



Bridging the gap between job seekers, employers, and community organizations

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## Workforce Development Board Meeting AGENDA

April 2, 2026 • 3:00 – 4:30  
WorkSource Pierce, Pine Room

<b>I. Welcome and Introductions</b>	3:00 – 3:10
<b>II. Public Comment</b>	3:10 – 3:12
<b>III. Consent Agenda (VOTE)</b>	3:12 – 3:15
• February 2026 Meeting Minutes	
• April 2026 Special Meeting Minutes	
• February 2026 Financial Report	
<b>IV. Layoffs and Career Changes – Sam Bradhsaw &amp; Board</b>	3:15 – 3:35
• Layoff Briefing	
• WorkForce Central Role with business and jobseekers	
• Board guidance	
<b>V. WorkSource Brick and Mortar Plan – Shellie Willis &amp; Board</b>	3:35 – 3:55
<b>VI. SNAP &amp; Medicaid Worker Requirements – Katie Condit &amp; Board</b>	3:55 – 4:10
<b>VII. National Assoc of Workforce Boards and WWA – Katie Condit &amp; Board</b>	4:10 – 4:20
<b>VIII. Good of the Order</b>	4:20 – 4:30

### Attachments:

February 2026 Meeting Minutes

April 2026 Special Meeting Minutes

February 2026 Financial Report





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**Workforce Development Board Meeting  
MINUTES**

February 5, 2026 • 3:00 – 4:30  
WorkSource Pierce, Pine Room

**I. Welcome and Introductions**

- Intro new Board Member – John Adams, Laborers Local 252  
Dave called the meeting to order at 3:03  
Introductions were made. John Adams will be introduced at next meeting

**II. Public Comment**

No public comments

**III. Consent Agenda (VOTE)**

- December 2025 Meeting Minutes
  - December 2025 Financial Report
- Motion to approve the consent agenda as presented by Nathe; seconded by Misty; Approved

**IV. SWOT & Board Priorities – Katie Condit & Board**

- Further refinement

Katie shared that Workforce Central is building a new strategic framework to replace the expiring 3-year plan ending June. After discussion, the board and staff will work on refining the priorities based on current “hot spots,” including:

- Childcare shortages
- AI-related job displacement and industry restructuring
- Layoffs in tech and downstream impact on small businesses
- Training needs for older workers
- Workers with disabilities and accommodation needs
- Basic needs challenges (housing, food, healthcare)
- Interconnected systems gaps (e.g., licensing fees derailing training progress)
- Need for better collaboration among agencies and nonprofits
- Military population and changes to SkillBridge access
- Support for undocumented individuals

- Federal priorities as outlined by DOL

Katie shared that Washington DC has started to get louder about their workforce development work and that the Department of Labor is emphasizing the following priorities which may shape future funding and performance expectations:

- AI readiness
- Apprenticeships
- Flexible, innovative training approaches
- “Digital engineering” as an emerging focus



## **V. Industry Roundtables – Misty Sullivan, Jolita Perez, Blaine Wolfe, Nathe Lawver**

- **Current State & Purpose**

Board discussed that over the past two and a half years, leadership has been meeting regularly with presidents of community and technical colleges to understand how to better support them. One need they highlighted was stronger connections to industry, especially through structured roundtables where industry leaders can discuss real-world trends that should inform workforce training. In response, several industry roundtables have been created including construction, healthcare, and behavioral health, and manufacturing (relaunching). These roundtables have become strong forums for discussion.

- **What's working, what isn't?**

Key feedback:

- More time is needed in meetings.
- Need clear strategies, action plans, and subcommittees for follow-through.
- Stronger employer engagement is needed (e.g., clinical placements, instructor shortages).
- Include frontline worker voices.
- Identify “small wins” and remove minor barriers that obstruct career progress.

## **VI. Board Business**

- **Legislative Day Review – Kelly Brickhouse, Lynn Strickland, Misty Sullivan**

Kelly, Lynn, and Misty provided an update on their legislative day. Board members visited legislators and were able to have productive discussions with many about:

- Economic Security for All (EcSA) funding
- Community Reinvestment Project (CRP)
- Impacts of new SNAP/TANF work requirements
  - ✓ ~50,000 Pierce County residents on SNAP may be required to engage with workforce services
  - ✓ No additional funding provided to support this influx
- Workforce development is bipartisan, but legislators often lack detailed awareness of bill impacts.
- Data + stories were emphasized as effective advocacy tools.
- Significant tax and policy changes are affecting local businesses.

- **Current and projected funding structure –**

Katie discussed a handout on WFC's funding updates and funding streams.

Positive developments:

- WIOA federal funding appears stable.
- County renewed \$2M Behavioral Health Consortium support (direct award).



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- Pierce County received significant cross-county partnership funding (\$300K) from King County.
- Additional EPA-funded HVAC training grant (\$300K).
- Proliance Foundation contribution of \$10,000 for young adult internships.
- CRP may continue at \$100M statewide, with WorkForce Central receiving a portion.

**Budget pressures:**

- State-level funding reductions (e.g., EcSA) significantly impact operations.
- SNAP requirements will increase service demand dramatically.

- Young Adult Provider (**VOTE**) – Katie Condit & Board

Tabled. A special board meeting will be scheduled in March to vote on the young adult provider decision.

- Formal & Informal Board Engagement Opportunities – Katie Condit & Board

Katie shared that she has heard from numerous board members on ways to be involved. She will follow up in an email to all outlining the various ways to volunteer and to garner interest.

