategies	Ongoing
8. Oversee local service delivery system	Ongoing
9. Negotiate local performance accountability	Ongoing
10. Select One-stop, Job Seeker and Business Services Providers	In Progress
11. Identify eligible training providers	Ongoing
12. Ensure consumer choice	Ongoing
13. Coordinate with education providers	Ongoing
14. Approve and oversee budget	Ongoing
COMPLIANCE/MONITORING/CONTRACTING	
Comply with all WIOA Regulations	
SAO Audit	No findings
ESD Performance Measures	No findings
Direct Service Provider Monitoring	No findings

Dashboard Report for Program Year 2017 (PY17 = July 2017 – June 2018)

Measures	Annual Goal	Quarterly Outcomes					YTD Total %	Comments/ Action Plans	Status
		1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr				
YOUTH & YOUNG ADULT DIRECT SERVICES									
Objective: Provide registered Pierce County youth and young adults with comprehensive and intensive services resulting in attainment of employment and/or education degree or certification. Support student career identification/exploration, increase graduation rates and employment opportunities, and provide a strong link between the workforce development and education initiatives with Public Schools.									
Job Seeker Services Contract (ResCare) Meet all Local Measures and Performance Targets									
• Placement in Employment or Education*	Federal Target	68.8%						Data is currently not available for Federal Targets.	
• Attainment of Degree or Certificate*	Federal Target	53.3%						Data is currently not available for Federal Targets.	
• Median Earnings 2 nd Quarter after exit* (established baseline in PY16)	RWS/Federal Baseline	\$2,282						Data is currently not available for Federal Targets.	
• 4 th Quarter Placement in Employment or Education* (established baseline in PY16)	Federal Target	65.9%						Data is currently not available for Federal Targets.	
• Number of Enrollments* (Carryover from PY16 – 17 in-school; 77 Out-of-school)	WIOA Youth	340	P85/A130	P85/A	P85/A	P85/A	130/38%		↑
• Number of Exits* Youth Exited to employment and/or education		107	P27/A29	P27/A	P26/A	P27/A	29/27%		↑
• Tacoma/Pierce County residential split *									
Enrolled youth reside in Pierce County(PC)		50%	P50%/50%	P50%/	P50%/	P50%/	50%/50%		↑
Enrolled youth reside in the City of Tacoma(COT)		50%	P50%/50%	P50%/	P50%/	P50%/	50%/50%		↑
• In School/Out of School enrollment splits*	Enrolled youth are In-School (ISY)	20%	P20%/A21.1%	P20%/A	P20%/A	P20%/A	21.1%		↑
	Enrolled youth are Out-of-School (OSY)	80%	P80%/A78.8%	P80%/A	P80%/A	P80%/A	78.8%		↑
Work Base Training – Required by Law									
• Subsidized Employment/Internship (WEX)*		45	P11/A1	P11/A	P12/A	P11/A	1/02%	5 intended placements were hired into permanent positions during the enrollment process. 1 employer chose a WIOA Adult candidate instead of the youth participant. 3 employers postponed WEX placements.	↓
• On the Job Training (OJT)		7	P1/A1	P2/A	P1/A	P3/A	1/14%		↑
YouthWorks Program: Strengthen educational/career pathways for youth in partnership with Tacoma Public Schools (TPS) and Other Public Schools (Leverage)									
• Students connect with Graduation Coaches for minimum of 10 hrs.		250	P62/A171	P63/A	P62/A	P63/A	171/68%		↑
• Identify Career Goals		1,500	P375/A512	P375/A	P375/A	P375/A	512/34%		↑
• Students complete Career Cruising Assessment		1,400	P350/A446	P350/	P350/A	P350/A	446/32%		↑
• In School WIOA Youth Enrollment		64	P16/A27	P16/A	P16/A	P16/A	27/42%		↑
• Student internships (90-hrs/student/school year)		125	P0/A175	P0/A	P25/A	P100/A	175/140%		↑
• Graduation rate for TPS schools		83%	P0/A	P83%/A	P0/A	P0/A		Will be reported in the 4 th quarter.	↑
ADULT/DISLOCATED WORKER DIRECT SERVICES									
Objective: Enable job seekers to identify pathways to success via education and training and preparation for successful job search and employment opportunities.									
Job Seeker Services (Career Path)									
• Adult/DW Enrollments (Carryover from PY16 – 17 Adult; 180, DW 221)	Adult	340	P85/A215	P85/A /A	P85/A /A	P85/A	215/63%	Recruitment strategies, such as referrals from training providers and community-based organizations have provided a continuous flow of referrals.	↑
	DW	380	P95/A293	P95/A	P95/A	P95/A	293/77%		↑
• Partner with ResCare to host mini employer and job seeker engagements.	Events	2	P0/A0	P1/A	P0/A	P1/A	0/0%	CPS & ResCare began initial planning for IT sector-hiring event in Q2	↔
	Adult /DW Job Seekers	300	P75/A152	P75/A	P75/A	P75/A	152/51%	Program staff referred job seekers to multiple hiring events including the Hire Call, Auto Warehousing, two Amazon events and the Transition Summit.	↑
• Assist job seekers with employment resources (job leads, employment portfolios, employer events leading to employment. working with ResCare when engaging employers)		190	P48/A30	P48/A	P48/A	P46/A	30/16%	Focus on preparing customers for employment through job leads, career coaching and referrals to hiring events. Action plan: continuing to work with ResCare and ESD to connect customers to opportunities.	↔
• Individual Training Accounts (ITAs) to serve students	Adult	100	P25/A25	P25/A	P25/A	P25/A	25/25%	New Adult ITAs targeting the Healthcare, Construction and IT sectors and DW ITAs emphasizing IT, Healthcare and Administrative training. Training providers include UWV, Pierce College, Pacific NW Driving, TCC, Rockwell Highline, Clover Park and many others.	↑
	DW	80	P20/A45	P20/A	P20/A	P20/A	45/56%		↑

