

Eric Hahn, Chair
Joyce Conner, 1st Vice-chair
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Dave Lawson
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Mary Matusiak
Wayne Nakamura
Tim Owens
Dona Ponepinto
Patty Rose
Sheila Ruhland
James Walker
Blaine Wolfe

WDC Youth & Young Adult Services Committee Meeting

Agenda

February 23, 2016

9:30 a.m. – 11:00 a.m.

April Gibson, Chair

**WorkForce Central
3650 S. Cedar St, Tacoma
Classroom 1**

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|---|----------------|--------|
| 1. Hello / Introductions | Dale King | 5 min |
| 2. Review Prior Meeting Notes | Dale King | 5 min |
| 3. Puget Sound Educational Services Presentation | Kelly Goodsell | 20 min |
| 4. Work Plan Results to Prepare for Big Meeting | Everyone | 40 min |
| 5. Next Meeting Agenda Items
Discussion of Local Plan Section III.14 | | |
| 6. Thank You/Adjourn | | |

Future Meetings

February 26, 2016 1:30-3:30pm (Core 6/All Committees)

March 22, 2016 9:30 – 11:00 am

April 26, 2016 9:30 – 11:00 am

May 24, 2016 9:30 – 11:00 am

June 28, 2016 9:30 – 11:00 am

WorkForce Central Staff
Linda Nguyen, CEO
lnguyen@workforce-central.org

Deborah, Howell, CAO
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Jan Adams, Executive Assistant
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Workforce Development Council (WDC) of Tacoma Pierce County

WIOA Committee Membership Planning Document

01-19-16

WDC Youth and Young Adult Services Committee		
<ul style="list-style-type: none"> • Committee Chair is member of WDC and appointed. ✓ Since all of WDC members are required to serve on a WDC Committee, approximately 4-6 members of the committee will be WDC members. • Vice Chair selected from Committee and must be willing to also serve on Coordinating Committee. 		
Representation	Name, Title, Employer, Email, Phone(s)	WDC Member
Chair of Committee	April Gibson, Administrator Puget Sound Orthopedics a.gibson@proliancesurgeons.com	✓
Vice Chair of Committee	Dale King Superintendent/COO Tacoma Rail dale.king@cityoftacoma.org	✓
1. K-12 Representative	Brandon Ervin, Program Specialist Tacoma Public Schools bervin@tacoma.k12.wa.us	
2. WA State Department of Social and Health Services	Jarret McGill, Social Health Program Consultant WA State Department of Social & Health Services mcgiljj@dshs.wa.gov	
3. Youth Services/Community Based Organization	Nicholas Bayard, Director The REACH Center nbayard@reachtacoma.org	
4. Business	Kathy Hall, Vice President of Program Services Vadis Kathy@vadis.org	
5. Business	April Gibson, Administrator Puget Sound Orthopedics a.gibson@proliancesurgeons.com	✓
6. Business	Tim Owens, Manager Marshalls owensbunch@comcast.net	✓
7. Business	Blaine Wolfe, Project Executive Absher Construction Company blaine.wolfe@absherc.com	✓
8. City of Tacoma/Tacoma Rail	Dale King Superintendent/COO Tacoma Rail dale.king@cityoftacoma.org	✓
9. Labor Representative or Apprentice JATC Representative	Mark Martinez, Executive Secretary Pierce County Bldg & Construction Trades Council piercebctc@earthlink.net	✓
10. Education	Kelly Goodsell, Executive Director - Special Services Puget Sound Educational Services kgoodsell@psesd.org	
11. Community Representative	Isa Nichols, CEO/Executive Director Maxine Mimms Academics isanichols@maxinemimmsacademy.org	
12. WA State Division of Vocational Rehabilitation	Kady Kilventon, Rehabilitation Counselor WA State Division of Vocational Rehabilitation kilvekb@dshs.wa.gov	
13. WA State Employment Security Department	Erin Blades, Supervisor Employment Security Department eblades@esd.wa.gov	
14. Pierce County Library System		
Workforce Development Council/WorkForce Central Staff	Cheri Lolland, Chief WIOA Transition Officer 253.254.7908; cloiland@workforce-central.org MaryEllen Laird, Director of Adult/Youth & Young Adult Workforce Services 253.448.8283; mlaird@workforce-central.org LaKesha Egardo-Jones, Project Director ResCare Workforce Services 253.573.6682; lakesha.egardo-jones@rescare.com Debbie Lean, Executive Assistant 253.414.0141; dlean@workforce-central.org	

WDC Youth & Young Adult Services Committee Meeting

NOTES

January 26, 2016

9:30 – 11:00 a.m.

