

Eric Hahn, Chair  
 Scott Haas, 1<sup>st</sup> Vice-chair  
 Joyce Conner, 2<sup>nd</sup> Vice-chair  
 Robin Baker  
 April Gibson  
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 Wayne Nakamura  
 Sharon Ness  
 Tim Owens  
 Dona Ponepinto  
 Patty Rose  
 Ron Thalheimer  
 Blaine Wolfe

**WDC One-Stop Operator & Partners Committee Meeting  
 Agenda**

**May 5, 2015**

**8:30-10:00 a.m.**

**Ron Thalheimer, Chair**

**WorkForce Central  
 3650 S. Cedar St, Tacoma  
 Classroom 1**

- |   |                 |        |
|---|-----------------|--------|
| 1. Hello / Introductions                            | Ron Thalheimer  | 15 min |
| a. Update review of One-Stop Partner Representation |                 |        |
| b. Update on Volunteer Community Member Recruitment |                 |        |
| 2. Review of Committee Role and Responsibilities    | Cheri Loiland   | 10 min |
| 3. Current One-Stop Update                          | MaryEllen Laird | 10 min |
| 4. Changes in One-Stop from WIA to WIOA             | Cheri Loiland   | 10 min |
| 5. Overview of Work Ahead                           | Cheri Loiland   | 15 min |
| a. Memorandum of Understanding (MOU)                |                 |        |
| b. Local Area Plan                                  |                 |        |
| 6. Selecting Committee Vice Chair                   | Ron Thalheimer  | 10 min |
| 7. Next Meeting Agenda Items                        |                 |        |
| 8. Other Business                                   |                 |        |
| 9. Thank You/Adjourn                                |                 |        |

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Future Meetings

June 2, 2015 8:30-10:00am  
 July 7, 2015 8:30-10:00am  
 August 4, 2015 8:30-10:00am  
 September 1, 2015 8:30-10:00am  
 October 6, 2015 8:30-10:00 am  
 November 3, 2015 8:30-10:00 am  
 December 1, 2015 8:30-10:00 am.

**Workforce Development Council (WDC) of Tacoma Pierce County**

**WIOA Committee Membership Planning Document**

4-22-15

<b>WDC One-Stop System Operator(s) &amp; Partners Committee</b>			
<ul style="list-style-type: none"> <li>• Committee Chair is member of WDC and appointed.</li> <li>✓ Since all of WDC members are required to serve on a WDC Committee, approximately 4-6 members of the committee will be WDC members.</li> <li>• Vice Chair selected from Committee and must be willing to also serve on Coordinating Committee.</li> </ul>			
<b>Activities/Partners</b>	<b>Partners</b>	<b>Representative(s)</b>	<b>WDC or Partner</b>
Chair of Committee		Ron Thalheimer, Tacoma Plant Director Niagara Water <a href="mailto:rthalheimer@niagarawater.com">rthalheimer@niagarawater.com</a>	WDC
One-Stop Career Center Infrastructure	WorkForce Development Council	Various WDC Members on Committee	
	WorkForce Central/One Stop Provider	N/A	
	WorkForce Central/Youth Provider	ResCare Rep TBD	
Title I-B Youth, Adults and Dislocated Worker Training and Employment (Core Program)	Washington State Department of Labor and Industries	Keith Johnson <a href="mailto:jkei235@LNI.WA.GOV">jkei235@LNI.WA.GOV</a>	Partner
	Pierce County Library System	Jamie Prothro, Customer Experience Manager, Pierce County Library <a href="mailto:JProthro@piercecountylibrary.org">JProthro@piercecountylibrary.org</a>	Partner
	Washington State Employment Security Department	Core - Representative	
	Vadis (Past One-stop Partner)		
Title III Wagner-Peyser Act of 1933 Employment Services (Core Program)	WorkForce Development Council		
	Washington State Employment Security	Anne Goranson, Regional Director Employment Security Department <a href="mailto:agoranson@esd.wa.gov">agoranson@esd.wa.gov</a>	WDC Partner
	Wa State Dept. of Labor & Industries (Core Partner)	Keith Johnson <a href="mailto:jkei235@LNI.WA.GOV">jkei235@LNI.WA.GOV</a>	
Title II Adult Education and Literacy (Core Program) and Carl D. Perkins Career and Technical Education (non core program)	Bates Technical College Representative	Blake Ingram, Dean <a href="mailto:bingram@bates.ctc.edu">bingram@bates.ctc.edu</a>	WDC Partner
	Clover Park Technical College Representative	Mabel Edmonds <a href="mailto:mabel.edmonds@cptc.edu">mabel.edmonds@cptc.edu</a>	Partner
	Pierce College District Representative	Susan Cable <a href="mailto:scable@pierce.ctc.edu">scable@pierce.ctc.edu</a>	
Carl D. Perkins Career and Technical Education (non core program)	Tacoma Community College Representative	Sheila Ruhland, President Tacoma Community College <a href="mailto:sruhland@tacomacc.edu">sruhland@tacomacc.edu</a>  Krista Fox, Dean <a href="mailto:kkfox@tacomacc.edu">kkfox@tacomacc.edu</a>	Partner
	Tacoma Community House		Partner
	Tacoma Rescue Mission		Partner
Title IV Rehabilitation Act of 1973 Vocational Rehabilitation Training and Services (Core Program)	WA State Division of Vocational Rehabilitation (DVR/DSHS) Department of Services for the Blind	Mary Matusiak, Supervisor Dept of Vocational Rehabilitation <a href="mailto:matusmk@dshs.wa.gov">matusmk@dshs.wa.gov</a>	WDC

