

WDC Business Services Committee

CHARTER STATEMENT: The Workforce Development Council Business Services Committee strives to increase business awareness of local workforce development services and availability, help businesses find workers based on immediate need, and make more visible the career pathways and opportunities available in Pierce County to help decrease the number of outbound commuters and encourage local talent to pursue local jobs.

- April Gibson, Chair
- Steve Gear, 1st Vice-chair
- TBD, 2nd Vice-chair
- Joyce Conner
- Darci Gibson
- Bruce Kendall
- Dale King
- Mandy Kipfer
- Nathe Lawver
- Mark Martinez
- Tim McGann
- Dona Ponepinto
- Patty Rose
- David Shaw
- Dereck Spivey
- Ron Thalheimer
- Blaine Wolf
- Lin Zhou

MEETING AGENDA

August 27, 2018 8:00 a.m. – 9:00 a.m.

Welcome and Introductions	Dereck Spivey		5 min
Approval of Prior Meeting Notes	All	Act	5 min
Development of Recommendation to WDC	All	Discuss	45 min
Meeting Structure	All	Discuss	5 min
Adjourn			

For Further Discussion

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Next Steps

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Next Meeting Dates

September 24, 2018	8:00 am – 9:00 am
October 22, 2018	8:00 am – 9:00 am
November 26, 2018	8:00 am – 9:00 am
December 24, 2018	8:00 am – 9:00 am

WorkForce Central Staff
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Jan Adams, Executive Assistant
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WorkForce Central
 3640 S. Cedar St. Suite E
 Tacoma, WA 98409
www.workforce-central.org

Meeting Notes
June 25, 2018
8:00 am – 9:00 am

WorkForce Central
3640 S. Cedar St, Suite E, Tacoma, WA

April Gibson, Chair
Steve Gear, 1st Vice-chair
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Members Present: Dereck Spivey, Steve Gear, Ione Turner, JoAnn Baria, Susan Taylor

WorkForce Central Staff: Ellie Chambers Grady, Deborah Howell

Welcome and Introductions

Introductions made.

Approval of Prior Meeting Notes

Meeting notes accepted as prepared.

Bold Goal Review

- Deborah reminded the committee of the bold goals established by the WDC. The strategic plan has not been finalized but is getting close.

Updates and Reporting

WFC Past Cohorts Results:

- Ellie provided an overview of past cohort experiences.
- WorkForce Central is working on being strategic about cohorts and need to create something that helps track what happens to people once through a cohort.
- JoAnn shared that part of Pierce College's redesign is shortening the dead end cycle. The State Florida legislatively did away with developmental education – they have to be integrated into a regular classroom and then be provided additional support. Deborah would like to look at that model. JoAnn will share what this model looks like at next meeting.
- If WFC goes into another cohort, Dereck thinks there should be a MOU that tells the employer that you are signing up to provide certain data throughout the process. Without data, you do not get to tell your story, good or bad.

JBLM Curriculum Sharing:

- Dereck shared that there is a regional career skills program manager at JBLM who is responsible for working with employers and if we want him to come and help us talk about anything, he is willing to do that.
- There is a group called Center for Advanced Manufacturing Puget Sound (CAMPS). They have a close relationship with the Base and is tied into all of the employers. Steve, who runs this, would be more than happy to come and talk to the committee.

Emerging Plan Update:

- As we begin to finalize our recommendations for what we want to do, a timeline needs to be prepared prior to submitting the plan outline to leadership.

Personnel Update

- WFC will be hiring a new Data Analyst.

America Work Review

- America Works believes the most effective approach in helping people out of poverty by assisting and finding meaningful employment.
- America Works program maintains a relationship. They stay in touch with their placement and believe that working is the best path out of poverty and disadvantaged situations. Knowing that if there are issues with transportation, family, medical, etc. there is an infrastructure to take care of that.
- Steve thinks America Works fits into our bold goal of disconnected young adults.

Next Steps:

- WFC will update the emerging plan.
- Steve would like to see an org chart or something visual that helps process who should be talked to for what types of positions.
- Deborah stated that WFC will start with getting a list of what the programs are in the community – would be nice to have a list with descriptors also. May have to take it out to the system to ask what we are missing.
- Steve agreed to share what process he uses.
- Include VIE25 as part of the roll out strategy.
- Deborah thinks a realistic timeline to get a recommended plan drafted would be the end of September and what was talked about today should go into a task-oriented plan.
- Deborah will take the notes from today's meeting, pull out action items, and put those in the plan. We can attach things to the bold goals. Design something that allows retention follow up to rise to the priority level that it should rise. Everything we do is around a data driven process.
- Review the task list and turn it into a mini-plan to present to the WDC.
- Ellie will reach out to him to Aly Modares about his report.

Next Meeting

Date:

- August 27th

Future Agenda Items:

- Decision on how to proceed
- Task list review for plan development – draft plan ready by Sept meeting to present to WDC.

Adjourn

The meeting adjourned at 9:00 a.m.