**WorkForce Central
3650 South Cedar St, Tacoma
Classroom 1**

Attendees: Dale King

WFC Staff: Linda Nguyen, Cheri Loiland, MaryEllen Laird, Felicia Dennis, LaKeshia Egardo-Jones and Debbie Lean

Guests: Michael Vu (ResCare) and Tianna Guien (Reach)

AGENDA	NOTES	ACTION ITEMS
1. Welcome/Introductions (Dale King)	<ul style="list-style-type: none"> • Vice Chair Dale King called the meeting at 9:35 a.m. • Roundtable introductions were made. 	
2. Review Prior Meeting Notes (Dale King)	<ul style="list-style-type: none"> • Prior meeting notes were accepted as prepared. 	
3. Code of Conduct & Conflict of Interest Policy (Cheri Loiland)	<p>Cheri shared the updated Code of Conduct and Conflict of Interest Policy that puts us in line with WIOA requirements.</p> <ul style="list-style-type: none"> • We are required to have everyone representing WorkForce Central on a committee; taskforce and/or council complete the Conflict of Interest Disclosure. We want to identify conflict of interests upfront and make sure people are aware of the importance of knowing those and excuse themselves and participate in that vote. • Everyone brings a wealth of experience from their stakeholder entity and ask that everyone be aware of their background and how that has the ability to influence the group when making presentations and to remember that even though you are representing a diverse background on this group that you are also representing the community at large when sitting in one of these seats. • Asked that after reading the policy to fill out the Conflict of Interest Disclosure form and return to Debbie either today or scan and send it via email to her. 	Debbie will send Conflict of Interest Disclosure form to committee members for completion
4. WIOA Title 1 Quarter 2 Dashboard (MaryEllen Laird)	<ul style="list-style-type: none"> • Linda reminded everyone that this is just Tile IB Quarter 2 dashboard and we are really about the larger system and we are working on how to import the larger system. • MaryEllen shared that everything is going well and is on target in the Youth 	

	<p>services category. She also noted that the N/A under ResCare is for the year to date actuals that come from ESD data. At this time ESD hasn't been able to get that from DOL yet.</p> <ul style="list-style-type: none"> • Linda shared that YouthWorks in not Title 1B money. During WIA, the governor pushed out discretionary funds in the amount of \$2.1 million across the state to do this type of work and we are expecting another round. Pierce County gets around \$300,000. 	
<p>5. Workforce State Plan Draft & Regional Local Plan Guidelines (Cheri Loiland)</p>	<ul style="list-style-type: none"> • Cheri gave an update on the Workforce Training & Education Coordinating Board who oversees the state process. They have put out their 10 year Workforce Plan in draft form and it is now going through a 30 day comment period. • The overarching plan is called: Talent and Prosperity for All. They want this plan to coordinate and align with what we are doing nationally with WIOA. The summary of the plan is 90+ pages and the operating section is approx 500 pages. In the summary she has pulled out as part of the agenda packet some information related that. • Summary of Report: <ul style="list-style-type: none"> ○ Has four strategic priorities: <ol style="list-style-type: none"> 1. Customers will receive integrated services that lead to employment and careers. <i>Note: This is also a priority of the Core 6 (the mandated partners in the One-Stop system).</i> 2. Increase Business Engagement with a Clearly Defined Workforce Value Stream. 3. Universal Accessibility to the System Through Technology and Other Barrier Removal. <i>Note: This really emphasizes the barriers that people face and how they really want to see the use of technology become a game-changer in how we support people in our systems.</i> 4. A Next Generation Performance Accountability System that Shows Outcomes and Identifies Gaps. <i>Note: In WIA it was important that the system had accountability and we had performance measures. Now with WIOA and emphasized with the state, performance measures are not enough. We need to have a continuous improvement process i.e. taking advantage of best practices, data and designing a system that is improving at all times.</i> <p>These are the themes that are throughout the plan. As time goes on we will be talking about how all this relates to this committee.</p> • Cheri shared that there wasn't a section that focuses specifically on youth like there is for business. Themes for youth are woven throughout the whole plan. In the operational elements there are sections that get specific to youth but in the overarching vision it was more related to removal of the barriers (14 that have been identified). 	