## Workforce Development Council (WDC) of Tacoma Pierce County

### WIOA Committee Membership Planning Document

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Title V Older Americans Act of 1965 (Community Service Employment for Seniors)	WA State Department of Social and Health Services (DSHS) Region 5 – Division of Employment and Assistance Programs	Kendrick Stewart, CSD Region 3 Administrator <a href="mailto:stewak@dshs.wa.gov">stewak@dshs.wa.gov</a>	Partner
Chapter 2 of Title II of the Trade Act of 1874 (Trade Adjustment Assistance)	Washington State Employment Security Department		Partner
Chapter 41 of Title 38, United States Code (Veterans Assistance)	Possible Community Member Appointed by WDC		
Community Services Block Grant Act (Assistance to Low Income Individuals & Families)	Possible Community Member Appointed by WDC		
Community Development Block Grant (Employment and training by Dept. of Housing & Urban Development)	Tacoma Housing Authority Job Corps Representative		
Programs under State Unemployment Compensations Laws			
Programs under Second Chance Act of 2007 (Reintegration of Ex-Offenders)			
Programs under Part A of Title I of the Social Security Act (Assistance to the Aged)			
Others Determined by the Governor			
Others Determine by the CLEOs and the WDC.	Possible Community Member Appointed by WDC		
One Stop Operator(s)	Goodwill of the Olympics and Rainier Region	Kurt Simmons <a href="mailto:kurts@goodwillwa.org">kurts@goodwillwa.org</a>	
Other: Business	Possible Community Member Appointed by WDC		
Workforce Development Council/WorkForce Central Staff	<p>MaryEllen Laird, Workforce Development Director 253.593.7305; <a href="mailto:mlaird@workforce-central.org">mlaird@workforce-central.org</a></p> <p>Deborah Howell, Chief Administrative Officer 253.254.7618; <a href="mailto:dhowell@workforce-central.org">dhowell@workforce-central.org</a></p> <p>Cheri Loiland, Chief WIOA Transition Officer 253.254.7908; <a href="mailto:cloiland@workforce-central.org">cloiland@workforce-central.org</a></p> <p>Debbie Lean Executive Assistant/Administrative Support <a href="mailto:dlean@workforce-central.org">dlean@workforce-central.org</a></p>		

Pierce County Workforce Development Committee  
Membership, Purpose, Duties & Responsibilities  
4-7-15

**WDC One-Stop System Operator & Partners Committee**

**Chair:** Ron Thalheimer

**Vice Chair:** To be determined at first full committee meeting

**WDC Committee Members:** Anne Goranson, Ron Langrell, Mary Matusiak

**Other MOUO Partner Representatives:** In process of being identified

**Other Committee Members:** To be determined in April 2015

**Lead WorkForce Central Staff Person:** MaryEllen Laird, COO; mlaird@workforce-central.org

**WIOA Staff:** Cheri Loiland, WIOA Chief Transition Officer, cloiland@workforce-central.org

**Administrative Support:** Debbie Lean, Executive Assistant; dlean@workforce-central.org

**Meeting:** Second Tuesday of the month 8:30-10:00 a.m.


**Purpose:**

The purpose of the One-Stop System Operator(s) & Partners Committee is to provide the WDC of Pierce County with assistance in the planning, implementation, and performance of the one-stop system in Pierce County.