Measures	Annual Goal	Quarterly Outcomes						Comments/ Action Plans	Status
		1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	YTD Total /%			
• Students in cohort training	Adult	20	P5/A6	P5/A	P5/A	P5/A	6/30%	Bankworks cohort training began.	↑
	DW	20	P5/A0	P5/A	P5/A	P5/A	0/0%	Action plan: targeting military spouses for increased enrollments.	↓
• Place military transition members into employment in partnership with other resources		68	P17/A13	P17/A	P17/A	P17/A	13/19%	Action plan: partnering with C2C, focus on referrals to hiring events and workshops to increase job seeker readiness. Identifying job seekers with IT skills for direct referral to local employers, such as CBA (Gig Harbor) who is recruiting Cyber Security positions and offers Veterans priority.	↔
• Coordinate with Business Services to provide work based training	On-the-Job Training	5	P1/A1	P1/A	P2/A	P1/A	1/20%	Both targets met, with one OJT at WindTalkers and two WEXs - St. Leo's Food Connection and Duncan Law Office.	↑
	Work Experience	10	P2/A2	P3/A	P2/A	P3/A	2/20%		
ONE STOP SYSTEM OPERATION WIOA LEVERAGE									
Objective: Support a seamless interactive customer service delivery system									
• Common data collection system, including customer satisfaction	Narrative Only								
• Information Sharing									
• Cross Agency Training/Professional Development									
• Common Referral System									
• Workforce Skill Standards (common set of 'work readiness' competencies)									
• Single point of contact, one system approach, for businesses to access services.									
BUSINESS SOLUTIONS									
Objective: Coordinate business services to support employer needs									
• Convene and facilitate new sector partnerships –strengthen regional partnerships		4	P1/A1	P1/A	P1/A	P1/A	1/25%	Building a new partnership with CBA	↑
• Convene employer engagement via employer roundtables		7	P1/A1	P2/A	P2/A	P2/A	1/25%		↑
• Direct coordinated business services to support employer's needs- List Job openings for businesses and place job applicants	Job Openings	900	P225/A606	P225/A	P225/A	P225/A	606/67%	Robust business hiring activity, Amazon and UPS jobs advertised	↑
	Job Placements	400	P100/A170	P100/A	P100/A	P100/A	170/43%		
• Provide at least 2 career fairs to include construction and other sectors		2	P0/A0	P1/A	P0/A	P1/A	0/0%	PC Construction Career Day to be held in 2 nd quarter	↑
	Career Fair attendees	500	P0/A0	P0/A	P0/A	500	0/0%		
• Provide employer services to businesses	Employer Services	700	P175/A626	P175/A	P175/A	P175/A	626/89%	Specific employer services provided (employer count is duplicated) Number of employers requesting the above services	↑
	Businesses	220	P55/A58	P55/A	P55/A	P55/A	58/26%		
• Increase Employer Engagement – Receive business referrals from Economic Development Board (EDB) and other partners and businesses.		60	P0/A0	P20/A	P20/A	P20/A	0/0%	This target performance number is first measured in the 2 nd quarter	↑
• CareerLink Pierce County: Engage employers with Career Link		75	P18/A18	P19/A	P19/A	P19/A	18/24%		↑
• Conduct JobFest Career Fair for WA State youth		300	P0/A0	P0/A	P0/A	P300/A	0/0%	JobFest Career Fair will be held in the 4 th quarter	↑
• Apprenticeship or other Advanced Training (used by Adult/DW and Youth)*		7	P1/A1	P2/A	P2/A	P2/A	1/14%		↑
• On-The-Job-Training (OJT) and Work Experience (WEX)*	On-the-Job Training Sites	10	P2/A2	P3/A	P2/A	P3/A	2/20%		↑
	Work Experience Sites	10	P2/A2	P3/A	P2/A	P3/A	2/20%		
• Identify training programs within targeted industries specific to employer's needs.		3	P0/A0	P1/A	P1/A	P1/A	0/0%		↑
• Pierce County Career Day	Leverage partner contributions	\$40,000						Event is held in the second quarter. Working with event partners to identify amounts of leveraged funds they can provide	
	Youth Served	2,000							
• Health Career Day	Leverage partner contributions	\$25,000						Event date TBD	
	Youth Served	800							

