

MEETING AGENDA

WDC Business Services Committee
 January 23, 2017 8:00 a.m. – 9:00 a.m.

Eric Hahn, Chair

, 1st Vice-chair

Ron Thalheimer, 2nd Vice-chair

Robin Baker

Michelle Burreson

Steve Gear

April Gibson

Darci Gibson

Mike Johnson

Bruce Kendall

Dale King

Dave Lawson

Mark Martinez

Mary Matusiak

Wayne Nakamura

Sharon Ness

Tim Owens

Dona Ponepinto

Patty Rose

Sheila Ruhland

James Walker

Blaine Wolfe

Topic	Leader	Inform/ Discuss/Act	Time
Welcome	Dave Lawson		5 min
Review Prior Meeting Notes	All	Inform	5 min
Discuss ideas/recommendations for workplan for 2017	All	Discuss and agree	25 min
Discuss recommendations for vacant board positions	all	Discuss and decide	20 min
Build next meeting's agenda	All	Discuss	5 min

For Further Discussion

Next Steps

Next Meeting Dates

March 27, 2017 – 8:00-9:00 am
 May 22, 2017 – 8:00-9:00 am
 July 24, 2017 – 8:00-9:00 am
 September 25, 2017 – 8:00-9:00 am
 November 27, 2017 – 8:00-9:00 am

WorkForce Central Staff
 Linda Nguyen, CEO
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Deborah, Howell, COO
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Jan Adams, Executive Assistant
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Workforce Development Council (WDC) of Tacoma Pierce County

WIOA Committee Membership

01-12-17

WDC Business Services Committee		
<ul style="list-style-type: none"> • Committee Chair is member of WDC. ✓ Since all of WDC members are required to serve on a WDC Committee, approximately 4-6 members of the committee will be WDC members. • Vice Chair selected from Committee and must be willing to also serve on Coordinating Committee. 		
Representation	Name, Title, Employer, Email, Phone(s)	WDC Member
<i>Chair of Committee</i>	<i>Dave Lawson, Executive VP, Human Resources Columbia Bank dlawson@columbiabank.com</i>	✓
<i>Vice Chair</i>	<i>Darci Gibson, Director - Human Potential Partner Services MultiCare Health System darci.gibson@multicare.org</i>	✓
1. Economic Development Representative	Bruce Kendall, President and CEO Economic Development Council Tacoma-Pierce County bruce@edbtacomapierce.org	✓
2. Business - Aerospace Industry Sector		
3. Business - Healthcare Industry Sector	Darci Gibson, Director - Human Potential Partner Svcs MultiCare Health System darci.gibson@multicare.org	✓
4. Business - Logistics/Transportation Industry		
5. Business - Military Industry Sector		
6. Business	Dave Lawson, Executive VP, Human Resources Columbia Bank dlawson@columbiabank.com	✓
7. Business	Wayne Nakamura, Claims Manager State Farm Insurance wayne.nakamura.ap5e@statefarm.com	✓
8. Business	Steve Gear, Vice President Bradken sgear@bradken.com	✓
9. Business - Small Business	Jeff Lovell, President/Executive Director Automotive Service Association Northwest jeff@asawa.com	
10. Business Services Contract Subawardee	Julia Brooks, Manager ResCare julia.brooks@rescare.com	
11. Business – Small Business	Joyce Conner, Business Manager Volt Workforce Solutions jconner@volt.com	✓
12. Labor or Apprentice JATC Representative	Mark Martinez, Executive Secretary Pierce County Bldg & Construction Trades Council piercebctc@earthlink.com	✓
13. WA State Department of Social and Health Services		
14. WA State Division of Vocational Rehabilitation	Maria Hamper, Business Specialist Department of Vocational Rehabilitation hampem@dshs.wa.gov	
15. WA State Employment Security Department	Ione Turner, Career Navigator Employment Security Department iturner@esd.wa.gov	
16. Education	Jo Ann Baria, VP of Workforce, Economic and Professional Dev. Pierce College District JBaria@pierce.ctc.edu	
17. Community Based Organization	Jason Scales, Client Services Director Tacoma Community House jscales@tacomacommunityhouse.org	
18. Community Based Organization	Heather Giron Fritts, CEO Courage360 heatherf@courage360.org	
Workforce Development Council/WorkForce Central Staff	Ellie Chambers-Grady, Director of Business Services & Sector Strategies 253.254-7845; echambersgrady@workforce-central.org Debbie Lean, Executive Assistant 253.414.0141; dlean@workforce-central.org	



