



GREATER ECONOMIC VITALITY FOR ALL.
Partnering to prepare and grow the Pierce County workforce to align it with employer needs.

WFC Executive Board Meeting

AGENDA

November 20, 2019 • 9:00-10:30 a.m.

WorkForce Central • 3640 S. Cedar St., Suite E Conference Room

Mayor Victoria Woodards presiding

I. CALL TO ORDER

II. PUBLIC COMMENT

III. WDC UPDATE – April Gibson

IV. CONSENT AGENDA

- A. Approve the October 16, 2019 Minutes
- B. Approve October 2019 Voucher Payments

V. REGULAR AGENDA

- A. Approve change to WorkForce Central CEO's last date of employment from December 31, 2019 to January 2, 2020
- B. Approve Surplus List – see Attachment A
- C. One Stop System Operator Quarter 1 update – Lori Strumpf

VI. CEO Report

- A. Q1 Obligation Report
- B. Power UP 98404 Kick Off and Parkland Career Center Ribbon Cutting – Thank you WorkForce Central Board and Workforce Development Council Members who attended
- C. Pierce County Career Day Update
- D. Preparing to launch a Medical Assistant Apprenticeship Program in Pierce County and Developing a Healthcare Pre-Apprenticeship program

VII. OTHER BUSINESS

VIII. Executive Session

- A. CEO Search





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WFC Executive Board Meeting

MINUTES

October 16, 2019 • 9:00-10:30 a.m.

WorkForce Central • 3640 S. Cedar St., Suite E Conference Room

Mayor Victoria Woodards presiding

Attendees: Marty Campbell, Conor McCarthy, Bruce Dammeier

Staff: Deborah Howell, Steve Grimstad, Jan Adams, Josh Stovall, Candice Ruud

I. CALL TO ORDER

Bruce called the meeting to order at 9:01 a.m.

II. PUBLIC COMMENT

None

III. WDC UPDATE – April Gibson

Deborah gave an update on April's behalf noting the United Way presentation by Dona Ponepinto, committee report outs and UI data we are trying to work with. She also noted Josh's presentation on the Common Referral System.

IV. CONSENT AGENDA

A. Approve the September 18, 2019 Minutes

B. Approve September 2019 Voucher Payments

Motion to approve the Consent Agenda made by Marty; seconded by Conor. Approved

V. REGULAR AGENDA

A. Career Connected Regional Network Partnership

Deborah gave an update on the CCW both Phase 1 with primary focus on Out-of-School youth ages 18-24, but also served 150 in-school-youth and Phase 2 does not fund direct services, but focused on assistance to scale a career connected learning system in three areas, career awareness and exploration, career preparation and career launch..

VI. CEO Report

A. Parkland Career Center Update

Deborah gave an update noting the ribbon cutting on November 6th and showed pictures of the remodel, which is almost complete. She invited the board to attend the ribbon cutting.



B. AI and Automation Report – Candice Ruud

Candice gave an overview of the event noting about 180 attendees as well as the formation of the future of work taskforce. Discussion continued around the forum, the future of work and other options for forums in the future.

C. Annual Audit by WA State Auditor’s Office – Steve Grimstad

Steve gave a background noting the three audits and presented results noting no findings with a management letter on our procurement policies to comply with the county and city requirements, which are more restrictive than the federal requirements.

D. Bold Goals Quarter 1 Dashboard – Deborah Howell

Deborah gave a background on the dashboard and Josh presented the results. Deborah noted we are still working with partners to get data and results. Bruce asked if we have any data on outcomes. Bruce asked if we can show where we are against the year and ultimately the full bold goal. Bruce asked about the Title 1 results, which Deborah presented. Jan will include the link to both dashboards in future meeting packets. Conor asked if we add conclusions on the data for the future reports.

E. Workforce Development System Customer Satisfaction Report – Josh Stovall

Deborah noted we are still working with partners on getting customer satisfaction data. Josh presented the results noting for this quarter the system had almost 500 customer who strongly agree they are satisfied with their overall experience.

VII. OTHER BUSINESS

None.

VIII. Executive Session

A. CEO Search

Motion to go into Executive Session made by Conor; seconded by April. Went into Executive Session at 9:42 a.m. Returned from executive session at 10:12 a.m.

IX. ADJOURN

Motion to adjourn made by Bruce; seconded by Conor. Meeting adjourned at 10:13 a.m.