<p>6. Core 6 Leadership Team (Linda Nguyen)</p>	<ul style="list-style-type: none"> • Reminded the committee that the Core 6 is a formal committee of the WDC with high level executives from DVR, DSHS, ESD, Pierce County Library System, WorkForce Central for Title 1B, and an ABE representative. • The customer survey went out on the important priority services the system should offer job seekers, workers and businesses. Asked the committee to help us by getting those surveys to the hands of young adults, businesses and others so we can get validation that we got the list of services right. There is a facilitated joint meeting scheduled for February 26th. The results of the survey will be shared and we will start talking about the how. • All of the things you talk about today and continue to talk about by May 2nd will inform our local plan. Not all of it will be spelled out because there is still a lot of work to do to get details but we will have enough input to finish our plan and submit it for comment by May 2nd. • The law requires that we have one Career Development Center that the mandatory partners have to operate or have their programs accessible in. Right now it is on Tacoma Avenue but the plan is to move it. Thought Cedar would be the campus however ESD and the landlord were not able to come to terms due to standards that ESD requires. They are now continuing to look at maps to find out where the resources, transportation hubs, etc. are to determine where the place will be. 	
<p>7. Committee Work Plan (Continued Discussion)</p>	<ul style="list-style-type: none"> • Linda asked the committee to continue the brainstorm on what is important to this group and what to focus on for the Youth and Young adult system. Asked the committee to brainstorm more for additions to the list and then look at it and determine what we should be focusing on. <p><u>Committee Work Plan Brainstorm</u> (over-arching things we want to work in this county):</p> <ul style="list-style-type: none"> ○ Support State Pathways Work / Show Pathway Progressions ○ Youth/Young Adult 16-21 have at least one paid work experience ○ System of navigation and advising (including navigators and advisors) <ul style="list-style-type: none"> ▪ Career interest, pursuit – video format and use of technology (some already exists) ▪ Motivate and show realistic progression and what it takes to succeed ▪ Navigate family – not just students ○ Supporting middle school College Bound Scholarship sign ups through K-12 journey to complete high school and linked to post secondary education ○ FAFSA navigation in high school with students/guardians ○ Support successful bridging from middle school to high school 	<p>Cheri inventory of all youth and young adult employment services in a resource document</p> <p>Debbie shared work plan brainstorm with the rest of the committee for input</p>

	<ul style="list-style-type: none"> ○ Inventory of all youth and young adult employment services and providers (to reach out to for collaboration) – collect, distribute, update ○ Increase knowledge and engagement of business community with youth and young adult workforce efforts ○ How to be a “good citizen” training ○ Entrepreneurial training – understanding how businesses work (all depts., functions, etc) <ul style="list-style-type: none"> ▪ Better understanding of career pathways ○ Community Technical Education engagement sooner – not after high school <ul style="list-style-type: none"> ○ Offer certificates ○ Get smarter about working with businesses in a more coordinated way ○ Message and link to multiple post secondary options (apprenticeships, on the job training, 1/2/3/4 year degrees). ○ Connect youth to adult system – need better transition to continue career guidance/services/progression ○ Engage family along with young adults <ul style="list-style-type: none"> ▪ Help us help parents message the importance of post secondary training and other options ▪ Use family centered multi-generational service delivery model (Kellogg studies) ○ Look at 211 model (need expert in each category – make sure eligible, capacity, etc.) ○ Partners focus on their core competencies and divert resources for activities outside of core competency to partner(s) who have such competency. <p>After discussion, the top two focus areas the committee members agreed they would like to see incorporated into the local plan were:</p> <ul style="list-style-type: none"> ○ System of navigation and advising (including navigators and advisors) <ul style="list-style-type: none"> ▪ Career interest, pursuit – video format and use of technology ▪ Motivate and show realistic progression and what it takes to succeed ▪ Navigate family – not just students ○ Engage family along with young adults <ul style="list-style-type: none"> ▪ Help us help parents message the importance of post secondary training and other options ▪ Use family centered multi-generational service delivery model (Kellogg studies) <ul style="list-style-type: none"> ● Linda thinks that this should be built into the “how” discussion at the big meeting. ● Linda shared that the business services committee would like to figure out how do you get youth in the community knowing more about what is out 	
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	there so they know what the possibilities/opportunities are and then know how to connect to those opportunities.	
8. Next Meeting Agenda Items	February 23rd meeting: <ul style="list-style-type: none"> • Puget Sound Educational Services Presentation (Kelly Goodsell) • Brainstorm results to prepare for the big meeting (talk more broadly about how we see a system for youth and young adults and their families to get connect). 	
9. Thank You / Adjourn	10:45 am	