



Bridging the gap between job seekers, employers, and community organizations

---

### **WFC Executive Board Meeting Agenda**

March 20, 2026 • 12:00-1:30pm

WorkForce Central, 3640 S. Cedar Street, Suite E, Tacoma, WA  
Ryan Mello, presiding.

- Welcome 12:00 – 12:03
- Public Comment 12:03 – 12:05
- Consent Agenda (*Board Vote*) 12:05 – 12:10
  - December 2025 Meeting Minutes
  - January 2026 Financial Report
  - Voucher Approvals: December 2025, January 2026, February 2026
  - Annual COLA 2.8%
  - Workforce Board Member Approval – John Adams
- Funding Structure & Budget – Katie Condit & Board 12:10 – 12:20
- Governance Structure – Katie Condit & Board 12:20 – 12:30
- Priority Strategies & Providers – Katie Condit & Board 12:30 – 12:40
- Federal and State Landscape – Katie Condit 12:40 – 12:50
  - Legislative Roundtables Series, Fall 2026
- Immigrant and Refugee Workers – Oleksandr & Marianna 12:50 – 1:15
- Good of the Order 1:15 – 1:20

#### Attachments:

December 2025 Meeting Minutes

January 2026 Financial Report

2026 Vouchers for Months December 2025, January 2026, and February 2026

Annual COLA 2.8% Worksheet

John Adams Bio





*Bridging the gap between job seekers, employers, and community organizations*

---

### **WFC Executive Board Meeting Minutes**

December 12, 2025 • 2:00-3:30pm

WorkForce Central, 3640 S. Cedar Street, Suite E, Tacoma, WA  
Mayor Woodards, presiding.

Attendees: Victoria Woodards, Kiara Daniels, Rosa Ayala, Irene Reyes

Staff: Katie Condit, Steve Grimstad, Kari Haugen, Shellie Willis, Debbie Lean

- **Welcome and Public Comment**  
Victoria called the meeting to order at 2:12pm. Introductions were made.  
No public comment
  
- **Consent Agenda (*Board Vote*)**
  - June 2025 Meeting Minutes
  - October 2025 Financial Report
  - Voucher Approvals: June 2025, July 2025, August 2025, September 2025, October 2025, and November 2025Motion to approve the consent agenda as presented made by Rosa; seconded by Irene;  
Approved
  
- **Behavioral Health – Kari Haugen**  
Kari gave an update on her work around behavioral health issues in Pierce County. She shared that behavioral health is a critical, under-resourced part of the healthcare workforce in the county. The community formed a Consortium to help grow the workforce pipeline, reduce bottlenecks in supervision and licensure, and align efforts across providers. County funding enabled testing workforce strategies and measuring impact to inform sustainability.
  
- **Re-entry Ecosystem – Katie Condit**  
Katie gave an update on the re-entry ecosystem development. She shared that Pierce County currently lacks a comprehensive re-entry ecosystem for individuals exiting jail; existing programs are fragmented: some mental health providers, resource centers, and nonprofits attempt to catch individuals post-release and that jail stays are short, making pre-release engagement difficult; recidivism rates for jail populations remain high. WorkForce Central's goal is to build a coordinated ecosystem similar to behavioral health consortium, with universal intake and tiered support.
  
- **Board Business**
  - **Audit Results – Steve Grimstad**  
Steve reported on our stewardship of our money. He was happy to share that there were no findings in the audit conducted by the State Auditor's Office (SAO) and that it was the best results we could possibly receive.  
Board members congratulated Steve and his team.





*Bridging the gap between job seekers, employers, and community organizations*

---

- Workforce Board Renewal of Members & Leadership- *(Board Vote)*  
Katie shared the list of current Workforce Development Board and asked the board for their approval to re-appoint all members highlighted in yellow on the membership list provided in the board packet to another two years.  
Motion to approve the renewal of WDB members and leadership made by Kiara; seconded by Irene; Approved
- College Presidents Alignment – Katie Condit  
Katie shared that she facilitated a meeting with all local college presidents to discuss topics and needs in Pierce County. She was thrilled to share a picture of all the presidents together at the meeting. Board members were happy to hear they met as a group.
- Funding updates – Katie Condit & Board  
Funding is good - we are stable.
- Good of the Order
  - Katie led a presentation and shared a video of staff thanking Mayor Woodards and Deputy Mayor Daniels for their work on the Executive Board and dedication to workforce development.
  - Meeting was adjourned at 3:40pm



**WorkForce Central**  
**Program Year 2025/Fiscal Year 2026**  
**Budget vs. Actual through January 31, 2026**

Budget Line Item	Final PY25 Approved Budget	Year to Date Actual Expenditures	Budget Remaining
Jobseeker Solutions:			
Direct Services and Contracts	\$ 6,997,020	\$ 2,688,492	\$ 4,308,528
Business Solutions:			
Industry Trainings and Stipends	413,650	77,800	335,850
Worker Training Fund	124,000	19,888	104,112
Employer Engagement Events	14,000	1,990	12,010
Pierce County Behavioral Health Consortium	846,350	792,247	54,103
Business Navigators	200,000	74,942	125,058
Wage Reimbursement	262,000	149,124	112,876
Regional Alignment:			
System and Internal Professional Development	140,000	68,565	71,435
Common Referral System	140,750	21,250	119,500
Pierce WorkSource One-Stop Center	346,000	101,230	244,770
Workforce System Connection Site	50,000	24,194	25,806
Community Engagement	210,000	21,471	188,529
Service Delivery via Technology	157,000	64,040	92,960
Communications and Outreach	110,000	8,042	101,958
Data and Research	25,000	15,994	9,006
WorkForce Central Staff	3,706,315	2,149,711	1,556,604
WorkForce Central Operational Expenses	573,000	264,359	308,641
Reserve	1,968,620	-	1,968,620 (1)
<b>Total</b>	<b><u>\$ 16,283,705</u></b>	<b><u>\$ 6,543,339</u></b>	<b><u>\$ 9,740,366</u></b>