VOUCHER APPROVAL

October 2019

The following listing of vouchers written in the above month is hereby submitted to the Board for approval. I have audited and certified all vouchers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

FUND NAME	CLAIMS	PAYROLL	TOTAL
ETC General Fund	\$ -	\$ -	\$ -
Pierce County One Stop System	\$ 4,049.88	\$ 2,015.16	\$ 6,065.04
Contra Pierce County One Stop System	\$ -	\$ -	\$ -
Unencumbered Fund	\$ -	\$ -	\$ -
Pierce County Worksource Center	\$ 25,376.61	\$ 10,935.13	\$ 36,311.74
Indirect Cost Pool	\$ 12,616.83	\$ -	\$ 12,616.83
Contra Indirect Cost Pool	\$ (12,616.83)	\$ -	\$ (12,616.83)
WIOA Adult	\$ 43,601.50	\$ 57,393.14	\$ 100,994.64
WIOA Admin	\$ 7,101.20	\$ 32,327.34	\$ 39,428.54
WIOA Dislocated Worker	\$ 28,028.77	\$ 36,448.16	\$ 64,476.93
WIOA Youth	\$ 149,354.23	\$ 48,855.35	\$ 198,209.58
WIOA Program Pool	\$ 87,212.63	\$ 96,543.68	\$ 183,756.31
Contra Program Pool	\$ (87,212.63)	\$ (96,543.68)	\$ (183,756.31)
All Grants Admin Pool	\$ 7,708.19	\$ 25,931.52	\$ 33,639.71
Contra All Grants Admin Pool	\$ (7,708.19)	\$ (25,931.52)	\$ (33,639.71)
Strategic Planning/Partnership Pool	\$ 16,913.42	\$ 17,568.94	\$ 34,482.36
Contra Strategic Planning/ Partnership Pool	\$ (16,913.42)	\$ (17,568.94)	\$ (34,482.36)
Rapid Response Initiatives	\$ 42,632.00	\$ 8,706.51	\$ 51,338.51
Economic Security for All (EcSA)	\$ 1,227.02	\$ 6,580.89	\$ 7,807.91
Career Connect	\$ 27,324.51	\$ 16,622.25	\$ 43,946.76
TOTAL	\$ 328,695.72	\$ 219,883.93	\$ 548,579.65

Respectfully submitted by _____



Chairman of Board

Date

ATTACHMENT A

Surplus of Tacoma-Pierce County Employment & Training Consortium Inventory for Month Ending October 31, 2019

Inventory Number	Description	Purchase Date	Price	Book Value	Condition	Site	Planned Surplus Date	Surplus To
5036	HP Plotter DesignJet 800	6/13/2005	\$3,916.80	\$ -	Inoperable	Ste E	12/2/2019	SBK Recycle
22656	Projector INFOCUS IN37EP	7/30/2009	\$997.91	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22773	Apple iPad A1397EMC2424	9/30/2011	\$1,050.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
30577	ACER Mini Aspire One (from SCWDC surplus)	12/13/2016	\$-	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
30576	ACER Mini Aspire One (from SCWDC surplus)	12/13/2016	\$-	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22753	HP Pavilion SM3 Laptop	6/17/2011	\$-	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22780	ASUS Laptop U56E BBL6	12/20/2011	\$633.93	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22779	ASUS Laptop U56E BBL6	12/20/2011	\$633.93	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22765	HP Laptop Mini Notebook	4/20/2011	\$ 45.32	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22825	HP 8300 Minitower	8/22/2012	\$690.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22821	HP 8300 Minitower	8/22/2012	\$690.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22849	HP 8300 Minitower	6/28/2013	\$690.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22823	HP 8300 Minitower	8/22/2012	\$690.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22822	HP 8300 Minitower	8/22/2012	\$690.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22848	HP 8300 Minitower	6/28/2013	\$690.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22729	Ricoh Aficio MP C5000	2/1/2010	\$12,103.29	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22730	Ricoh Aficio MP C5000	2/1/2010	\$8,360.97	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22731	Ricoh Aficio MP C5000	2/1/2010	\$11,596.14	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
30032-30051	Walkie Talkie hand-held - Retevis (20 units)	10/31/2014	\$354.20	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
WFC#1-14	Walkie Talkie hand held - Motorola (14 units)	unknown	\$-	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22771	Server Dell 2010 Poweredge R410	4/21/2010	\$3,120.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22756	Server Dell 2010 Poweredge R410	4/21/2010	\$3,120.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22757	Server Dell 2010 Poweredge R410	4/21/2010	\$1,320.00	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
30031	Camcorder Sony HDR-PJ540	10/17/2014	\$699.99	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
30030	Camcorder Sony HDR-PJ540	10/17/2014	\$699.99	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
22752	Camcorder Sony Hybrid Plus	unknown	\$-	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
1112	Fuji Camera FinePix5700	unknown	\$-	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
4185	Nikon Camera CoolPix7000	6/29/2000	\$959.90	\$ -	Poor	Ste E	12/2/2019	SBK Recycle
0	Grandstream GXP 1450 desk phones (60 units)	6/1/2012	\$-	\$ -	Inoperable	Ste E	12/2/2019	SBK Recycle

