

MEETING AGENDA

WDC Youth & Young Adult Services Committee  
 August 22, 2017 10:30 a.m. – 11:30 a.m.

Tim Owens, Chair  
 April Gibson, 1<sup>st</sup> Vice-chair  
 , 2<sup>nd</sup> Vice-chair  
 Steve Gear  
 Darci Gibson  
 Mike Johnson  
 Bruce Kendall  
 Dale King  
 Mandy Kipfer  
 Mark Martinez  
 Wayne Nakamura  
 Sharon Ness  
 Dona Ponepinto  
 John Roach  
 Christina Roberts  
 Patty Rose  
 Dereck Spivey  
 Ron Thalheimer  
 James Walker  
 Blaine Wolfe

**Committee Focus:**

- System of navigation and advising (including navigators and advisors)
- Career interest, pursuit – video format and use of technology
  - Motivate and show realistic progression and what it takes to succeed
  - Navigate family – not just students
- Engage family along with young adults
- Help us help parents message the importance of post-secondary training and other options
  - Use family centered multi-generational service delivery model (Kellogg studies)

Topic	Leader	Inform/ Discuss/ Act	Time
Welcome	Dale King		5 min
Review Prior Meeting Notes	Dale King	Inform	5 min
Open Doors/Dropout Re-engagement	Laurie Shannon, OSPI	Inform/ Discuss	30 min
Update on contract to increase FAFSA application rate in Pierce County	TBD, PSESD	Inform/ Discuss	15 min
Build next meeting's agenda	Dale King	Discuss	5 min

**For Further Discussion**

**Next Steps**

**Next Meeting Dates**

*WIOA Definition of Re-engagement program: A dropout re-engagement program conducts active outreach to encourage out-of-school youth to return to school and assists such youth in resuming their education and/or training to become career ready. A re-engagement program or center may provide case management and other services to support youth in overcoming barriers that prevent them from returning to school or work.*

WorkForce Central Staff  
 Linda Nguyen, CEO  
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**Workforce Development Council (WDC) of Tacoma Pierce County**

**WIOA Committee Membership**

7-01-2017

WDC Youth and Young Adult Services Committee		
<ul style="list-style-type: none"> <li>• Committee Chair is member of WDC and appointed.</li> <li>✓ Since all of WDC members are required to serve on a WDC Committee, approximately 4-6 members of the committee will be WDC members.</li> <li>• Vice Chair selected from Committee and must be willing to serve on Coordinating Committee if Committee Chair is absent.</li> </ul>		
Representation	Name, Title, Employer, Email, Phone(s)	WDC Member
<i>Chair of Committee</i>	<i>Dale King Superintendent/COO Tacoma Rail dale.king@cityoftacoma.org</i>	✓
<i>Vice Chair of Committee</i>		
1. K-12 Representative	Brandon Ervin, Program Specialist Tacoma Public Schools bervin@tacoma.k12.wa.us	
2. Youth Services Provider	LaKesha Egardo-Jones, Project Director ResCare Workforce Services lakesha.egardo-jones@rescare.com	
3. Youth Services/Community Based Organization	Nicholas Bayard, Director The REACH Center nbayard@reachtacoma.org	
4. Youth Services	Audra Laymon, Youth Programs Manager Goodwill of the Olympics & Rainier Region audral@goodwillwa.org	
5. Business	April Gibson, Administrator Puget Sound Orthopedics a.gibson@proliancesurgeons.com	✓
6. Business	Blaine Wolfe, Project Executive Absher Construction Company blaine.wolfe@absherco.com	✓
7. City of Tacoma/Tacoma Rail	Dale King Superintendent/COO Tacoma Rail dale.king@cityoftacoma.org	✓
8. Labor or Apprentice JATC Representative	Mark Martinez, Executive Secretary Pierce County Bldg & Construction Trades Council piercebctc@earthlink.net	✓
9. Education	Michelle Ledbetter, Director Pierce County Skills Center mledbetter@bethelsd.org	
10. Education	Heather Weeks, District Career Specialist Sumner School District heather_weeks@sumnersd.org	
11. Community Representative	Isa Nichols, CEO/Executive Director Maxine Mimms Academics isanichols@maxinemimmsacademy.org	
12. Department of Services for the Blind	Laura Ozios-Townsend, Youth Services Specialist Department of Services for the Blind laura.ozios-townsend@dsb.wa.gov	
13. WA State Employment Security Department	Erin Blades, Supervisor Employment Security Department eblades@esd.wa.gov	
Workforce Development Council/WorkForce Central Staff	MaryEllen Laird, Director of Adult/Youth & Young Adult Workforce Services 253.448.8283; mlaird@workforce-central.org  Debbie Lean, Executive Assistant 253.414.0141; dlean@workforce-central.org	

**WDC Youth & Young Adult Services Committee Meeting**  
**NOTES**  
**June 27, 2017**  
**10:30 – 11:30 a.m.**

**WorkForce Central**  
**3640 South Cedar, Suite E, Tacoma, WA**

**Attendees:** Dale King, April Gibson, Kathy Hall, Julia Brooks, Laura Ozios-Townsend, Felicia Dennis, Audra Laymon,  
**WFC Staff:** MaryEllen Laird  
**Guest:** Lillian Hunter, OSPI and Kyla Lackie, PSESD

