

WFC Executive Board Meeting
MINUTES

June 22, 2022 • 1:00 – 2:30 p.m. • Virtual via Zoom
Executive Dammeier Presiding

Attendees: Bruce Dammeier, Kiara Daniels, April Betts-Gibson, Jani Hitchen
Staff: Katie Condit, Jan Adams, Steve Grimstad, Karen Downing, Deborah Howell

I. CALL TO ORDER

Executive Dammeier called the meeting to order at 1:09 p.m.

II. PUBLIC COMMENT

None

III. CONSENT AGENDA

A. Approve the April 22, 2022 Minutes

B. Approve April & May 2022 Voucher Payments

C. Approve Surplus Equipment

Motion to approve the Consent Agenda as presented made by Jani Hitchen; seconded by April Betts-Gibson. Approved.

IV. REGULAR AGENDA

A. Adoption and amendment of budget for the calendar year and financial reporting period January 1, 2021 to December 31, 2021 (Resolution No. 883)

Steve gave a brief background and overview noting this is a required financial requirement converting to a calendar year budget. Motion approve Resolution 883 made by April Betts-Gibson; seconded by Jani Hitchen. Approved

B. 501c3 Transition

Katie gave an update on the process of moving to a 501c3. She was asking for approval to move forward with the process. Katie noted the two entities that will be assisting with the process. April questioned the costs and possible overruns. Katie noted this is a flat fee for the process. Jani Hitchen asked that we make sure our current funding is not put in jeopardy.

a. Caritas Law Group engagement

Motion to approve made by Jani Hitchen; seconded by April Betts-Gibson. Approved.



b. Spokane Workforce Council engagement

Motion to approve made by April Betts-Gibson; seconded by Jani Hitchen.
Approved.

C. Salary Structure

Katie gave a brief overview. Motion to approve made by Jani Hitchen;
seconded by April Betts-Gibson. Approved.

D. Strategic Planning Review

Katie gave a quick update on the progress of the strategic plan process. She noted we are on track with a final expected to be put to the board for approval in the fall. Jani and April gave some insights on the joint meeting held a few weeks ago.

V. OTHER BUSINESS

None

VI. ADJOURN

Motion to adjourn made by April Betts-Gibson; seconded by Jani Hitchen.
Meeting adjourned at 1:27 p.m.

