



REFERENCE FORM

RFP# WIOA-YOUNG ADULT – 2-1-2021

Instructions for organizations submitting a proposal for WorkForce Central's Young Adult Services

RFP: Please use this form to obtain references from up to three agencies you have worked with (excluding agencies who would receive financial compensation as a partner in proposed Young Adult Services). After filling in the name of your own organization below, please send the form to reference agencies to complete, sign, and return to you. At least one Reference Form must be included as part of your PDF proposal package.

Organization Requesting Reference:

Instructions for agencies completing the Reference Form: Please answer questions as they relate to your work with the organization requesting this reference, then sign and return the form to them. WorkForce Central may contact you to verify that you completed this Reference Form. *Thank you very much for sharing this information.*

Name of Person Completing Reference Form:

Agency Name, City & State:

Phone Number & Email Address:

A. Please enter the dates that you have worked with the organization requesting this reference.

B. Please briefly describe your work with the organization requesting this reference.

C. Do you recommend this organization to provide WIOA Young Adult employment and training services in Pierce County, WA?

Yes

No

If yes, please list up to five qualities or attributes that explain why you recommend the organization:

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

D. What evidence have you seen of the organization’s effectiveness in engaging young adults who experience tangible and systemic barriers to training and employment services?

E. Is there anything else you believe we should know about working with this organization?



SIGNATURE

DATE