

WDC Pierce County Leadership Committee

Agenda
July 11, 2018
1:00 pm – 3:00 pm

WorkForce Central
3640 South Cedar Street, Suite E, Tacoma, WA

- Tim Owens, Chair
- April Gibson, 1st Vice-chair
- TBD, 2nd Vice-chair
- Joyce Conner
- Steve Gear
- Darci Gibson
- Bruce Kendall
- Dale King
- Mandy Kipfer
- Nathe Lawver
- Mark Martinez
- Tim McGann
- Wayne Nakamura
- Dona Ponepinto
- Patty Rose
- David Shaw
- Dereck Spivey
- Ron Thalheimer
- Blaine Wolfe

- I. Common Technology (Discussion)
 - Common Referral System
 - Presentation from the Advisory Subcommittee on Design to Date
- II. MOU Priorities
 - Single Point of Contact for Business Services (Discussion)
- III. Operational Issues Occurring within the System (Discussion)

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<u>Meeting Dates/Times</u>	<u>Location</u>
September 22, 2017 8:00 – 10:00 am	WorkForce Central
November 2, 2017 1:00 – 3:00 pm	WorkForce Central
December 21, 2017 1:00 – 3:00 pm	WorkForce Central
January 23, 2018 1:30 – 3:30 pm	Goodwill
February 14, 2018 1:00 – 3:00 pm	WorkForce Central
March 21, 2018 1:00 – 3:00 pm	WorkForce Central
April 18, 2018 1:00 – 3:00 pm	WorkForce Central
May 16, 2018 1:00 – 3:00 pm	WorkForce Central
June 13, 2018 1:00 – 3:00 pm	WorkForce Central
July 11, 2018 1:00 – 3:00 pm	WorkForce Central
August 15, 2018 1:00 – 3:00 pm	WorkForce Central
September 28, 2018 1:00 – 3:00 pm	WorkForce Central
October 17, 2018 1:00 – 3:00 pm	WorkForce Central
November 14, 2018 1:00 – 3:00 pm	WorkForce Central
December 12, 2018 1:00 – 3:00 pm	WorkForce Central

Meeting Notes

June 13, 2018
1:00 pm - 3:00 pm

Tim Owens, Chair
April Gibson, 1st Vice-chair
TBD, 2nd Vice-chair
Joyce Conner
Steve Gear
Darci Gibson
Bruce Kendall
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Present: Lori Strumpf, Dan Fey, Tim McGann, Rich Nannini, Susan Cable, Hilliary Bryan, Mandy Kipfer, Jason Scales

Absent: Linda Nguyen, Mabel Edmonds, Jeff Wheeler

WorkForce Central Staff: Deborah Howell, Debbie Lean

I. **Common Technology**

- **IDashboard Presentation** – tabled. There are no updates since last presentation.
- **2-1-1 Flow Chart Discussion** –
 - Lori gave an update of the subcommittee’s thorough work on a common referral system.
 - We are trying to accomplish two goals. One goal is to ensure equity of access for all customers who come into our system directly and need wraparound services. Second key goal is to expand our reach.
 - Chair, Keith Johnson, and United Way staff will be joining us at the July meeting for a 30-minute presentation.
 - The price now to have potentially a full time workforce navigator and customizing some of the data system is \$50,000 - \$15,000 (United Way’s contribution) = \$35,000. Lori has earmarked \$30,000 in the IFA as a placeholder.
 - Recommends that after the presentation at the July 11th meeting, the committee debrief and be prepared to make a decision at the August meeting whether to move forward with 2-1-1 and that it become part of the IFA.

Action:

- *Chair, Keith Johnson, Chair of the One-Stop Subcommittee, and United Way staff will be joining us at the July meeting for a 30-minute presentation.*
- *After the 2-1-1 presentation and discussion at the July 11th meeting, the committee will be prepared to make a decision at the August meeting whether to move forward with 2-1-1 and that it become part of the IFA.*

II. **MOU Priorities**

Single Point of Contact for Business Services (Discussion and Action):

- Committee began reviewing the integrated business plan that WFC and ESD have been working on.
- There should be a commitment that individuals who are going to be on the Business Solutions Team sign a commitment in terms of some customer service factors and set of metrics, establishment of protocols, common language and common training.

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- Committee member agreed to read the draft plan with the fundamental premise that everybody is the single point of contact and it is one business solutions team with technology to assist moving forward.

Action:

- *Committee will read the business solutions integrated plan and come prepared to next meeting to discuss and share thoughts.*
- *Lori will share the brochure and common language that Kentucky has just approved for use.*

III. Operational Issues Occurring with the System (Discussion)

No discussion