**WDC Business Services Committee Meeting
NOTES
November 28, 2016
8:00 – 9:00 a.m.
WorkForce Central
3640 S. Cedar St, Suite E, Tacoma**

Attendees: Dave Lawson, Ione Turner, Steve Gear, JoAnn Baria, Jeff Lovell, Maria Hamper, Wayne Nakamura, Jason Scales, Julia Brooks
WFC Staff: Linda Nguyen, Ellie Chambers-Grady, Debbie Lean

AGENDA	NOTES	ACTION ITEMS
Welcome/Introductions	<ul style="list-style-type: none"> • Chair Dave Lawson called the meeting to order at 8:05 am. • Roundtable introductions were made. 	
Review Prior Meeting Notes	<ul style="list-style-type: none"> • Meeting notes were approved as presented. 	
Sector Strategy Update	<ul style="list-style-type: none"> • Ellie provided the committee with the Skills Gap Analysis & Sector Strategies at a Glance document which allows us to really look at where the gaps are and what our needs are. • Linda had staff pull the recommendations out of each report and highlighted the ones she thought would be of interest for this committee. Asked the committee to take a look and then at the next meeting identify one or two things that you really want to champion over the next year. • Ellie shared that essential (soft) skills is a big deal across. There is a lack of pipeline and employers are frustrated with that. They believe these are lost years for young adults so how do we get more connected to the K12 system. • Ione thinks our community at large in Pierce County needs to be made aware that the sectors outlined in the report are the sectors that we are focusing on. Wondering what it might look like if we had some kind of community wide publicity/awareness. • Dave also stated that we need to share with the community or sector leaders what we are doing and how we can help them and how they can help us. • Linda agrees that we need a broad strategy around community awareness and shared that presentations have been made to the county council and the Pierce County Strong (high school principals/college presidents/superintendents). There will also be a presentation to Clover 	

	<p>Park Rotary this week. Also shared that some of the high schools are wanting us to come in and talk to the educators as well.</p> <ul style="list-style-type: none"> • JoAnn shared that Pierce is part of a national guided pathways initiatives which is designing pathways to employment and are using this report a lot. 	
Update and Presentation regarding Unemployment Claims tracking process	<ul style="list-style-type: none"> • Ione Turner passed out a UI data sheets and shared that a lot of data can be found on ESD's website. There is information she noted on the initial handout about claims and how a claim is defined. The first spreadsheet talks about an initial claim and there is an explanation about what that is because that is important information to help us determine whom are we talking about in this pool of people. The second part of this handout that talks about PC Average Duration of UI Benefits you can see about how many weeks' people are on their benefits. • ESD does not track why individuals stop claiming. It could be that they got a job, dropped out of the labor pool or moved. • When ESD staff meet with customers they ask the customer to let them know when they get a job but it is not a requirement. • Ione will find out what percentage exhaust their benefits. • Linda would like to work closer with the researchers at ESD who have their hands on data. This is one of the things that she hopes is on the bucket list of trying to figure out – how do we get them prepared for their next position. Thinks we will find that a lot of them are underemployed – work for something vs. nothing. How do we get them back to a higher level? 	
Brainstorm about contacts to fill vacant committee member positions	<ul style="list-style-type: none"> • Dave wanted members to look at the list and see if we have any thoughts on filing the vacant position. • Linda shared that Michelle Burreson is looking for an aerospace person. • Linda shared that there is a new community relations person at the Port and wants to meet with her she will talk to her. • Dave shared that he has a contact at Salchuck Enterprises. 	
Build next meeting's agenda	<p><u>Next meeting: January 23, 2016:</u></p> <ul style="list-style-type: none"> • Linda: Pick the two things that you want to work on in 2017 and see if we can make a big impact. 	Committee will go over data and send recommendations to Debbie for next meeting.