

Application Process

1. Eligible businesses apply for grants by submitting a detailed application form and supporting documentation digitally on the WorkForce Central website.
2. Applicant must identify the business need and purpose for their request. Both workforce training funds and equipment funds can be requested within the same application.
3. Applications are reviewed and evaluated for alignment with program goals, potential impact, and feasibility by a panel including WorkForce Central and community partners.
4. Applications will be reviewed at least bi-monthly. Selected applicants will receive notice of grant approval.
5. An agreement will be formed with WorkForce Central and the grantee, outlining next steps and requirements for reporting outcomes and successes.

**Applicants are not limited to one grant request; however, WorkForce Central reserves the right to prioritize first grant requests and/or delay decisions on second grant requests as we deem fit.*

Review Criteria

Applications are reviewed carefully by a panel and evaluated for alignment with program goals, potential impact, and feasibility. Our panel uses the criteria below when evaluating each application. Criteria is listed in order of priority.

1. Black, Latine, Native American owned
2. Strategies that enhance the workforce for the business in some way, either by allowing additional workers to be hired or trained
3. Potential business impact
4. Feasibility of implementation of plan
5. Clear and complete application & budget

Questions? For more information about our Small Business Grants contact the WorkForce Central Business Solutions Team or visit our website.