



WFC Executive Board Special Session

MINUTES

July 7, 2022 • 3:00 p.m.
Virtual via Zoom

Attendees: Victoria Woodards, Bruce Dammeier, Jani Hitchen, Marty Campbell, April Betts-Gibson, Kiara Daniels

Staff: Katie Condit, Jan Adams

Victoria called the meeting to order at 3:05 p.m.

April gave an update on the CEO performance review process noting feedback was collected from several board members. She also discussed the market research for the salary range. Discussion continued around the public disclosure of the results.

Motion to adopt the evaluation as presented made by Bruce; seconded by Kiara; Approved. April gave some highlights from the evaluation including low staff turnover, improved morale, her attention to fiscal detail, attaining compliance and diversity for the Workforce Development Board as well as improved community relations. Bruce noted a comment from Bruce Kendall noting that Katie is already emerging as a workforce leader at the state level. Victoria noted she has also established a presence at the national level. Discussion continued around well done's and opportunities for improvement.

April noted there could be an improvement to the performance review process

Motion to authorize an increase to \$165,000 effective 7/1/22 made by Bruce; seconded by April. Bruce gave an overview of the research conducted for determining the salary recommendation noting the comparison of several WDBs in the state including King County and Snohomish County. He stated they looked at market, budget and scope for determining the increase. The review panel felt Snohomish County was a very close model to Pierce County. Discussion continued around the reasoning for the increase. Approved.

Motion to adjourn made by Marty; seconded by April. Meeting adjourned at 3:27 p.m.