**Duties & Responsibilities:**


- Provide leadership and ongoing input into the planning, implementation, and performance of an integrated service delivery through an ideal one stop system.
- Select Vice-Chair from within the Committee.
- Follow progress of the State WTECB for relevant planning, information and guidance.
- Collect and review workforce data and best practices for data-driven and evidence-based recommendation and decision making.
- Represent core partners, one stop partners and the community in providing and maintaining an effective system.
- Assist in the alignment of workforce systems.
- Provide input related to career pathways that are integrated into an ideal one stop system.
- Provide input on one-stop certification and technology.
- Provide input related to the Eligible Training Provider List (ETPL).
- Provide updates to the Coordinating Committee.
- Assist with other activities as requested by the Coordinating Committee.
- Create task forces or sub-committees as needed.

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**WORKFORCE INNOVATION AND OPPORTUNITY ACT**


Presentation to the WDC  
One Stop Committee  
May 5, 2015



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## INNOVATION AND OPPORTUNITY


- WIOA provides us an opportunity to realize a workforce development system that we have always envisioned.
- Codifies the flexibility that WIBs need to get this work done.
- This is the time to hit the reset button.
- It is not about separate programs or checking off compliance boxes, but it is about a system that is customer centric, job driven, regionally based, and comprehensive.



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## Overview


- President Barack Obama signed WIOA into law on July 22, 2014.
- Passed by Congress with wide bipartisan majority.
  - Senate voted 93-5
  - House of Representatives voted 415-6.
- Reaffirms ongoing role of American Job Centers.
- Reaffirms and strengthens the role of local Workforce Investment Boards as strategic leaders.
- Promotes program coordination and alignment of key employment, education, and training programs at the Federal, State, local, and regional levels.



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## Overview (Continued)


- Builds on proven practices such as sector strategies, career pathways, regional economic approaches, work-based training.
- Complements/supports the President's Job-Driven Workforce Vision.
- Reauthorizes WIA for six years, 2015-2020.
- Generally focuses on streamlining programs, reporting, and administration.
- Maintains existing structure of the law.
- Maintains funding structure, does not create a block grant or otherwise consolidate existing funding streams.



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## Core Partners under WIOA


- Supersedes the Workforce Investment Act of 1998 and retains and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.
- Identifies "core programs"
  - Adults, Dislocated Workers, and Youth formula programs and Wagner-Peyser employment services administered by the Department of Labor (DOL).
  - Adult education and literacy programs and Vocational Rehabilitation state grant programs that assist individuals with disabilities in obtaining employment administered by the Department of Education.
  - Authorizes the Job Corps, YouthBuild, Indian and Native Americans, and Migrant and Seasonal Farmworker programs, and evaluation and research activities conducted by DOL.



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## Key Infrastructure Changes


- **WIBs:** Maintains existing structure, with business majority and chair. Reduces required members.
- **State and local plans:** Requires new, unified state plan for all "core" programs. Local plans must be aligned with state plan.
- **American Job Centers:** Must assess effectiveness, accessibility, and continuous improvement at least every 3 years.



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## Key Employment & Training Activities Changes

- **Performance measures:** Creates common measures across all core programs.
- **Codifies** elimination of sequence of services, creates new “career services” category.
- **Signals** to States and local areas increased interest in a number of existing best practices, including career pathways, sector partnerships, and credential attainment linked to in-demand occupations.




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## Key Funding Changes

- **Statewide set-aside:** Restores to 15 percent.
- **Funding levels:** Shifts from “such sums” under current law to specific funding levels.
- Generally reaches FY 10 funding levels (last year before cuts started) in FY 17.

**IMPORTANT:** Only authorization levels, not actual funding levels. Unless Congress undoes budget caps and sequestration, very unlikely programs would ever be funded at these levels.




