

WDC Pierce County Leadership Committee

Agenda
 April 10, 2019
 1:00 pm – 2:45 pm

WorkSource Center
 2121 South State Street, 3rd Floor
 Evergreen Conference Room
 Tacoma, WA

- April Gibson, Chair
- Steve Gear, 1st Vice-chair
- TBD, 2nd Vice-chair
- Joyce Conner
- Darci Gibson
- Bruce Kendall
- Dale King
- Mandy Kipfer
- Nathe Lawver
- Mark Martinez
- Tim McGann
- Dona Ponepinto
- Patty Rose
- David Shaw
- Dereck Spivey
- Ron Thalheimer
- Blaine Wolfe
- Lin Zhou

- I. Common Technology (Update)
 - Common Referral System
 - I-Dashboards
- II. IFA (Update and Discussion)
- III. MOU Priorities (Discussion)
 - Single Point of Contact for Business Services
- IV. WDC Bold Goals (Information and Discussion)
- V. Operational Issues Occurring within the System (Discussion)
 - Center Data Report

<u>Meeting Dates/Times</u>	<u>Location</u>
September 22, 2017 8:00 – 10:00 am	WorkForce Central
November 2, 2017 1:00 – 3:00 pm	WorkForce Central
December 21, 2017 1:00 – 3:00 pm	WorkForce Central
January 23, 2018 1:30 – 3:30 pm	Goodwill
February 14, 2018 1:00 – 3:00 pm	WorkForce Central
March 21, 2018 1:00 – 3:00 pm	WorkForce Central
April 18, 2018 1:00 – 3:00 pm	WorkForce Central
May 16, 2018 1:00 – 3:00 pm	WorkForce Central
June 13, 2018 1:00 – 3:00 pm	WorkForce Central
July 11, 2018 1:00 – 3:00 pm	WorkForce Central
August 15, 2018 1:00 – 3:00 pm	WorkForce Central
September 28, 2018 1:00 – 3:00 pm	WorkForce Central
October 17, 2018 1:00 – 3:00 pm	WorkForce Central
November 14, 2018 1:00 – 3:00 pm	WorkForce Central
December 12, 2018 1:00 – 3:00 pm	WorkForce Central
February 6, 2019 1:00 – 3:00 pm	WorkSource Center, Evergreen Room
April 10, 2019 1:00 – 3:00 pm	WorkSource Center, Evergreen Room
June 19, 2019 1:00 – 3:00 pm	WorkSource Center, Evergreen Room

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WorkForce Central
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 Tacoma, WA 98409
www.workforce-central.org

WDC Pierce County Leadership Committee

Meeting Notes

February 6, 2019
1:00 pm - 3:00 pm

WorkSource Center
2121 South State Street, Suite 300, Tacoma, WA

April Gibson, Chair
Steve Gear, 1st Vice-chair
TBD, 2nd Vice-chair
Joyce Conner
Darci Gibson
Bruce Kendall
Dale King
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Tim McGann
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David Shaw
Dereck Spivey
Ron Thalheimer
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Lin Zhou

Present: Jason Scales Tim McGann, Mandy Kipfer, Lori Strumpf, Hilliary Bryan, Don Gauntz, Mabel Edmonds, Jayme Kaniss, Dereck Spivey, Susan Cable (via phone)

Absent: Rich Nannini

WorkForce Central Staff: Debbie Lean

Guests: Tamar Jackson, WFC Community Engagement Director
Josh Stovall, WFC Research and Data Analyst

I. Common Technology (Update)

Common Referral System (Lori Strumpf)

- The common referral system launched in mid-October.
- The live Dashboard Smartsheet of the One-Stop partnership common referral system powered by South Sound 211 was shared with the committee.
- Working on focusing people on a more formal referral/service.
- Lori will be reporting this information on a regular basis.
- New center operations team will be drafting a training plan and part of will be a section about what services each partner does.

Idashboards (Josh Stovall)

- As of today, no provider data has been received to create a report with for beta testing the system.
- Four providers are at various stages on working to get data:
 - ESD is still considering compliance aspect of Idashboard
 - Pierce College is working on developing reports
 - Tacoma Community House is working to get data needed by the end of the month
 - JBLM has provided data and are working on the fields
- Due to lack of timely responses for the data, Lori suggested that Josh reach out to other agencies to be part of the pilot.

Action:

- *Josh will continue to work with the four original providers of the beta testing and reach out to other partners for inclusion into the pilot.*

II. IFA (Update and Discussion)

- Working on getting IFA meetings scheduled for April, May and June. When dates are finalized Debbie will send meeting notices out.

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Action:

- ***Debbie will send out IFA meeting invites to partners by end of February***

III. MOU Priorities (Discussion)

Single Point of Contact for Business Services

- Lori is working with the One-Stop Advisory Subcommittee on drafting an integrated Business Solutions Plan and working on an expanded Business Solutions Team. The plan will be forthcoming to leadership committee for approval.
- Reminded the committee that it will be a cost of approximately \$1400 per year per user and asked each the status of how many licenses needed per agency.
 - One license each for: Pierce, Invista, Clover Park and Tacoma Community House
 - TCC: In discussion
 - Bates: Susan will have discussion with Bates staff
 - DVR: Want a license – working on the financial commitment
 - DSHS: Want a license – working on the financial commitment
 - Goodwill: Discussing what they have will work without having to buy a license.
 - ESD: Tim having further discussion.

Action:

- ***Partners who have not committed to a license will continue to work on discussions/financial commitment and email Lori by next month whether they can commit and how many licenses needed.***

IV. WDC Bold Goals (Information and Discussion)

Bold Goal Overview

- Lori reminded the group of the WDC's two bold goals.
- Josh shared data on the two populations.
- Lori shared that the bold goals workgroup are meeting regularly to build the infrastructure.
- Adult Basic Ed agencies are also working to identify how much capacity they have. A navigator is being hired and will work on behalf of all of the colleges. When hired, the navigator will join the one-stop partner advisory subcommittee and the bold goals workgroup.

Community Engagement – Tamar Jackson

- Tamar shared that his job is to implement a strategic engagement plan and organize outreach with WFC and the rest of partner organizations.
- After discussion, the leadership committee recommends that this work begin at the one-stop subcommittee level. There will be a 30-minute standing outreach agenda item. If an agency outreach person is not a member of the subcommittee, they can be invited to that of the agenda.

Action:

- ***Hilliary and Tamar will discuss how this work can be part of the subcommittee work.***
- ***Tamar will draft a charter and get it to Debbie by the end of the week and she can send out to the Leadership committee next week.***

- *Once received, LT members will review the charter and consider whom their outreach person would be and send contact information so meeting invites can be sent directly.*

V. Operational Issues Occurring with the System (Discussion)

- Lori shared the Center Data Report
 - January 1-31, 2019 – 2200 customers
 - Additional computers will be added to the Resource Room and Training Room to accommodate the increase in customer visits to the Center.
 - Informal Open House (community/neighbors) was held on January 29th with great success.
 - Dates are being considered for the Grand Opening in April.
- DVR Priority of Selection has moved many people to the center. There is work being done around interpretation issues and scheduling of disability etiquette training, reasonable accommodation training and a communication strategy. Basic sign language training will occur at all staff weekly meetings.