AGENDA	NOTES	ACTION ITEMS
<b>Welcome/Introductions</b>	<ul style="list-style-type: none"> <li>• Dale King called the meeting to order.</li> <li>• Roundtable introductions were made.</li> <li>• Lillian Hunter shared that she works for OSPI and is the Director of Alternative Learning and provides oversight for alternative learning programs and online learning. Also shared that she is a trustee at Bates Technical College.</li> </ul>	
<b>Review Prior Meeting Notes</b>	<ul style="list-style-type: none"> <li>• Meeting notes were accepted as prepared.</li> </ul>	
<b>Youth programs offered through Goodwill of the Olympics &amp; Rainier Region</b>	<p>Audra Laymon, Youth Programs Manager at Goodwill gave an overview of their GED program and YouthBuild Program.</p> <p><b><u>GED program</u></b></p> <ul style="list-style-type: none"> <li>• Some of the benefits of the GED program include case management services for folks in the program, transportation resources, and breakfast/lunch.</li> <li>• Have partnered up with Bates on the instruction side.</li> <li>• Had 13 GEDs at last month’s graduation. Also help students transition into work/school after that.</li> <li>• Have started working with Clover Park Technical College on having an entry level math course for students who are on the lower end of their math to try to get scores up before enter into the larger class. May start doing something like this on the language side.</li> <li>• Have 80 enrolled at a time – about 25 in the classroom per day.</li> <li>• There is not currently an online component.</li> </ul>	

	<p><b>YouthBuild Program:</b></p> <ul style="list-style-type: none"> <li>• Has been in existence for about 10 years and is a Department of Labor funded pre-apprenticeship program.</li> <li>• Have a contract with Bates for GED instruction for this program.</li> <li>• Within the YouthBuild USA model the key is that students spend about half their time in academic pursuits – working on completing their GED and half of their time in construction training. There are other programs that have other pathway programs but the Goodwill program is construction focused.</li> <li>• Requirements of the program is that you have 6 months of active programming and 12 months of follow up – at a minimum.</li> <li>• On the construction side they earn a MC3 Certificate (Multi-craft core curriculum certificate). It is designed to set students up for a career in multiple trades. On the academic side the goal is for GED as the credential and then placement and internship opportunities. Currently have 4 cohorts of 16 at a time – 30 a year.</li> <li>• Students do not have to be residents of Pierce County in order to participate but there is also YouthBuild programs in Seattle and in Olympia.</li> </ul>	
<p><b>Discuss survey for Open Door</b></p>	<ul style="list-style-type: none"> <li>• MaryEllen shared that Kelli drafted something that could be sent to dropout reengagement programs and also provided a list of the local school districts that operate those. The thought was to send this to the operators and ask for their input which would then help us refine what we want to work on in the upcoming year. School districts identified: <ul style="list-style-type: none"> <li>○ Tacoma School District</li> <li>○ Reach Center - Goodwill</li> <li>○ Bethel School District (Acceleration Academy)</li> <li>○ Clover Park School District</li> <li>○ Clover Park Open Doors</li> <li>○ Clover Park Graduation Alliance</li> <li>○ Eatonville School District Graduation Alliance</li> <li>○ Puyallup Open Door</li> <li>○ White River School District Graduation Alliance</li> </ul> </li> <li>• Lillian Hunter shared that Bates Technical College is also working on implementing an open doors reengagement.</li> <li>• MaryEllen will make the committee’s suggested changes to the document and send to Nick to review. Once Nick reviews she will send to Dale and April for final approval.</li> <li>• After discussion around the definition of dropout reengagement, MaryEllen shared she would get the WIOA language and check the OSPI website.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Kyla will check to see what PSESD's definition is. Also stated not everything that is reengagement is Open Doors. Reengagement is a broader term because not everyone qualifies for that.</li> </ul>	
<b>Meeting Frequency</b>	<ul style="list-style-type: none"> <li>• Fourth Tuesday of each month from 10:30 – 11:30 am.</li> </ul>	
<b>Building next meeting agenda</b>	<p>Agenda:</p> <ul style="list-style-type: none"> <li>• Update on FAFSA</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>• Kyla gave an update on the WFC contract with PSESD to help increase FAFSA rates in Pierce County. Shared that they are launching a financial aid leadership cohort in Pierce County that will be starting late this summer and throughout this next year bringing together groups from schools as well as CBOs that are interested in really understanding what financial aid is – building up the system of support for families to access financial aid and messaging of T24 (technical 2-year 4-year). She will send information on this to MaryEllen to send to the committee.</li> <li>• Kathy Hall announced she is stepping down from this committee. Has enjoyed her time here and wishes the good work continues. It is all good work that needs to be done but feels her path is a little different for the way she wants to support youth/young adults than from what the committee is working towards.</li> </ul>	
<b>Thank You / Adjourn</b>	11:30 am	