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## Role for Local Elected Officials

Locally elected officials continue key roles:

- Contribute to the strategic planning and structure of workforce services.
- Request local area designation (which must be granted if the local area has previously performed successfully and sustained fiscal integrity).
- Appoint the members of the newly constituted local workforce development boards.
- Serve as or designate the local grant recipient.
- Approve budget and investment priorities.



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## WDC Role and Responsibilities

**In Partnership with Key Local Elected Officials:**

- Develop a 4 year regional unified plan.
- Workforce research and regional labor market analysis.
- Convening, brokering and leveraging.
- Lead employer engagement.
- Lead career pathways development and implementation, with secondary and post-secondary partners.
- Lead efforts to identify and promote proven and promising practices.
- Develop technology based strategies for service access, engagement and delivery.




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## WDC Role and Responsibilities (Continued)

**In Partnership with Key Local Elected Officials:**


- Oversee the local service delivery system and programs.
- Negotiate local performance accountability.
- Select one stop system operator(s) and provider(s).
- Select youth provider(s).
- Identify eligible training providers.
- Ensure consumer choice.
- Coordinate with education providers.
- Budget and administration.



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## Interesting WIOA Changes


- Mandatory partners are WIA Title 1B, Wagner Peyser, Adult Ed and Literacy Title II, and Rehabilitation Act Title I.
- One stop operator designated through a competitive process and shall be an entity or a consortium comprised of at least 3 one stop partners.
- One stop centers must have Wagner Peyser co-located
- Common Federal measures for mandatory partners for Youth and Adult/DW.
  - Measurement method makes follow-up services more critical.



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### Interesting WIOA Changes (Continued)


- Out-of-school youth defined as 16-24.
- In-school youth defined as 14-21.
  - Eligibility includes residence in high poverty area.
- Adult defined as 22-72 years.
- 75% of youth funds need to be spent on out-of-school youth.
- 10% can be used for pay-for-performance contracts.
- Not less than 20% used for WEX, summer employment, pre-apprenticeship, internships and job shadows.



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### Interesting WIOA Changes (Continued)


- No more than 20% can be used for Adult/DW incumbent worker training.
- Employer match required:
  - 10% for employers with less than 50 employees.
  - 25% for employers with 50-100 employees.
  - 50% for employers with more than 100 employees.
- No more than 10% can be used for transitional jobs.
- Use of technology based strategies to increase customer access, delivery of services and efficiency.



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### One-Stop System Under WIOA


- Required services and service delivery are essentially maintained under WIOA.
- WIA requires employment services to be co-located with One-Stop Centers.
- In order to be eligible for infrastructure funding, state board (WTECB in Washington) must establish objective criteria and processes to assess the effectiveness, physical and programmatic accessibility, and continuous improvement of the one-stop centers including standards relating to services coordination.



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### One Stop System Under WIOA (Continued)

- Local areas may fund infrastructure costs through methods described in the Memorandum of Understanding (MOU) and Resource Sharing Agreement (RSA) or through a new state infrastructure funding method.
- If local areas fail to reach an agreement through MOU by July 1, 2016 the state infrastructure funding shall be Governor's office shall be applicable.




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### Local Board & WDC Implementation Priorities

**Initial Steps: (Already Completed):**

Chief Local Elected Officials on the WorkForce Central Executive Board make key policy decisions to get the ball rolling:

- Re-establish our local Workforce Development Council (WDC)
  - Determine maximum size and membership – required vs optional
  - Appoint WIB members.
  - Determine committee structure by which to obtain broad and diverse input and participation.
- Request initial designation to maintain Pierce County as a local area from the Governor who shall grant such request for the first 2 years.
- Select WIOA administrative entity.



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### Local Implementation Priorities

**Current Phase:**

- Establish new WDC Committees & work plan.
- Determine budget for next year.
- Begin planning needed for the completion of a local plan.
  - Conduct an environmental scan.
  - Review current workforce development service delivery system and adjust to ensure customer centric, comprehensive, job driven, efficient and accountable.
- Convene Partners – core and other.
  - Develop and execute a Memorandum of Understanding.
  - Develop and agree to a Resource Sharing Agreement.



