

**WDC Adult Services Committee Meeting
 Agenda**

**July 6, 2016
 2:30 pm – 3:30 pm
 Robin Baker, Chair**

**WorkForce Central
 Suite E Conference Room**

Eric Hahn, Chair
 Joyce Conner, 1st Vice-chair
 Ron Thalheimer, 2nd Vice-chair
 Robin Baker
 Michelle Bureson
 April Gibson
 Darci Gibson
 Paul Hogoboom
 Mike Johnson
 Bruce Kendall
 Dale King
 Dave Lawson
 Mark Martinez
 Mary Matusiak
 Wayne Nakamura
 Tim Owens
 Dona Ponepinto
 Patty Rose
 Sheila Ruhland
 James Walker
 Blaine Wolfe

- | | | |
|--|------------------|--------|
| 1. Hello / Introductions | Robin Baker | 5 min |
| 2. Review Prior Meeting Notes | Robin Baker | 5 min |
| 3. System Updates | LaTanya Huey | 10 min |
| <ul style="list-style-type: none"> • New service delivery providers for Adult and Dislocated Worker Services and Business Services • Transition to the new interim One Stop location | | |
| 4. Adult Services Committee Priorities for New Program Year | Group Discussion | 40 min |
- Example from the WIOA Youth and Young Adult Committee.*
- Top two focus/priority areas for the WIOA Youth Committee are:*
- 1) *System of navigation and advising (including navigators and advisors)*
 - *Career interest, pursuit – video format and use of technology*
 - *Motivate and show realistic progression and what it takes to succeed*
 - *Navigate family – not just students*
 - 2) *Engage family along with young adults*
 - *Help us help parents message the importance of post-secondary training and other options*
 - *Use family centered multi-generational service delivery model (Kellogg studies)*
- | | | |
|------------------------------|--|--|
| 5. Next Meeting Agenda Items | | |
| 6. Thank You/Adjourn | | |

WorkForce Central Staff
 Linda Nguyen, CEO
lnghuyen@workforce-central.org

Deborah, Howell, COO
dhowell@workforce-central.org

Jan Adams, Executive Assistant
jadams@workforce-central.org

WorkForce Central
 3650 S. Cedar St.
 Tacoma, WA 98409
 Phone: 253.254.7335
 Fax: 253.830.5226
www.workforce-central.org

Future Meetings
 September 7, 2016 2:30 – 4:00 pm
 November 2, 2016 2:30 – 4:00 pm

Workforce Development Council (WDC) of Tacoma Pierce County

WIOA Committee Membership Planning Document

07-01-16

WDC Adult Services Committee		
<ul style="list-style-type: none"> • Committee Chair is member of WDC and appointed. ✓ Since all of WDC members are required to serve on a WDC Committee, approximately 4-6 members of the committee will be WDC members. • Vice Chair selected from Committee and must be willing to also serve on Coordinating Committee. 		
Representatives Programs/Services	Name, Title, Employer, Email, Phone(s)	WDC Member
Chair of Committee	Robin Baker, Transition Services Manager JBLM robin.j.baker10.civ@mail.mil	✓
Vice Chair of Committee		
1. Adult Basic Ed (ABE)/ Adult Literacy (Core Partner)	Mike Johnson, Rescue Mission mike.johnson@rescue-mission.org	✓
2. WA State Department of Social and Health Services (DSHS) (Core Partner)	Core - Representative	
3. WA State Division of Vocational Rehabilitation (Core Partner)	Don Redford, Vocational Rehabilitation Counselor III WA State Division of Vocational Rehabilitation redfoda@dshs.wa.gov	
4. WA State Employment Security Department	Luke Upton, Supervisor Employment Security Department lupton@esd.wa.gov	
5. Services for Veterans	Robin Baker, Transition Services Manager JBLM robin.j.baker10.civ@mail.mil	✓
6. Pierce County Library System		
7. Community Based Organization	Dona Ponepinto, President & CEO United Way of Pierce County donap@uwpc.org	✓
8. Labor Representative or Apprentice JATC Representative		
9. Education		
10. Business	Karen DiPol, Placement Services Manager Vadis Karen@vadis.org	
11. Community Representative	Diane Giannobile, Pierce County Branch Manager Career Path Services gianndm@dshs.wa.gov	
Workforce Development Council/WorkForce Central Staff	LaTanya Huey, Workforce Development Manager – Career Development Services 253.448.8294; lhuey@workforce-central.org Debbie Lean, Executive Assistant 253.414.0141; dlean@workforce-central.org	

PIERCE COUNTY
WORKFORCE
 DEVELOPMENT COUNCIL

WDC Adult Services Committee

NOTES

April 6, 2016

2:30 – 4:00 p.m.