NOTE: The printers (including plotter) and computers listed here were not in good working condition or inoperative to offer to WDC partners. SBK Recycle is a Tacoma electronic recycling company whose goal is to refurbish or part out items to be sold or donated as an alternative to e-waste in our landfills. Items that cannot be restored to working condition are broken down into separate recycles such as metal, plastic, wire, etc. and are processed locally to certified processors in the Northwest.

WorkForce Central

PY19/FY20 Expenditure / Obligation Progression

Q1 - 09/30/19 Projection

ADULT					
	\$ Grant	\$ Expended	\$ Obligated	Total	% Obligated
Q1 September 30, 2019 Report	2,187,857	-	433,348	433,348	20%
Q2 December 31, 2019 Report		-	-	-	0%
Q3 March 31, 2020 Report		-	-	-	0%
Q4 June 30, 2020 Report		-	-	-	0%
Q4 Projections - Additional Estimates					
+ Wages, Benefits & Op Exp to 6/30/20		-	957,495	1,390,843	64%
+ Contracts in Negotiations to be Executed by 11/30/19		-	13,000	1,403,843	64%
+ Provider Contract Modification to be Executed by 11/30/19		-	61,000	1,464,843	67%
+ Provider Contracts to be Executed by 6/30/20		-	990,000	2,454,843	112%
** projected expenditures and obligations					

DW					
	\$ Grant	\$ Expended	\$ Obligated	Total	% Obligated
Q1 September 30, 2019 Report	2,075,786	-	511,945	511,945	25%
Q2 December 31, 2019 Report		-	-	-	0%
Q3 March 31, 2020 Report		-	-	-	0%
Q4 June 30, 2020 Report		-	-	-	0%
Q4 Projections - Additional Estimates					
+ Wages, Benefits & Op Exp to 6/30/20		-	851,127	1,363,072	66%
+ Contracts in Negotiations to be Executed by 11/30/19		-	13,500	1,376,572	66%
+ Provider Contracts to be Executed by 6/30/20		-	980,000	2,356,572	114%
** projected expenditures and obligations					

YOUTH					
	\$ Grant	\$ Expended	\$ Obligated	Total	% Obligated
Q1 September 30, 2019 Report	2,301,614	26,996	1,345,157	1,372,153	60%
Q2 December 31, 2019 Report		-	-	-	0%
Q3 March 31, 2020 Report		-	-	-	0%
Q4 June 30, 2020 Report		-	-	-	0%
Q4 Projections - Additional Estimates					
+ Wages, Benefits & Op Exp to 6/30/20		-	513,848	1,886,001	82%
+ Contracts in Negotiations to be Executed by 11/30/19		-	23,500	1,909,501	83%
+ Provider Contracts to be Executed by 6/30/20		-	900,000	2,809,501	122%
** projected expenditures and obligations					



Pierce County

CAREER DAY

UTILITIES

CONSTRUCTION

MANUFACTURING

TRANSPORTATION

2019 Pierce County Career Day Information at a Glance November 13, 2019 Washington State Fairgrounds

Each year, this event brings over 2000 high school students from Pierce, King and Thurston counties to the Washington State Fairgrounds Showplex to increase awareness of the variety of opportunities available in construction, utilities, manufacturing and transportation.

We seek to educate everyone about these industries through interactive exhibits, hands on activities, and opportunities for connections between students, employers, colleges and apprenticeships.

Sponsors	21
Sponsorship received	\$19,088
In-kind donations	\$11,200
Exhibitors	90
Volunteers	48
Number of Schools	69
Number of Students Registered	2,777
Number of Students Attended	2,200-2,400 <i>Final count to be confirmed</i>

Sponsors:

Tacoma Public Utilities
LiUNA! Local 252
Master Builders, Pierce
Puyallup Nation
International Union of Operating Engineers 612
Washington Interior Exterior Systems 41
Associated General Contractors (AGC)
Construction Industry Training Council (CITC)
Port of Tacoma
Absher Construction
NW Construction Oak Harbor Logistics Services
IBEW 483
Roofers Apprenticeship Program
Pierce County
Job Corps
Construction Center of Excellence, Renton Technical College
Seattle Police
Washington State Department of Transportation
Korsmo Construction