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Questions

Clarification & Discussion



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KEY Elements of an Effective Workforce Service Delivery System

1. Meet demands of employers
2. Proactive approach to understanding and responding to business needs for talent – Easy for business users to access services – ensure quality services
3. Ensure measurable outcomes – Key outcomes for Mayor Strickland and County Executive McCarthy are (1) reducing unemployment rate and (2) raising median household income
4. One touch system for all customers – one place to go to get connected to services one needs
5. Identify, grow and replicate best practices (i.e. manufacturing academy, career coaching, etc) in existing industry and other sectors
6. Help all customers understand that STEM is relevant and important in all sectors and careers – show specific careers and pathways
7. Identify skills needed by employers and train to these skills – may not need a traditional degree or certification to be skilled up for available jobs (i.e. may not need engineering degree to work in an advanced manufacturing company - similar concept as manufacturing academy)
8. Offer more industry certifications, rather than degrees/traditional certifications – i.e. cyber security is a growing focus – Pierce County can become a hub for talent
9. Better understand how young adults view work/work culture and respond to the need by reprogramming services (do focus groups)
  - a. Awareness/exposure
  - b. Career pathways
  - c. Make available paid entry level jobs that are not traditionally offered to young adults
10. Message ALL education and training options not just 4 year programs (target military, young adults, adults, community)
11. Pilot practices to see what works and then expand/replicate i.e. Niagara wants to pilot a junior mechanic program – on the job training model
12. Regional approach/view is o.k. (if people can prepare to work in another county but live in our county, it is ok)
13. Provide viable career pathways and support for people with barriers like those with felony convictions
14. Essential skills (soft skills) and work experience
15. Increase effective leadership skills of front line supervisors
16. Help job seekers understand what an industry and careers within the industry is really like/looks like/feels like
17. Increase business engagement
  - a. We need to ask them to participate specifically
  - b. Provide Technical assistance and support
  - c. Educate/outreach to businesses to better explain how they can be engaged
18. Help 16-24 year olds move into first job and upward from there
19. Message that all work is valuable and that there are multiple paths to different careers
20. Identify transferable skills from formal/informal training that can qualify an individual for available jobs (i.e. a young adult with robotics work may have skills in careers that need programming, designing skills that advanced manufacturers need)

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**WorkForce Central**  
**WIOA Local Plan Development Work by Committee**  
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**I. WDC Coordinating Committee**

**A. Develop local plan content related to:**

1. A description of how the local board will coordinate workforce investments activities carried out under this title in the local area with the provision of transportation, including public transportation, and other appropriate supportive services in the local area. Sec 108 (b) (11) (Lead staff person: TBD)
2. An identification of the entity responsible for the disbursement of grant funds described in section Sec 107 (d) (12) (B) (i) (III), as determined by the chief elected official or the Governor under section Sec 107 (d) (12) (B) (i). Sec 108 (b) (15) (Lead staff person: TBD)
3. A description of the competitive process to be used to award the sub-grants and contracts in the local area for activities carried out under this title. Sec 108 (b) (16). (Lead staff person: TBD)
4. A description of the local levels of performance negotiated with the governor and chief elected Official pursuant to section 116 (c) to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (where appropriate), eligible providers under subtitle B, and the one-stop delivery system, in the local area. Sec 108 (b) (17). (Lead staff person: TBD)
5. A description of the actions the local board will take toward becoming or remaining a high performing board consistent with the factors developed by the State board pursuant to section Sec 101 (d) (6). Sec 108 (b) (18). (Lead staff person: TBD)
6. A description of how training services under chapter 3 of subtitle B will be provided in accordance with section 134 (c) (3) (G), including, if contracts for the training services will be used, how the use of such contracts will be coordinated with the use of individual training accounts under that chapter and how the local board will ensure informed customer choice in the selection of training programs regardless of how the training services are to be provided. Sec 108 (B) (19). (Lead staff person: TBD)
7. A description of the process used by the local board, consistent with subsection (d), to provide an opportunity for public comment, including comment by representatives of

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businesses and comment by representatives of labor organizations, and input into the development of the local plan, prior to submission of the plan, to provide an opportunity for the public comment including documentation, as required in Sec 108 (b) (20). (Lead staff person: TBD)

8. Such other information as the Governor may require. Sec 108 (b) (22) (Lead staff person: TBD)

**B. Gather, combine and refine local plan information developed by each of the other committees. Request additional input from other committees as needed.**