**Lakewood Pierce County Library
 6300 Wildaire Rd SW, Lakewood, WA 98499**

Committee Member Attendees: Robin Baker, Mike Johnson, Karen DiPol, Diane Giannobile

WDC Staff Attendees: MaryEllen Laird, Faye Melton, Cheri Loiland, and Debbie Lean

Guest Presenter: Liz Athey, Digital Literacy Associate, Pierce County Library System

AGENDA	NOTES	ACTION ITEMS
1. Hello/Introductions	<ul style="list-style-type: none"> • Chair Robin Baker called the meeting at 2:37pm. • Roundtable introductions were made. • 	
2. Review Prior Meeting Notes	<ul style="list-style-type: none"> • After discussion, the prior meeting notes were approved as prepared. 	
3. PY16/FY17 Budget Discussion	<p>MaryEllen shared the draft budget information:</p> <ul style="list-style-type: none"> • Reminded committee that the budget documents handed out are for Title I dollars. • Anticipating \$6.6 million coming into the new year which starts July 1st. • Two RFPs have been released. One for direct business services (\$445,000) and one for direct Adult/DW services (\$2.4 million). • The Youth Services contract with ResCare will be extended one year and Linda would like to try and keep that at \$1m. • Center Operator – we are holding back on doing the RFP until DOL guidance comes out in June because they may define what that Center mall manager should be doing for the system. \$90,000 is our contribution and we will expect our partners to put into that pot to buy that system – infrastructure costs/system function but we don't know what that is right now. • MaryEllen went through the WIOA Title I budget priorities: <ul style="list-style-type: none"> ○ Statutory mandates (15 of them). ○ 5% mitigation (rainy day fund) - \$244,000 is the estimate at this time. ○ Direct services 71% will go toward direct services and 29% will go toward the statutory mandates. • There is an explanation sheet in the packet as well as a power point presentation that provides more detail. 	

	<ul style="list-style-type: none"> • At the next WDC meeting they will see more of a projection. They will see where the dollars are coming out from the youth, adult/dw side to support the three priority areas. They along with the Executive Board have until June to approve the budget. • A budget line item breakdown and dashboard report will be presented after final numbers are known. 	
<p>4. WorkSource Integrated Technology (WIT) Update</p>	<p>Faye Melton, one of the trainers for the new WIT system shared an update regarding the new system:</p> <ul style="list-style-type: none"> • She shared that the State has been engaged for about 1-1/2 years on a system to replace Go2WorkSource.com and SKIES. Roll out date is scheduled for May 3, 2016. • She passed out an ESD newsletter with updates. If interested, you can go to the link listed and sign up for updates on the system. • There are two components of the system: There is the job match component and there is a customer management system. The job match component is very similar to Monster's current platform but has some special things. For example, on the regular Monster you can only post 5 resumes and our new system, job seekers can post about 10. They can enter their own information and it has great dashboards that have all kinds of tools for them i.e. resume, career assessment, budget, etc. It also populates the customer management. • Currently only WFC WIOA staff, TAA, and Employment Security staff will have access to the customer management piece of it. It will streamline the process ultimately for the customer. • First steps will be training WIOA case managers. There are ESD trainers as well who will work on training Wagner-Peyser and staff at ESD. • For employers it is wonderful. They can go on and use the system and rate resumes and have more control over their job postings. • MaryEllen shared that in preparation for going live with WIT on May 3rd access to SKIES ends on April 28th. Have been told we can still get reports and information so certain staff will still have access to some extent. • MaryEllen shared that ESD will be the entity making the decision of who will have access. • It will still be free to employers and job seekers and when they go to Go2WorkSource.com they will be redirected to the new site. • It is very organized and coordinated as far as making sure that people currently using it or who have resumes in there will migrate over (unless they are inactive). When a job seeker creates an account with 	