Currently board members can participate in:

- Industry roundtables
- Legislative education
- Domestic violence committee
- Board leadership
- RFP/Grant review committees
- CEO evaluation
- Young adult provider selection committee

**VII. Good of the Order**

- Nino shared that nonprofit volunteer hours may satisfy SNAP/TANF work requirements.
- Katie shared that this is Nino's last board meeting and thanked him for his involvement on the board as the interim regional director for ESD. The individual stepping into his role will replace him on this board.
- Legislative roundtables with Pierce County representatives planned for the fall.

Meeting adjourned 4:29pm





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## **Workforce Development Special Board Meeting**

### **MINUTES**

March 12, 2026 • 3:00 – 3:30

Via Teams

Present: Dave Shaw, Nathe Lawver, Deanna Keller, Lin Zhou, Deb Tuggle, Dona Ponepinto, Jenna Pollock, Umi Wagoner, Misty Sullivan, Robin Baker, Blaine Wolfe, Nino Gray, John Adams, Ann Medalia, Rachael Pease, Lynn Strickland

Staff: Katie Condit, Debbie Lean, Autumn Hughes, Karen Downing, Christian Reed, Shellie Willis

- **Welcome & Public Comment**

Dave called the meeting to order at 3:03pm. No public comments were made.

- **Young Adult Provider Approval**

Katie shared that after a thorough review, ranking, and scoring, the committee for young adult providers is requesting the board to consider and approve three. Our current providers, Career Team and Palmer Scholars, do incredible work with young people in the community. We want to keep consistency with that work and continue funding them for what they do well. Following the board's desire to stay locally focused, the request is for board approval to bring Tacoma Community House as a new young adult provider for our workforce services. They have a robust young adult center, the REACH Center, and a long history of engaging with young adults who are disconnected from work and school. They also serve a diverse population of young people in the region. Dave shared that as a committee member, the process was thorough and deep. They are pleased with the selection and have full confidence it was the right decision.

After a brief discussion, Dave called for a motion to approve the selection of Career Team, Palmer Scholars, and Tacoma Community House as young adult providers.

Motion to approve made by Rachael; seconded by Nathe; Approved

- **Good of the Order**

Katie shared that she appreciates everyone attending this special meeting and the committee's exceptional work.

Meeting Adjourned at 3:28pm



**WorkForce Central**  
**Program Year 2025/Fiscal Year 2026**  
**Budget vs. Actual through February 28, 2026**

Budget Line Item	Final PY25 Approved Budget	Year to Date Actual Expenditures	Budget Remaining
Jobseeker Solutions:			
Direct Services and Contracts	\$ 6,997,020	\$ 3,254,893	\$ 3,742,127
Business Solutions:			
Industry Trainings and Stipends	413,650	82,800	330,850
Worker Training Fund	124,000	19,888	104,112
Employer Engagement Events	14,000	1,990	12,010
Pierce County Behavioral Health Consortium	846,350	792,247	54,103
Business Navigators	200,000	90,942	109,058
Wage Reimbursement	262,000	170,808	91,192
Regional Alignment:			
System and Internal Professional Development	140,000	76,478	63,522
Common Referral System	140,750	21,250	119,500
Pierce WorkSource One-Stop Center	346,000	101,230	244,770
Workforce System Connection Site	50,000	27,666	22,334
Community Engagement	210,000	24,471	185,529
Service Delivery via Technology	157,000	64,588	92,412
Communications and Outreach	110,000	8,633	101,367
Data and Research	25,000	17,154	7,846
WorkForce Central Staff	3,706,315	2,434,464	1,271,851
WorkForce Central Operational Expenses	573,000	320,139	252,861
Reserve	1,968,620	-	1,968,620 (1)
<b>Total</b>	<b><u>\$ 16,283,705</u></b>	<b><u>\$ 7,509,640</u></b>	<b><u>\$ 8,774,065</u></b>

**Notes:**

(1) - Reserve represents Workforce Innovation and Opportunity Act (WIOA) annual formula funding available for Program Year 2025 that will be used to maintain services such as when a continuing resolution is delayed, there is a government shutdown, or there is a delay in the awarding of Program Year 2026 WIOA annual formula funding. This allows for a period of time for continuation of services while the budget is negotiated and finalized. The reserve can also be used to leverage WIOA formula funding as other funding opportunities or initiatives come up during Program Year 2025.

**WorkForce Central**  
**Program Year 2025/Fiscal Year 2026**  
**Budget vs. Actual through February 28, 2026**

Contract	Final PY25 Approved Budget	Year to Date Actual Expenditures	Budget Remaining	Obligation Remaining
PY2024 WIOA Adult Annual Formula	122,000	-	122,000	-
PY2025 WIOA Adult Annual Formula	1,674,462	694,265	980,197	892,859
PY2024 WIOA Dislocated Worker Annual Formula	132,000	-	132,000	-
PY2025 WIOA Dislocated Worker Annual Formula	1,294,804	653,693	641,111	602,105
PY2024 WIOA Youth Annual Formula	219,000	176,001	42,999	-
PY2025 WIOA Youth Annual Formula	1,640,334	632,291	1,008,043	943,855
Economic Security for All	497,400	239,942	257,458	277,808
Community Reinvestment Funds	652,620	93,678	558,942	528,922
Good Jobs Challenge - Construction	170,000	112,751	57,249	75,174
Good Jobs Challenge - Manufacturing	316,000	196,924	119,076	111,742
Pierce County Young Adult Internships	258,400	252,848	5,552	-
Port of Tacoma Training and Internship Pathways	20,000	62,500	(42,500)	87,500
Thriving Communities - Quality Green Jobs	-	140,000	(140,000)	60,000
<b>Total</b>	<b><u>\$ 6,997,020</u></b>	<b><u>\$ 3,254,893</u></b>	<b><u>\$ 3,742,127</u></b>	<b><u>\$ 3,579,965</u></b>