1. As appropriate, a local area may use an existing analysis in order to carry out the requirements of subsection (b) (1) concerning an analysis. Sec 108(c) (Lead staff person: TBD)
2. Process - Prior to the date on which the local board submits a local plan under this section, the local board shall:
  - a. Make available copies of a proposed local plan the public through electronic and other means, such as public hearing and local new media. Sec 108(d(1) (Lead staff person: TBD)
  - b. Allow members of the public, including representative of business, representatives of labor organizations, and representatives of education to submit to the local board comments on the proposed local plan, not later than the end of the 30-day period beginning on the date on which the proposed local plan is made available. Sec 108(d(2) (Lead staff person: TBD)
  - c. Include with the local plan submitted to the Governor under this section any such comments that represent disagreement with the plan. Sec 108(d) (3) (Lead staff person: TBD)

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<b>II. WDC Business Services Committee</b>
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- A. Develop local plan content related to economic development and workforce investment:**
1. An analysis of the regional economic conditions including:
    - a) Existing and emerging in-demand industry sectors and occupations. Sec 108 (b) (1) (A) (i)  
(Lead staff person: TBD)
    - b) The employment needs of employer in those industry sectors and occupations. (Sec 108 (b) (1) (A) (ii) (Lead staff person: TBD)
  2. An analysis of the knowledge and skills needed as detailed in Sec 108 (b) (1) (B). (Lead staff person: TBD)
  3. An analysis of the workforce region including current labor force data as detailed in Sec 108 (b) (1) (C). (Lead staff person: TBD)
  4. A description of the strategies and services that will be used in the local area to:
    - a) Facilitate engagement of employers support the workforce system, coordinate development of programs and economic development and strengthen linkages...including how the local board will facilitate the development of career pathways and co-enrollment, as appropriate, in core programs; as detailed in Sec 108 (b) (4) (A) (i). (Lead staff person: TBD)
    - b) Support a local development system that meets the needs of business in the local area. Sec 108 (b) (4) (A) (ii) (Lead staff person: TBD)
    - c) Better coordinate workforce development programs and economic development. Sec 108 (b) (4) (A) (iii) (Lead staff person: TBD)
  5. A description of strategies and services that will be used in the local area that:
    - a) May include the implementation of initiatives such as incumbents worker training programs, on-the-job training programs, customized training programs, industry and sector strategies, career pathway initiatives, utilization of effect business intermediaries, and other business services an strategies, designed to meet the needs of employers in the corresponding region in support of the strategy described in paragraph (1) (F). Sec 108 (b) (4) (A) (iii) (Lead staff person: TBD)

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6. A description of how the local board will coordinate workforce investment activities carried out in the local area with economic develop activities as detailed in Sec 108 (b) (5). (Lead staff person: TBD)
7. A description of how the local board will coordinate workforce investment activities carried out in the local area with rapid response as identified in Sec 108 (b)(8) and described in section 134 (a) (2) (A).Sec 108 (b) (8) (Lead staff person: TBD)

**III. WDC Adult Services Committee**

**A. Develop local plan content related to vision, mission, goals, research, data and other information as follows:**

1. A description of the local board's strategic vision and goals for preparing and educated workforce as detailed in Sec 108 (b) (1) (D). (Lead staff person: TBD)
2. A description of the local board's strategic vision and goals for preparing and educated and skilled workforce as further detailed in Sec 108 (B) (1) (E). (Lead staff person: TBD)
3. A strategy to work with the entities that carry out core programs to align resources available to the local area as detailed in Sec 108 (b) (1) (F). (Lead staff person: TBD)

**B. Develop local plan content related to services for adults and dislocated workers:**

1. A description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area. Sec 108 (b) (7) (Lead staff person: TBD)
2. Working in coordination with the Youth and Young Adults Committee, develop a description of how the local board will coordinate education and workforce investment activities carried out in the local area with relevant secondary and postsecondary education programs and activities to coordinate strategies, enhances services, and avoid duplication of services. Sec 108 (b) (10). (Lead staff person: TBD)