	<p>WorkSourceWA their resume will populate into the larger monster.com if they request that when setting up their profile.</p> <ul style="list-style-type: none"> • People who go to WorkSource now have been receiving emails sharing that there is a change coming. ESD is going to publicize the change-over when it happens. It will be the job seeker component that they will publicize. The case management side is not going to get the press. • Faye would be happy to give a demo to the committee once it is up and running smoothly. 	
<p>5. NAWB Conference Update</p>	<p>Robin shared that she had the pleasure of going to the National Association of Workforce Board conference with the team in March. Highlights of the conference:</p> <ul style="list-style-type: none"> • She learned a lot and made good connections. • There was one presentation that really interested her. <ul style="list-style-type: none"> ○ The presenter did his projections for the next 20 years and basically said that in 2020, 45% of the jobs will be done by artificial intelligence that are being done by humans today. If she can get a copy of his presentation she will share it with her staff and this committee. He said in Silicon Valley where he lives there are a number of driverless cars already and thinks in 10-years humans won't be authorized to drive anymore. ○ It was eye opening to listen to his research and his thoughts on the future. His point was that it is changing so quickly and it behooves all of us to stay up on trends so we can advise our clients. • There were a lot of breakout sessions. A lot of the presentations and partnerships were very similar to what we are doing here. The common theme was "WIOA encourages partnerships and expanded opportunities with educational institutions". The best practices that they brought almost all had the common theme. Whether it was a community college or larger institution of higher learning at the table, they identified a need from the business community. • There were heads from Department of Labor, Department of Vocational Rehabilitation, education, etc. at the table and they gave us their comments. It was good to hear from the top of the system their thoughts and how they are working together to try and approve the situation. • She was personally discouraged that she was one of the only people from the Department of Defense at the conference. They were not invited so she sent an email to the president to the NAWB requesting to have a conversation. He responded and shared that they are having those conversations and will include her in future talks. 	

	<ul style="list-style-type: none"> • They were the only veteran panel on the entire agenda for all 3-4 days. Approximately 30 people attended. It was telling the story of what we have done with Camo2Commerce. They were engaged and were asking questions. The message was well received and people were very interested. 	
6. Pierce County Library System Presentation	<p>Liz Athey gave a presentation on programs and resource services that are offered by the Pierce County Library System to getting hired, job search, or technology skills. They are all free - If you have a library card, you will be able to access these. Some highlights of programs and resources available:</p> <ul style="list-style-type: none"> • Get Smart – is technology classes that are offered in most branches and online. Some in person classes include: apps for beginners, auto repair resources, computers for beginners, etc. • Lynda.com – is a pretty well-known learning video tutorial platform that has been available for a couple years. They stress to people that if you end up googling it will ask you to pay for it (\$45) month. The library has paid for a mass subscription to it so it is all free with your library card. There are 2000+ tutorials. Once you finish the course – watching the videos from beginning to end – you receive a course completion. If you complete anything on Lynda.com, you can actually upload what you chose to show on your LinkedIn profile. • Universal Class – Hundreds of continuing education classes, traditional online learning environment led by instructors. With Universal Class there is someone on the other end that you submit things to and get graded on. Continuing Education Units (CEUs) are not transferrable to a college. It would depend on the employer on whether they accept these classes for CEU credit. When you complete you are given a certificate of completion. • Get Hired – Get connected with employment experts, training skills and information. They develop job track and it is a 6-week technology training focusing on word, excel, and cloud technologies to create and update your resume and cover letter. They have their participants learn through Lynda.com and every week they meet with a library staff member to talk about what they learned. If someone doesn't have a computer, chromebooks can be checked out with a library card. • Job Track – Graduates of the Job Track program are eligible for free Microsoft certification. Washington State Library partnered with Microsoft in order to make Microsoft IT Academy which is now called Microsoft Imagine Academy. All of the lessons and tutorials are free for people. This is a way for participants to be tested if they wish. • Six Week Geek – Partnered with an outside web designer. He goes to the different branches where people will learn .html, .css, and web develop 	

	<p>basic. Participants walk away with a website that they created. Graduates are also offered free Microsoft certification.</p> <ul style="list-style-type: none"> • Microsoft Imagine Academy – helps you with developing your computer skills so you can become proficient in Microsoft software. Anybody who has a library card gets an access code. You have access to all of the courses through Imagine Academy to actually test (separate process). It is all online and learning is at your own pace – very self-directed. It is a globally recognized certification. Instead of saying you are proficient in Microsoft Word 2013 you can say that you are Microsoft Office Specialist Certified in Word 2013. • Open Lab Program – it is facilitated by the library at the Rally Point 6 location. If you are a veteran, spouse of a veteran, child of a veteran or an active member of the military, you can attend and set up a time to have a proctored exam for Microsoft Office certification. • WorkSource – we have drop in help with WorkSource employment experts that come to the Library. This is available once a week at South Hill, UP and Lakewood. • Job Now – is one of the Library’s resources that you have access to with a library card. Career Exploration, resume building and job interview help includes connections to life coaches who will offer personalized tips and help. • Turk Testing & Education Reference Center – this has 300+ practice tests. (GED, SAT, PSAT, etc.) 	
7. Next Meeting Agenda Items		
8. Thank You/Adjourn	4:05 pm	