Measures	Annual Goal	Quarterly Outcomes					Comments/ Action Plans	Status
		1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr	YTD Total /%		
STATUTORY MANDATES								
Objective: Respond and support WIOA mandated responsibilities for Chief Local Elected Officers (CLEOS) and Workforce Development Council (WDC). Comply with all WIOA regulations and stay updated on new guidance.								
Activities include but are not limited to the following:	Narrative Only							
1. Implementation and oversight of 4-year Local Plan							Ongoing	
2. Conduct Workforce Research and Region Labor Market Analysis							Ongoing and engaged	
3. Convene, Broker and leverage stakeholders and assets							In progress	
4. Lead employer engagement							Ongoing	
5. Lead career pathways development and implement with secondary and post-secondary partners							In progress	
6. Lead effort to identify and promote proven and promising practices							In progress	
7. Develop technology based strategies for service access, engagement and delivery							Ongoing	
8. Oversee local service delivery system and programs							Ongoing	
9. Negotiate local performance accountability							Ongoing	
10. Select one-stop operator(s), job seeker and business services providers							Contract negotiation in progress	
11. Identify eligible training providers							In process	
12. Ensure consumer choice							In process	
13. Coordinate with education providers							Ongoing	
14. Approve and oversee budget and comply with federal/state/local laws and regulations in the administration of WIOA							Engaged/Completed	
Comply with all WIOA regulations								
<ul style="list-style-type: none"> Continue designation as low risk by the State Auditor's Office (SAO) No findings from annual monitoring by Employment Security Department Meet or exceed all federal and local performance measures 	Low Risk No Findings	Low Risk No findings						
<ul style="list-style-type: none"> Complete annual local monitoring of Youth, Adult and DW Programs, including EO <ul style="list-style-type: none"> Provide technical assistance to RWS as it relates to Federal, State and local performance and contractual obligations Common Measure Report Provision Reports Performance Roll-Up Reports Desktop Monitoring Communicate and post policy revisions within 5 days of publication; provide training as needed 	Quarterly						All reports are timely Monitoring of Youth & Young Adult, Adult & DW complete. EO monitoring is in progress for all sites.	
<ul style="list-style-type: none"> Manage contracts to include modifications, invoicing, corrective actions, performance monitoring and RFP process when applicable 							Ongoing and timely	
<ul style="list-style-type: none"> Budget Compliance 							Ongoing and on target	
5% MITIGATION PY17/FY18								
Objective: Address future cuts and/or support new opportunities.								
	Narrative Only							