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3. Working with the One Stop Committee, a description of how the local board will coordinate workforce investment activities carried out under this title in the local area with the provision of adult education and literacy activities under title II in the local area, including a description of how the local board will carry out consisting with subparagraphs (A) and (B) (i) of section 107(d) (11) and section 232, the review of a local applications submitted under title II. Sec 108 (b) (13). (Lead staff person: TBD)

**IV. WDC Youth & Young Adult Services Planning Committee**

**A. Develop Local Plan content related to youth and young adult activities:**

1. A description and assessment of the type and availability of youth workforce investment activities in the local area, including activities for youth who are individuals with disabilities, which description and assessment shall include an identification of successful models of such youth workforce investment activities. Sec 108 (b) (9). (Lead staff person: TBD)
2. Working in coordination with the Adult Services Committee, develop a description of how the local board will coordinate education and workforce investment activities carried out in the local area with relevant secondary and postsecondary education programs and activities to coordinate strategies, enhances services, and avoid duplication of services. Sec 108 (b) (10). (Lead staff person: TBD)

**V. One Stop System Operator(s) and Partners Committee**

**A. Develop local plan content related to the One Stop System:**

1. A description of the workforce development system in the local area that identifies the programs that are included in that system and how the local board will work with the entities carrying out core programs and other workforces development programs to support alignment to provide services, including the Carl d. Perkins Career and Technical Education

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Act of 2006 (20 U.S.C. 2301 et seq.), that support the strategy identified in the State plan under section 102 (b) (1) (E). Sec 108 (b) (2). (Lead staff person: TBD)

2. A description of how the local board working with the entities carrying out cores program will expand access to employment, training, education and support services or eligible individuals as identified and detailed in Sec 108 (b) (3). (Lead staff person: TBD)✓
3. A description of the strategies and services used in the local area to:
  - a) Strengthen linkages between the one-stop delivery system and unemployment insurance programs. Sec 108 (b) (4) (iv) (Lead staff person: TBD)
4. A description of the one-stop delivery system in the local area including:
  - a) A description of how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers, and workers and jobseekers. Sec 108 (b) (6) (A) (Lead staff person: TBD)
  - b) A description of how the local board will facilitate access to services provided through the one-stop delivery system, including in remote areas, through the use of technology and through other means. Sec 108 (b) (6) (B) (Lead staff person: TBD)
  - c) A description of how entities within the on-stop delivery system, including one-stop operators and the one-stop partners, will comply with section 188, if applicable and applicable provisions of the ADA regarding the physical and programmatic accessibility of facilities, programs and services, technology and materials for individuals with disabilities including providing staff training and support for addressing the needs of individuals with disabilities. Sec 108 (b) (6) (C) (Lead staff person: TBD)
  - d) A description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area. Sec 108 (b) (6) (D) (Lead staff person: TBD)
5. A description of plans and strategies for, and assurances concerning, maximizing coordination of services provided in the local area through the one-stop delivery system, to improve service delivery and avoid duplication of services. Sec 108 (b) (12) (Lead staff person: TBD)

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6. Working with the Adult Services Committee, a description of how the local board will coordinate workforce investment activities carried out under this title in the local area with the provision of adult education and literacy activities under title II in the local area, including a description of how the local board will carry out consisting with subparagraphs (A) and (B) (i) of section 107 (d) (11) and section 232, the review of a local applications submitted under title II. Sec 108 (b) (13). (Lead staff person: TBD)
7. A description of the replicated cooperative agreements (as defined in Sec 107 (d) (11) between the local board or other local entities described in section 101(a) (11) (B) of the Rehabilitation Act of 1973 (29 U.S.C. 721) (a) (11) (b) and the local office of the designated State unit administering programs carried out under title I of such Act (29 U.S.C 720 et seq.) (other than section 112 or part C of that title (29 U.S.C. 732, 741) and subject to section 121 (F) in accordance with section 101(a) (11) of such act (29 U.S.C. 721) (a) (11) with respect to efforts that will enhance provision of services to individuals, such as cross training of staff, technical assistance, use of sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration and coordination. Sec 108 (b) (14). (Lead staff person: TBD)
8. A description of how one-stop centers are implementing and transitioning to an integrated, technology-enabled intake and case management information system for programs carried out under this Act and programs carried out by one-stop partners. Sec 108 (b) (21). (Lead staff person: TBD)