

**WDC Coordinating Committee Meeting
Agenda**

March 8, 2016

3:00-4:30 p.m.

WorkForce Central
3650 S. Cedar St, Tacoma
Classroom 2

Eric Hahn, Chair

Joyce Conner, 1st Vice-chair

Ron Thalheimer, 2nd Vice-chair

Robin Baker

Michelle Burreson

April Gibson

Darci Gibson

Paul Hogoboom

Mike Johnson

Bruce Kendall

Dale King

Dave Lawson

Mark Martinez

Mary Matusiak

Wayne Nakamura

Tim Owens

Dona Ponepinto

Patty Rose

Sheila Ruhland

James Walker

Blaine Wolfe

1. Welcome/Introductions

2. Public Comments

Action Items

3. Approve November 10, 2015 Minutes

4. Recommend to the WDC Approval to jointly go into RFP with ESD to lease Pierce County Job Center

5. Recommend to the WDC approval to designate Cedar St. Plaza as the interim Pierce County Job Center until permanent location is cited with target date of July 1, 2018

Discussion Items

6. PY16/FY17 budget deliberation.

7. WIOA Mandatory Partners' budget and service level discussion.

8. Workforce Development System Performance Measures Beyond Federal Mandatory Measures.

9. WDC Committees Happenings and Meeting Schedule Change Possibility.

10. Adjourn

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WDC Coordinating Committee Meeting
NOTES

November 10, 2015 • 3:00-4:30 p.m.
WorkForce Central • Boardroom

Eric Hahn, Chair
1st Vice-chair
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Ron Thalheimer
James Walker
Blaine Wolfe

Attendees: Susan Cable, Jan Adams, Joyce Conner, Deborah Howell, Stephanie McWilliams, Cheri Loiland, Dale King
On the Phone: Ron Thalheimer

1. Welcome/Introductions

Joyce called the meeting to order at 3:00 p.m.

2. Public Comments

None

Action Items

3. Approve October 13, 2015 meeting notes

Motion to approve made by Dale, seconded by Stephanie. Approved

4. Formally recommend to the WDC approval of the Core 6 Leadership Team as a WDC sanctioned committee

Motion to recommend made by Dale, seconded by Stephanie. Deborah gave a brief overview and background information on the Core 6 Leadership Team. Susan asked if the core 6 is static and Cheri confirmed it is static. Joyce noted who the members are and discussion continued around the membership. Susan asked why the Library was added to the core 6, but not the colleges. Joyce asked Cheri to revisit and explain the vision of the Core 6. Cheri noted WIOA states what partners are required at the table. Approved.

5. Recommend a slate of officers for the 1st Vice Chair and 2nd Vice Chair Positions

Motion to recommend made by Stephanie seconded by Dale. Joyce gave a background on what occurred to open the positions. She noted we are recommending Joyce Conner as the 1st Vice Chair and Ron Thalheimer as the 2nd Vice Chair. Joyce asked for other nominations or questions. Approved.

Discussion Items

6. WIOA one stop service delivery system priority services

Cheri gave a background and discussed the process each committee has gone through in which they gave input. She noted the first priorities from each committee will be compiled and what the next steps will be. She stated it should be in final form next month.

7. WIOA Regional Planning Area Issue Update

Joyce gave a background and discussed the process by the state. She noted the Steering Committee met today, and we are in a status quo mode until their findings are published.

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8. Cool New Developments:

a. Healthcare Partnership Review and Reconstitution

Joyce gave a background noting it formed in 2000 supported by and working on behalf of the WDC. It is now time to evaluate where this partnership needs to go next strategically as healthcare workforce shortages remains. In January we will convene a meeting of healthcare related businesses representing health systems, rehab therapy, veterans health, community health, long term/assisted living, home health/hospice/home care, Fire Chiefs association, public health, occupational med, behavioral health, lab pathology, forensic pathology, school health, and free clinic/homeless health. These businesses will tell us where the shortages are in the short and long run, which will move us to develop and deploy strategies and investments to address these shortages and other workforce related concerns.

b. Sector Specific Supply and Demand Reports

Deborah noted we will be publishing RFPs for for our six key industries which are Healthcare (the first to be issued), Advanced manufacturing, Construction, IT/cybersecurity, Military, and Logistics, trade/transportation and warehousing. These reports will inform policies and investment decisions made by our workforce system partners. Cheri spoke about the RFPs that were published yesterday and noted we have already received a few responses.

c. BankWork\$ Program

Our very own Dave Lawson was approached by this program's rep and linked him to Linda to explore the feasibility of a partnership. BankWork\$ has three leading financial institutions who all have pledged \$1 million over five years to support a national expansion of teller training to 12-15 cities to meet their workforce shortages as well as shortages experienced by their peer financial institutions. This is an eight week program (trainees go three days per week) with a 75% graduation rate, 64% placement rate, 85% retention rate after 6 mos and 75% retention rate after 12 mos. Seattle has offered this training since 2011 and it is a solid program that gets people's foot into the industry. Cost is \$35,000-\$40,000 for a class of 25. Next step, BankWork\$ will send over a proposal that includes data on number of teller jobs in Pierce County, financial institutions that they already have a partnership, number of sessions they recommend given the number of openings, etc. Then we will convene a meeting with these business partners to see how we can support sessions with public and private funds – need businesses to have some skin in the game. Deborah noted it is still a very new program and we will be doing more research around this program and how we might engage and if anyone in our community is doing this type of training. Susan asked if there was a shortage of tellers in our community. Ron asked if the data was historic or projected. Joyce clarified it was King County data and we want to see what the Pierce County data is. Discussion continued around who is in the program and the placement rate. Deborah noted this might be about the ability to go to work with the right skills and not necessarily a shortage.

d. Coding Academy

Joyce noted we are still working with Scott Haas from IID to identify a core set of employers to help identify skills needed and assist with the development of the curriculum. We are looking at housing such training sessions at the Tacoma Tech Incubator that the City of Tacoma is trying to establish. Joyce asked if they have done the preliminary studies on the demand. Deborah clarified this is part of the research we are currently we are looking at. Discussion continued around the need for cyber security. Ron asked how we normally determine the need, what is the process to vet the data? Cheri stated ESD produces a report that provides a list of occupations by the county and state that are in demand or balanced. She noted this was a base report and the WDCs have the ability to input in regards to what is happening in their communities. Susan asked do we in fact have a criteria or use a decision tree, we use when we get these new proposals. Joyce noted this would be a subject to discuss further and develop a set of criteria that can be used across all sectors. Joyce noted this is something we will bring back to Linda and also recommend to the WDC.

e. State of the Workforce 2nd annual report

Joyce noted this will be available in the next few months. Deborah discussed the process and next steps.

9. December WDC meeting

a. Short program and networking opportunities

We are looking at carving out time for WDC members to network with each other. Ask the committee members if they have ideas on how to make the networking portion fun and interactive. The goal is to have members get to know as many of their peers as possible. Joyce proposed a type of bingo where attendees submit two things about themselves and are put on the bingo sheet. Then people talk to everyone and fill their bingo card.

10. Other Business

None.

11. Adjourn

Meeting was adjourned at 3:48 p.m.