GLOSSARY							
B2S	Boots 2 Shoes	ESD	Employment Security Department	NEG	National Emergency Grant	TPCGP	Tacoma-Pierce County Growth Partnership
B2W	Boots 2 Work	FTE	Full Time Employee	OJT	On the Job Training	WDC	Workforce Development Council
C2C	Camouflage 2 Commerce	FY	Fiscal Year	P/A	Planned / Actual	WFC	WorkForce Central
CLEOs	Chief Local Elected Officers	ITA	Individual Training Account	PY	Program Year	WEX	Work Experience
DOL	Department of Labor	LTU	Long Term Unemployed	RFP	Request for Proposal	WIA	Workforce Investment Act
DW	Dislocated Worker	MA	Manufacturing Academy	RFO	Request for Quote	WIOA	Workforce Innovation and Opportunity Act
EDB	Economic Development Board	NAC	Nursing Assistant Certified	RRLTU	Rapid Response Long Term Unemployed	WSSFL	Washington State Service Member For Life Summit
EO	Equal Opportunity	NAWB	National Association of Workforce Boards	SAO	State Auditor's Office	WTECB	Workforce Training, Education and Coordinating Board

STATE OF WASHINGTON

BEFORE THE PUBLIC EMPLOYMENT RELATIONS COMMISSION

In the matter of the petition of:

TEAMSTERS LOCAL 117

Involving certain employees of:

WORKFORCE CENTRAL (TACOMA-
PIERCE COUNTY EMPLOYMENT AND
TRAINING CONSORTIUM)

CASE 21194-E-07-3291

DECISION 9872-A - PECB

ORDER REVOKING
CERTIFICATION

On October 11, 2007, this agency certified the Teamsters Local 117 as the exclusive bargaining representative of non-supervisory employees of WorkForce Central (Tacoma-Pierce County Employment and Training Consortium). *Tacoma-Pierce County Employment and Training Consortium*, Decision 9872 (PECB, 2007). The bargaining unit included 44 employees when it was originally certified. Over time, the unit has decreased in size and there is now only one employee in the bargaining unit.

On August 8, 2017, the Teamsters Local 117 filed a written disclaimer of all representation rights for that bargaining unit.

ORDER

The certification issued by the Public Employment Relations Commission is withdrawn.

Issued at Olympia, Washington, this 20th day of September, 2017.

PUBLIC EMPLOYMENT RELATIONS COMMISSION



MICHAEL P. SELLARS, Executive Director

Continuous Quality Improvement After Action Report

WorkForce Central offered free Continuous Quality Improvement (CQI) training to assist our community partners to understand, learn best practices and improve upon the work they already do and experience a successful certification process.

CQI training was conducted by Lori Strumpf of Strumpf and Associates and assisted by Shellie Willis, Director of Quality Assurance and Certification.

Dates training conducted and how many attended per session:

Module I: Overview of CQI - Understanding the use of CQI practices and Principles to achieve a High-Performance Workplace.

July 25 th	Morning Session	27
	Afternoon Session	4

Module II: Data Analysis using Plan-Do-Check-Act and Introduction to the use of data in a continuous way that allows you to think in a cycle and implement strategies for improvement that shift you from a reactive to a proactive mindset.

July 26 th	Morning Session	25
	Afternoon Session	5

Module III: Overview of the Certification Application & Indicators - Understanding of what being recognized through certification means, the two-step process in which to do so and the program and cultural impact certification has.

September 26 th	Morning Session	22
	Afternoon Session	2



Module IV: Benchmarking & Developing Your CQI Plan - Introduces the importance of Benchmarking and measuring an organization's internal processes then identifying, understanding, and adapting outstanding practices from other organizations considered to be best-in-class.

September 27 th	Morning Session	18
	Afternoon Session	4

Partners who participated throughout the training: Career Path Services, ResCare Workforce Services, Peace Lutheran Church, Washington Department of Veterans Affairs, Employment Security Department, Metropolitan Development Council, Tacoma Community House, Vector Group, Goodwill, Joint Base-Lewis McChord Transition Assistance Program (SFL-TAP), Pierce County Library

Additional training dates for Modules I & II have been set for November 3rd to allow another opportunity for our community partners to attend. Technical Assistance is also available between October and November for those who request further assistance while completing their certification packet.

Next Steps: The certification application, approval process schedule, self-evaluation tool along with the connection, affiliate, and full comprehensive site applications are posted on our website. Technical assistance is also available throughout each review quarter up until that quarter's deadline.

For more information please contact Shellie Willis at WIOA@workforce-central.org