**Notes:**

(1) - Reserve represents Workforce Innovation and Opportunity Act (WIOA) annual formula funding available for Program Year 2025 that will be used to maintain services such as when a continuing resolution is delayed, there is a government shutdown, or there is a delay in the awarding of Program Year 2026 WIOA annual formula funding. This allows for a period of time for continuation of services while the budget is negotiated and finalized. The reserve can also be used to leverage WIOA formula funding as other funding opportunities or initiatives come up during Program Year 2025.

**WorkForce Central**  
**Program Year 2025/Fiscal Year 2026**  
**Budget vs. Actual through January 31, 2026**

Contract	Final PY25 Approved Budget	Year to Date Actual Expenditures	Budget Remaining	Obligation Remaining
PY2024 WIOA Adult Annual Formula	122,000	-	122,000	-
PY2025 WIOA Adult Annual Formula	1,674,462	592,755	1,081,707	994,369
PY2024 WIOA Dislocated Worker Annual Formula	132,000	-	132,000	-
PY2025 WIOA Dislocated Worker Annual Formula	1,294,804	585,987	708,817	669,811
PY2024 WIOA Youth Annual Formula	219,000	176,001	42,999	-
PY2025 WIOA Youth Annual Formula	1,640,334	525,068	1,115,266	1,051,078
Economic Security for All	497,400	147,449	349,951	370,301
Community Reinvestment Funds	652,620	65,173	587,447	557,427
Good Jobs Challenge - Construction	170,000	106,111	63,889	81,814
Good Jobs Challenge - Manufacturing	316,000	187,100	128,900	121,566
Pierce County Young Adult Internships	258,400	252,848	5,552	-
Port of Tacoma Training and Internship Pathways	20,000	50,000	(30,000)	100,000
<b>Total</b>	<b><u>\$ 6,997,020</u></b>	<b><u>\$ 2,688,492</u></b>	<b><u>\$ 4,308,528</u></b>	<b><u>\$ 3,946,366</u></b>

# VOUCHER APPROVAL

December 2025

The following listing of vouchers written in the above month is hereby submitted to the Board for approval. I have audited and certified all vouchers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

FUNDS	FROM	TO	TOTAL
Check Payments (check numbers)	13447	13493	\$ 443,445.79
Electronic Payments (dates)	12/4/2025	12/30/2025	\$ 892,582.10
<b>TOTAL</b>			\$ 1,336,027.89

Respectfully submitted by



# VOUCHER APPROVAL

January 2026

The following listing of vouchers written in the above month is hereby submitted to the Board for approval. I have audited and certified all vouchers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

FUNDS	FROM	TO	TOTAL
<b>Check Payments (check numbers)</b>	13494	13522	\$ 296,999.98
<b>Electronic Payments (dates)</b>	1/2/2026	1/30/2026	\$ 728,120.92
<b>TOTAL</b>			\$ 1,025,120.90
Respectfully submitted by <u>Steve Ametad</u>			

# VOUCHER APPROVAL

February 2026

The following listing of vouchers written in the above month is hereby submitted to the Board for approval. I have audited and certified all vouchers as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090.

FUNDS	FROM	TO	TOTAL
Check Payments (check numbers)	13523	13547	\$ 124,804.34
Electronic Payments (dates)	2/6/2026	2/27/2026	\$ 705,217.67
<b>TOTAL</b>			\$ 830,022.01

Respectfully submitted by Steve Amstad

**2026 WFC COMPENSATION TABLE WITH PROPOSED 2.8% COLA**

<b>Job Classification</b>	<b>Current Hourly</b>	<b>Current Annual</b>	<b>Hourly w/2.8% COLA</b>	<b>Annual w/2.8% COLA</b>
Chief Officer	\$65.30	\$135,824.00	\$67.13	\$139,627.07
Senior Director	\$58.51	\$121,700.80	\$60.15	\$125,108.42
Director	\$56.43	\$117,374.40	\$58.01	\$120,660.88
Manager	\$48.06	\$99,964.80	\$49.41	\$102,763.81
Senior Specialist	\$39.70	\$82,576.00	\$40.81	\$84,888.13
Specialist	\$38.65	\$80,392.00	\$39.73	\$82,642.98
Coordinaor	\$37.62	\$78,249.60	\$38.67	\$80,440.59
Assistant	\$35.53	\$73,902.40	\$36.52	\$75,971.67

## **John L. Adams**

John L. Adams serves as a Trustee of the Pierce County Central Labor Council, AFL-CIO and is a member of LiUNA Laborers' Local 252, where he works as Business Manager and Secretary-Treasurer. With more than 37 years in the labor movement, John brings extensive experience in union leadership, workforce representation, and organizational stewardship, helping ensure strong advocacy and support for laborers across the region.

Through his role with LiUNA Local 252 (which represents workers across nine counties) John plays an active part in strengthening labor collaboration and regional solidarity. He serves as a delegate or board member to each of the five Central Labor Councils covering those counties, helping coordinate shared priorities, expand worker voice, and build partnerships that advance opportunities for working people throughout the broader South Sound and beyond.